

VILLAGE OF DOLGEVILLE

Planning Board Minutes

Tuesday, September 8th, 2026

Trustees in Attendance: Paul Puznowski, Chairperson; Donna DeLucco, Craig Eggleston, Christine Renolds, Cordell Whatley

Others in Attendance: Mayor Mary Pznowski; David Brennan, Esq. (Village's attorney), Chris Koenig (CT Male Project Manager), Raymond Apy (Dolgeville Organics); Elizabeth Sperbeck (member of the public)

- 1. Meeting Called to Order at 6:05 PM by Chairperson Puznowski.**
- 2. Pledge of Allegiance**
- 3. Dolgeville Organics – Continued Review of Application**
 - a. Consideration and review of responses from involved and interested agencies.**
 - i. The only written response received was from the DEC and is available for review at the Village office.**
 - ii. Amy Mowers, Wastewater Treatment Facility Chief Operator, expressed concerns for industrial application. Her concerns will be considered and addressed.**
 - b. Consideration of a resolution declaring the Planning Board to be the Lead Agency.**
 - i. The resolution was provided by Attorney Brennan.**
 - ii. It was read in full by Chairperson Puznowski.**
 - iii. After consideration, the Planning Board adopted the resolution to serve as a Lead Agency.**
 - iv. Please see the attached document: "Resolution of the Planning Board of the Village of Dolgeville."**
 - c. Consideration of a referral of the application to County Planning.**
 - i. Attorney Brennan will determine the process for submitting the application to County Planning and will submit on behalf of the Dolgeville Planning Board.**
 - d. Review of the technical matters and status of needed information.**
 - i. Chris Koenig discussed needed information from Raymond Apy, particularly requesting engineering-level narrative regarding emissions.**

- ii. See the attached letter from C.T. Male Associates regarding “Dolgeville Organics LLC Project, Site Plan Application and SEQRA Lead Agency Coordination.”
 - iii. The Planning Board will need to review each question in the Full Environmental Review document. A short review of the questions with Attorney Brennan revealed that approximately half of the questions do not apply to this project. The other questions will need to be considered and answered.
 - iv. The Planning Board will need additional information regarding fire services from the Manheim Fire District. Contact: Ruth Jaikin.
- e. Discussion of next steps in the review process.
- i. A tentative meeting is scheduled for Tuesday, October 13th at 6 PM at Village Hall, dependent on the receipt of information as outlined above.
- f. Other Business: None.
- g. The meeting was adjourned at 6:55 PM.

Motion: Paul Puznowski
Second: Cordell Whatley
Ayes: All

Respectfully submitted,
Christine Reynolds, Secretary

At a Regular Meeting of the
Planning Board of the Village of
Dolgeville held on
September 8, 2026 at 6:00 p.m.

RESOLUTION OF THE
PLANNING BOARD OF THE
VILLAGE OF DOLGEVILLE
In the Matter of the Application of
Dolgeville Organics for an
Organic Waste Upcycling and
Carbon Fertilizer Manufacturing
Facility:

SEQRA Review - Lead Agency Determination

WHEREAS, the Village of Dolgeville has received an application from Dolgeville Organics (the “Applicant”) for an Organic Waste Upcycling and Carbon Fertilizer Manufacturing Facility on property generally known as the Manheim Business Park (Parcel 108.60-1-40), Barker Road, Village of Dolgeville (the “Project”); and

WHEREAS, the action is a proposed Carbon Fertilizer Manufacturing Facility (the “Facility”) that will manufacture carbon fertilizer (a form of biochar) from municipal wastewater treatment plant biosolids at a rate of up to 10 tons of received biosolids per hour (maximum 240 tons per day roughly 355 days per year or 84,000 tons per year). The Facility includes a fully enclosed building for receiving, handling, and processing biosolids; and

WHEREAS, the project requires Site Plan Approval which the Planning Board must issue in order for the Project to proceed to further review; and

WHEREAS, the application was submitted together with a Full Environmental Assessment Form (“FEAF”) and other supporting documentation (“Application Materials”); and

WHEREAS, the Planning Board must comply with the New York State Environmental Quality Review Act (“SEQRA”);

WHEREAS, by resolution dated July 14, 2026 the Planning Board announced its intent to serve as Lead Agency under SEQRA and duly routed notice to involved and interested agencies; and

WHEREAS, more than 30 days has elapsed since notice was provided to the involved and interested agencies and no other agency has announced its intent or interest in serving as lead agency.

NOW, THEREFORE BE IT RESOLVED BY THE PLANNING BOARD OF THE VILLAGE OF DOLGEVILLE AS FOLLOWS:

1. The Planning Board hereby determines that the materials submitted are sufficient to commence the SEQRA review; and
2. The Planning Board hereby declares itself to be the Lead Agency under SEQRA; and
3. The Planning Board will schedule a public hearing on the matter at an appropriate time in the future; and
4. The Planning Board hereby directs the Planning Board Chairman and Planning Board Secretary, Consulting Engineer and Special Counsel to take all necessary steps to ~~provide notice of the public hearing as required by law.~~
effectuate this resolution.

Planning Board Member Cordell Whattley so moved; Planning Board Member Donna DeLucco Seconded, and the Planning Board voted as follows:

	AYE	NAY	ABSENT
Paul Puznowski – Chairperson	✓		
Donna DeLucco	✓		
Cordell Wattley Jr.	✓		
Christine Reynolds	✓		
Craig Eggleston	✓		


Paul Puznowski, Chair

Filed with the Village Clerk on
Sept. 9th, 2026

Tammy Chmielewski
Village Clerk

C.T. MALE ASSOCIATES

Engineering, Surveying, Architecture, Landscape Architecture & Geology, D.P.C.

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July 14, 2026

VIA EMAIL ONLY

Mr. Paul Puznowski, Chairman
Village of Dolgeville Planning Board
41 North Main Street
Dolgeville, New York 13329

Re: *Dolgeville Organics LLC Project, Site Plan Application*
SEQRA Lead Agency Coordination
C.T. Male Project No. 26.0433

Dear Chairman Puznowski:

C.T. Male Associates Engineering, Surveying, Architecture, Landscape Architecture & Geology, D.P.C. (C.T. Male) has received the following documents from Dolgeville Organics, LLC (Applicant), and offer initial comments to the Village Planning Board and Applicant.

June 11, 2026: First Submission

- Dolgeville Organics Concept Plan, Dated March 4, 2026
- FEAF Part 1, Dated June 10, 2026

July 8, 2026: Second Submission

- DEC Freshwater Wetlands Parcel Jurisdictional Determination, Dated July 7, 2025
- Dolgeville Organics Building Concept, Dated February 23, 2026
- Dolgeville Organics Project Overview, Dated March 10, 2026
- Stormwater Pollution Prevention Plan, Dated June 25, 2026
- Dolgeville Organics Site Plan, Dated June 26, 2026

July 10, 2026: Third Submission

- Updated FEAF Part 1, Dated July 10, 2026

Comments

1. **Action Classification:** Based on the application materials provided, we recommend that the Planning Board classify the action as an Unlisted Action, since it does not meet any thresholds on the SEQRA Type 1 list (6 NYCRR 617.4), and is not on the Type 2 list (6 NYCRR 617.5).
2. **Coordinate Review:** The initial materials submitted by the Applicant appear to be adequate to begin the SEQR process. We recommend that the Planning Board declare their intent to serve as Lead Agency under SEQRA, and conduct coordinated review with the involved and interested agencies in accordance with 6 NYCRR 617.6.

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3. **Part I Full EAF:** Prior to sending the application materials out for coordinated review, the Applicant should make the following corrections to the Part 1 FEAF (dated July 10, 2026):

- Question A: Correct zip code to 12866 for Applicant contact.
- Question B: Include HOCPP/Herkimer County Planning for GML-239(m) referral. The site is located on a County highway (Barker Road/CR-196). Also, add driveway permit from Herkimer County DPW.
- Question B(b): Correct typo "Dolgevill"
- Question B(g): Add NYSDOH (public water system)
- Question D2(b): Clarify how the sewer forcemain extension will impact site wetlands or the stream that apparently bisects the property. Make additions to the Part I EAF accordingly.
- Question D.2(p): Estimate volume of Sulfuric Acid use. Remove "TBD".
- Question D.2(r): Check "Yes" (currently blank). Estimate waste volumes (remove "TBD").
- Question E.1: Fill in a. ii.
- Question E.1(b): Clarify if total impervious is 3.1 ac. or 3.2 ac. (stated as 3.2 ac. in D.1(b).
- Question E.2(h): i. should be checked Yes.
- Question E.2(h): iv: The base map survey indicated "Wetland Boundary". Update the EAF to remove "Pending Delineation" and designate wetlands and acreage.

4. **List of Potentially Involved and Interested Agencies:**

- NYSDEC Region 6
- NYSDOH
- NYSOPRHP
- Herkimer-Oneida Counties Comprehensive Planning Program
- Herkimer County DPW
- Herkimer County IDA
- Village of Dolgeville Board of Trustees
- Village of Dolgeville DPW
- Village of Dolgeville Water Department (water service)
- Village of Dolgeville WWTP (sewer service)
- Village of Dolgeville Engineer
- Village of Dolgeville ZBA (area variance)
- Dolgeville Fire Department
- Dolgeville Central School District

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5. **Additional Comments:** The application materials are under review and additional comments and questions are forthcoming and may be reviewed at subsequent meetings.

Respectfully submitted,

C.T. MALE ASSOCIATES

Engineering, Surveying, Architecture, Landscape Architecture & Geology, D.P.C.



Chris Koenig

Project Manager

Environmental Services

518-786-7649

c.koenig@ctmale.com

Cc: Dolgeville Organics, LLC
Herkimer County IDA
Dave Brennan, Esq., Village Designated Attorney (dbrennan@youngsommer.com)
Mayor Mary Puznowski (mayorpuznowski@villageofdolgeville.gov)
Jake Gordon, P.E., C.T. Male (j.gordon@ctmale.com)