

REGULAR MEETING
DOLGEVILLE VILLAGE BOARD OF TRUSTEES
JULY 20, 2026
6:00 P.M.

PRESENT:

MAYOR: Mary E. Puznowski
TRUSTEES: Robert P. Dyer
Robert Gridley
Brian Randall
Marilyn Williams

ATTORNEY: Karl Manne

RECORDING SECRETARY:

Tammy L. Chmielewski

ATTENDED: Michael Saracino, Amber Kraszewski, David Jaquay, Spencer Walker, Lexy Walker, Donna DeLucco, Jason Denno, Skip Gehring, Amy Mowers.

Mayor Mary E. Puznowski at Village Hall called this Regular Meeting of the Dolgeville Village Board of Trustees to order at 6:00 p.m. The Pledge of Allegiance recited.

***Approval of
Meeting Minutes***

By Trustee Randall

Motion to approve and place on file the meeting minutes of June 15, 29, July 6, 9, 13, 2026. Sec. Trustee Williams. Ayes all.

***Public Hearing- 6:00 p.m.
Local law # 2-2026
A Local Law of the Village
Of Dolgeville Providing for
The Administration and
Enforcement of the
New York State Uniform
Fire Prevention Code***

Mayor Mary E Puznowski opened the public hearing and read the legal notice dated July 15, 2026.

No comments.

The Village Clerk did not receive any comments via mail or email.

Public Hearing closed @ 6:04 p.m.

***Local law # 2-2026
A Local Law of the Village
Of Dolgeville Providing for
The Administration and
Enforcement of the
New York State Uniform
Fire Prevention Code
Resolution # 84-2026***

By Trustee Williams

Motion to adopt Local Law #2-2026. A Local Law of the Village of Dolgeville Providing for The Administration and Enforcement of the New York State Uniform Fire Prevention Code as presented. Sec. Trustee Randall. Ayes all.

AYES: Trustees Dyer, Gridley, Randall, Williams, Mayor Puznowski

NAYS: None

ADOPTED – July 20, 2026

Public Hearing- 6:05 p.m.

Local law # 3-2026

***Establishing and Imposing
Water Rents in the Village of
Dolgeville and amending
Local Law # 3-2025***

Comments included questions regarding water meters. The Mayor reminded participants this is a hearing to increase water rents.

The Mayor explained the increase to a single residential user as follows:

Current Water Rate per quarter	New rate per quarter
\$ 64.22	\$ 66.79

Increase is 4% - Total increase per quarter for water only is \$ 2.57.

For a total increase for water per year - \$ 10.28.

Close Public Hearing @ 6:10 p.m.

Local Law # 3-2026

***Establishing and Imposing
Water Rents in the Village of
Dolgeville and amending
Local Law # 3-2025
Resolution # 85-2026***

By Trustee Williams

Motion to adopt Local Law #3-2026. A Local Law of the Village Of Dolgeville establishing and imposing water rents in the Village of Dolgeville and amending Local Law # 3-2025 as presented. Sec. Trustee Randall. Ayes all.

INTRODUCTORY LOCAL LAW NO. 3 OF THE YEAR 2026

A Local Law of the Village of Dolgeville establishing and imposing water rents in the Village of Dolgeville and amending Local Law # 3-2025.

Be it enacted by the Board of Trustees of the Village of Dolgeville as follows:

SECTION 1. Definitions.

Unit. A structure or parcel of real property served by the Village of Dolgeville water system, or other applicable designation herein related to the use of such water.

Dwelling Unit. An apartment or house with living facilities intended for use by a single family.

SECTION 2. Establishment of Water Rents

- A. The Village hereby establishes and imposed water rents for the use of the water system or any part or parts thereof applicable both to users located within the Village and to users located outside the Village, whether within special use districts or otherwise, and establishes and imposes such water rents as an annual charge on all real property located within the Village and being served by such water system.
- B. Water rents will be charged in accordance with class of use as specified herein, inclusive of pro-rata use charges if a unit is being utilized in a multiple manner.
- C. The amount of such water rents are fixed as follows:
 - 1. Residential Properties. Annual water rents for residential properties and churches within the Village shall be assessed at the rate of \$267.16 per dwelling unit to which water is actively connected. Such rent shall be payable without regard to occupation or vacancy.
 - 2. Small Commercial Properties. Except as set forth in section 3, infra, annual water rents for commercial properties within the Village shall be assessed at the rate of \$330.97 per unit to which water is actively connected. Any residential dwelling unit within a commercial property shall be charged a separate water rent at the residential rate.
 - 3. Special Uses. The following are identified as "Special Uses" and shall pay water rents in the amounts stated, subject to the provisions of Section 3, infra.:

Farms:	\$5.57 per head of livestock per year
Emergency Wholesale	\$5.57 per day
Non-potable use	\$5.57 per 300 gallons

4. Large Commercial Properties. The following are identified as “Large Commercial Properties” and shall pay water rents in the amounts stated:

Gehring Tricot Miltex	\$ 52,717.18
Helmer Wood Products	\$ 2,190.12
J & M Car Wash, LLC	\$ 2,337.34
Rawlings Sporting Goods	\$ 2,036.65
Dolgeville Central School	\$ 3,259.94
Tumble Forms	\$ 1,223.29
Flocast	\$ 993.99
Laundromats 0-8 machines	\$ 838.24
Laundromats 9-16 machines	\$ 1,674.32
Laundromats 17+ machines	\$ 2,512.55

- Outside Users. Annual water rents for users outside of the Village shall be assessed at the rate of \$330.97 per dwelling unit and \$434.80 per commercial property.

SECTION 3. Special Rates

The Dolgeville Department of Public Works shall be the designated fill station for outside area resident who are temporarily out of water (Class 9 users). There will be no charge for the first thirty (30) day period in a calendar year. After this (30) day gratis period, there will be the above-described five dollar and fifty-seven cents (\$5.57) charge for a maximum of three hundred (300) gallons of water per day. The designated fill site will only be available during working hours of the Department of Public Works unless prior arrangements are made at the Village Clerk's office. The Village reserves the right to deny this service to outside area residents during periods of water shortage which affect Village users.

Class 10 water purchasers for non-potable use shall pay a charge of five dollars (\$5.57) for each three hundred (300) gallons of water purchased. The Village reserves the right to deny this service during periods of water shortage.

A fee of twenty five dollars (\$25.00) will be due for having water shut-off and for having water turned on at the user's request.

A fee of fifty dollars (\$50.00) shall be due and paid before water is turned back on after being turned off because of non-payment of rent.

SECTION 4. Water Year

For the purposes of this Local law, water rents for users in classes 1 through 5, shall be billed on a quarterly basis with said billings being made on August 1, November 1, February 1, and May 1. Water users in class 3 shall pay the appropriate fee to the Village Clerk before

drawing water at the Village water fill station. A receipt for this payment shall be shown to the attendant before water is drawn.

SECTION 5. Collection of Water Rents

Water rents shall be paid within thirty (30) days after the due date thereof.

SECTION 6. Penalties

Penalties for late payment or non-payment of water rents are hereby fixed at a rate of ten percent (10) which may be amended from time to time upon resolution of the Board of Trustees of the Village of Dolgeville.

SECTION 7. Lien for Water Rents

Unpaid, or delinquent, water rents shall constitute a lien upon the real property within the Village served by the water system to the extent as set forth in Section 11-1118 of the Village Law of the State of New

York Unpaid, or delinquent, water rents for outside of village real property served by the water system shall constitute a lien upon such real property in accordance with any judicial judgment that may be rendered for non-payment.

SECTION 8. Collection of Delinquent Water Rents

The Village may enforce the collection of delinquent water rents by any method authorized by Article 11 of the Village law of the State of New York or other applicable law.

SECTION 9. Pro-Ration of Rents for Cancelled Service

In the event a property owner lawfully ceases or terminates water service to the premises during the rent period, the water charge shall be pro-rated by the Village Clerk on a monthly basis to the month of termination.

SECTION 10. Correction of Errors

If any owner of real property on which water rent is imposed deems himself aggrieved because such real property is not served by the water system, or for an error which has been made in computing such water rent, he may file an application for a refund for all or part of such imposed water rent. Such application shall be presented to the Village Board of Trustees with a recommendation in relation thereto. The Village Board of Trustees may refund all or part of such water rent.

SECTION 11. Water Meters.

The Board of Trustees of the Village of Dolgeville may, by subsequent resolution, require that all water to various types and classes of users shall be measured through meters. Such a resolution shall be made by the Board only after a public hearing has been held thereon with at least fifteen (15) days notice to the public.

The following regulations shall apply to each water service where meters are specifically ordered by the Board:

- A. When the Board makes a determination that on a certain date all village water provided to a certain type and class of user will be supplied and sold by measurement only, then and thereafter all water used by such customers shall be metered.
- B. The Village shall provide all water meters and the installation and maintenance thereof shall be a charge to the consumer.
- C. If a meter is out of order and fails to register, the consumer will be charged at the average consumption as shown by the meter when in order.
- D. At the written request of a consumer, the Village will test the meter supplying the premises of said consumer. If the meter on testing is found to be registering over three (3) percent more water than actually passes through it, no charge will be made for the test; otherwise a charge as defined in a Village fee schedule to cover the cost of removing, testing and resetting the meter will be made.
- E. No seal placed by the Village for the protection of any meter, valve or other water connection shall be tampered with or defaced. If the seal is broken, the Village reserves the right to remove and test the meter at the customer's expense.
- F. Where, after installation, damage to any meter is caused by the negligence of the consumer, the charge for renewing or repairing of same shall be at the expense of the consumer. Tampering with any meter shall be a misdemeanor and punishable as provide for Unclassified Misdemeanors in the Penal Law, or other applicable law, of the State of New York.

SECTION 12. Separability

The invalidity of any section, clause, or provision of this Local law

shall not affect the validity of any other part of this Local law, which can be given effect without such invalid part or parts.

SECTION 13. Repeal of Prior Laws

Local Law No. 3-2025 and any other prior law, rule or regulation inconsistent herewith is hereby repealed.

SECTION 14. Effective Date

This Local Law shall take effect upon its filing with the Secretary of the State.

AYES: Trustees Dyer, Gridley, Randall, Williams, Mayor Puznowski

NAYS: None

ADOPTED –July 20, 2026

***Public Hearing- 6:10 p.m.
Local law # 4-2026
Establishing and Imposing
Sewer Rents in the Village of
Dolgeville and repealing
Local Law # 2-2025***

Comments - no issues with a 3% increase.

The Mayor explained the increase to a single residential user as follows:

Current Sewer Rate per quarter	New rate per quarter
\$ 151.58	\$ 156.13

Increase is 3% - Total increase per quarter for sewer only is \$ 4.55.
For a total increase for sewer per year - \$ 18.20.

Close Public Hearing @ 6:10 p.m.

***Local law # 4-2026
Establishing and Imposing
Sewer Rents in the Village of
Dolgeville and repealing
Local Law # 2-2025
Resolution # 86-2026***

By Trustee Williams

Motion to adopt Local Law #4-2026. A Local Law of the Village Of Dolgeville establishing and imposing sewer rents in the Village of Dolgeville and repealing Local Law # 2-2025 as presented. Sec. Trustee Randall. Ayes all.

INTRODUCTORY LOCAL LAW NO. 4 OF THE YEAR 2026

A Local Law of the Village of Dolgeville establishing and imposing sewer rents in the Village of Dolgeville and repealing Local Law # 2-2025.

Be in enacted by the Board of Trustees of the Village of Dolgeville as follows:

SECTION 1. Establishment of Sewer Rents

- A. The Village hereby establishes and imposes sewer rents for the use of the sewer system or any part or parts thereof applicable both to user located within the Village and to users located outside the Village, whether within special use districts or otherwise, and establishes and imposes such sewer rents as an annual charge on the real property within the Village using such sewer system.
- B. The amount of such sewer rents are fixed as follows:
1. Residential Properties. Annual sewer rents for residential properties within the Village shall be assessed at the rate of \$624.50 per dwelling unit. Such rent shall be payable without regard to occupation or vacancy. For purposes of this section a dwelling unit is defined as an apartment or house with living facilities intended for use by a single family.
 2. Small Commercial Properties. Except as set forth in section 3, infra, annual sewer rents for commercial properties within the Village shall be assessed at the residential rate as a single dwelling unit. Notwithstanding, any residential dwelling unit within a commercial property shall be charged a separate sewer rent.
 3. Large Commercial Properties. The following are identified as “Large Commercial Properties” and shall pay sewer rents in the amounts stated:

Gehring Tricot Miltex	\$ 78,445.04
Helmer Wood Products	\$ 3,138.72
J & M Car Wash, LLC	\$ 2,577.30
Rawlings Sporting Goods	\$ 3,330.36
Dolgeville Central School	\$ 5,348.50
Flocast	\$ 1,862.81
Laundromats 0-8 machines	\$ 1,341.14
Laundromats 9-16 machines	\$ 2,591.23
Laundromats 17+ machines	\$ 3,845.61

4. Outside Users. Annual sewer rents for users outside of the Village shall be assessed at the rate of \$688.78 per dwelling unit or per commercial property.

SECTION 2. Sewer Year

For the purposes of this Local law, sewer rents for users in all classes shall be billed on a quarterly basis with said billings being due on August 1, November 1, February 1, and May 1.

SECTION 3. Collection of sewer rents

Sewer rents shall be paid within thirty (30) days after the due date thereof.

SECTION 4. Penalties

Penalties for late payment or non-payment of sewer rents are hereby fixed at a rate of ten percent (10) as currently established and may be amended from time to time by the Board of Trustees of the Village of Dolgeville.

SECTION 5. Lien for sewer rents

Sewer rents shall constitute a lien upon the real property within the Village served by the sewer system to the extent as set forth in Section 452 of the General Municipal Law of the State of New York.

SECTION 6. Collection of delinquent sewer rents

The Village may enforce the collection of delinquent sewer rents by any method authorized by Section 452 of the General Municipal Law of the State of New York.

SECTION 7. Pro-Ration of Rents for Cancelled Service

In the event a property owner lawfully terminates sewer service to the premises during the rent period. The sewer charge shall be pro-rated by the Village Clerk on a monthly basis to the month of termination. If service to a dwelling is terminated, a minimum of a single user sewer charge will remain until such a time the sewer is legally disconnected, capped at the street and inspected by the sewer inspector.

SECTION 8. Correction of Errors

If any owner of real property on which a sewer rent has been imposed deems himself aggrieved because such real property is not served by the sewer system or an error has been made in computing such sewer rent. he may file an application for a refund or all or part of such sewer rent. Such application shall be verified by him and shall set forth the amount of refund sought and the grounds therefore. Such application shall be

presented to the Village Board of Trustees with his recommendation in relation thereto. The Village Board of Trustees may refund all or part of such sewer rent.

SECTION 9. Separability

The invalidity of any section, clause, or provision of this Local law shall not affect the validity of any other part of this Local law, which can be given effect without such invalid part or parts.

SECTION 10. Repeal of Prior Laws

Local Law No. 2-2025 and any other prior law, rule or regulation inconsistent herewith is hereby repealed.

SECTION 11. Effective date.

This Local law shall take effect upon filing with the Secretary of the State of New York.

AYES: Trustees Dyer, Gridley, Randall, Williams, Mayor Puznowski

NAYS: None

ADOPTED – July 20, 2026

Please Note: Due to an oversight for Helmer Wood Products the rate will be adjusted next year.

***Abstract of
Audited Vouchers
Resolution # 87-2026***

The following resolution offered by Trustee Randall sec. Trustee Williams. Ayes all.

RESOLVED, that the Clerk be and hereby authorized to sign the Abstract of Audited Vouchers from the following funds for the amount specified:

ABSTRACT OF AUDITED VOUCHERS

JUNE 15, 2026

NORTH MAIN STREET	\$ 173,308.34
CENTER PARK	\$ 327,108.24

ABSTRACT OF AUDITED VOUCHERS

JUNE 18, 2026

GENERAL FUND	\$ 17,368.34
SEWER FUND	\$ 14,104.30
WATER FUND	\$ 5,124.99

ABSTRACT OF AUDITED VOUCHERS
JUNE 22, 2026

TRUST & AGENCY FUND \$ 15,415.47

ABSTRACT OF AUDITED VOUCHERS
JUNE 23, 2026

MAIN STREET SEWER \$ 87,443.23

ABSTRACT OF AUDITED VOUCHERS
JUNE 29, 2026

GENERAL FUND \$ 106,623.55

SEWER FUND \$ 48,392.19

WATER FUND \$ 8,355.57

CENTER PARK \$ 39,616.72

ABSTRACT OF AUDITED VOUCHERS
JULY 6, 2026

MAIN STREET SEWER \$ 612,600.98

ABSTRACT OF AUDITED VOUCHERS
JULY 6, 2026

TRUST & AGENCY FUND \$ 19,834.33

ABSTRACT OF AUDITED VOUCHERS
JULY 14, 2026

GENERAL FUND \$ 27,072.13

SEWER FUND \$ 2,057.50

WATER FUND \$ 983.46

CENTER PARK \$ 253,591.18

GIGP \$ 1,357.00

FINK CREEK \$ 29.50

NORTH MAIN STREET \$ 40,202.63

MAIN STREET SEWER \$ 649.00

NEW YORK FORWARD \$ 5,750.00

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED –July 20, 2026

Village Engineer

Active Projects

Center Park Rehabilitation – EPF Parks Grant #EPF-182340 & NY Forward

- Construction progress meetings continued with Saratoga Associates, Wm. J. Keller & Sons, Village representatives, and other project team members to review field progress, schedule, utilities, design clarifications, funding administration, and coordination items.
- Site work continued to advance, including landscaping, plantings, boulder placement, slope stabilization, pavilion foundation preparation, underground utility work, and other park improvements. Grass is beginning to establish on the reconstructed embankment, and a portion of the embankment was identified as stabilized during the July 13 SWPPP inspection.
- Pavilion foundation and utility work advanced during the month with the contractor removing forms from the concrete piers early this week.
- An existing storm drainage structure and damaged storm pipe were encountered near the pavilion foundation area. The existing pipe was allowing water into the work area and conflicted with the proposed foundations and other underground improvements. The project team reviewed options to intercept and redirect the drainage to a suitable outlet while avoiding additional utility and structural conflicts with the Village DPW completing the work to reroute the pipe.
- Additional meetings were held regarding the proposed sanitary sewer connection for the splash pad and pavilion. The Village and design team reviewed the capacity of the existing six-inch sewer, the condition and suitability of the existing downstream manhole, the availability of recently replaced downstream sewer mains, and alternative connection arrangements.
- Based on the available pipe size and slope information, the anticipated splash-pad discharge represents only a portion of the calculated capacity of the existing six-inch sewer segment.
- The Village requested additional clarification regarding splash-pad and pavilion winterization, including isolation and drain-down provisions, backflow prevention, heated or above-ground equipment, monitoring and alarm provisions, the first-year winterization procedure, and the long-term ability of Village staff to operate and maintain the system. A walkthrough for the winterization process will be provided by the contractor.
- The Village also requested confirmation of the final pavilion plumbing arrangement, toilet selection, water-service layout, sanitary drainage, and provisions for future

maintenance. These discussions are intended to resolve operational concerns while utility and foundation work can still be adjusted without substantial rework. Saratoga is working through these items and will be responding to the Village as we continue to move forward.

- Coordination continued with the Department of State regarding reimbursement procedures, budget reallocations, MWBE documentation, and New York State Contract System requirements. A follow-up meeting with DOS is being arranged to review these administrative items with Village staff.

Main Street Sewer Replacement Project

- Carver continued sewer construction and restoration work under the Main Street Sewer Replacement Project. Regular progress meetings were held with the Village, Barton & Loguidice, Carver, NYSDOT, and other involved parties to review construction, traffic control, restoration, testing, documentation, and contract administration.
- North Main Street has moved into final restoration and closeout activities. Turf is beginning to establish within disturbed areas, although the Village and project team identified locations where the placed topsoil contains excessive stone or where vegetation has not established adequately.
- Barton & Loguidice is preparing and coordinating the North Main Street punch list. Areas with inadequate vegetation or unsuitable surface conditions are to be reviewed, raked or otherwise corrected as necessary, and reseeded.
- Sidewalk restoration details were also reviewed, including the treatment of expansion-joint material and the need to trim or recess projecting joint material and seal the joints where required to provide an acceptable finished surface.
- On South Main Street, sewer main and lateral installation continued. Work progressed through the section between Faville Avenue and Spofford Street, along with testing, partial restoration, top-course paving, and changes to the staged traffic-control pattern.
- CCTV inspection and mandrel testing results continued to be reviewed by Barton & Loguidice. Inspection reports and CCTV documentation are also being coordinated with NYSDOT before final acceptance and restoration of affected roadway sections.
- The project team continued reviewing the required sewer realignment near Brayton Court and West Timmerman Street. The revised alignment generally moves the sewer

toward the center of the roadway and reconnects with the previously designed alignment at either end.

- Additional field verification and test pits are required at selected locations to confirm existing sewer elevations, manhole inverts, lateral connections, and other underground conditions before the realigned sewer is installed.
- The realignment plan generally allows the existing sewer to remain in service while the replacement sewer is installed, minimizing the duration of individual service interruptions when laterals are transferred to the new main.
- Coordination continued on roadway restoration, catch-basin modifications, water-main connections, gas-main conflicts, sewer and manhole adjustments, and related work-change directives. Several items are expected to be addressed through existing bid items or Base Bid B rather than processed as separate change orders.
- Carver continues to submit or revise required AIS and BABA certifications, material certifications, shop drawings, CIPP information, manhole-grout information, and record drawings. The project team is also reviewing asphalt, sidewalk reinforcement, topsoil, sanitary lateral connections, and other remaining submittals.
- The next phase of work extends into an area requiring coordination with Herkimer County. Advance notice and traffic coordination are being provided before the work and associated detour changes proceed.
- Contract administration continued on pay applications, allowances, work-change directives, change-order proposals, project documentation, and reconciliation of work completed under the various bid schedules.

Fink Creek Storm Drainage System Project – FEMA Project No. 4472DR-NY [130884]

- With the additional FEMA funding now obligated, the project has advanced into the final design phase.
- Barton & Loguidice continued coordinating final design activities with the Village, DHSES, CME Associates, IPD Engineering, affected property owners, and other project participants.
- Current field work includes survey, geotechnical investigation, inspection of the culvert beneath the former Daniel Green Factory property, and other investigations needed to establish the final repair and replacement design.
- Twelve soil borings are proposed along the intended culvert alignment to evaluate subsurface conditions. Several boring locations are within public rights-of-way or Village-owned

property, while others require access to privately owned parcels.

- Most required access appears to be covered by right-of-entry agreements executed in 2022 and 2023. However, two proposed boring locations are on Dolgeville Volunteer Fire Department property and are not covered by the existing agreements.
- Barton & Loguidice requested assistance from the Village Attorney to prepare or review the required Fire Department right-of-entry agreement so the soil-boring program can proceed.
- The Village Attorney was also asked to review whether the existing agreements adequately cover final design and construction activities, whether successors-and-assigns language should be added, and whether additional agreements should be obtained for properties close to the proposed culvert improvements.
- The proposed FEMA-approved scope includes replacement or repair of the culvert system from the primary inlet west of the Dolgeville Volunteer Fire Department to its outlet at East Canada Creek southwest of the former Daniel Green Factory.
- The project continues to operate under a relatively tight FEMA schedule. Timely completion of access agreements, field investigations, design, permitting, agency review, and Village decisions will be necessary to preserve adequate time for construction.
- A project kick-off meeting is scheduled for July 28th at 2:00 PM.

Water Meter Replacement Project – GIGP Grant

- The Village has submitted all EFC/GIGP grant documentation required before execution of the project agreement and authorization of meter installation. We are now awaiting a response from EFC which will, hopefully, be the final contract for the grant funds.
- The project remains in the grant-documentation and pre-agreement stage. No meter installation work has been authorized at this time.

IDA Water Storage Tank Project – Manheim Business Park

- The Village, Herkimer County IDA, Wright-Pierce, NYSEFC, and NYSDOH met to review the status of the WIIA grant, the September 30, 2026 grant-closing deadline, outstanding agency comments, ownership, project administration, and the proposed financing structure.

- EFC indicated that it intends to continue working with the Village and project team while the recently issued NYSDOH comments are reviewed and addressed. Based on the project's continued progress, EFC advised that the Village should not be overly concerned about the September 30 deadline, provided communication and project advancement continue.
- Wright-Pierce requested an updated checklist from EFC identifying the remaining items needed for grant closing. The project team will use that list to coordinate outstanding legal, financial, engineering, environmental, and compliance requirements.
- The project team confirmed that the completed water-storage and transmission improvements are intended to be owned by the Village. The Herkimer County IDA is expected to assist with project delivery and administration, with ownership ultimately transferred to the Village.
- Because the project involves multiple funding sources awarded to different entities, the Village, IDA, EFC, and project team continued discussing how contracts, payments, reimbursements, and project ownership should be documented.
- EFC confirmed that the Village is the WIIA grant recipient and will be required to enter into the project financing agreement and authorize grant disbursement requests. Intermunicipal agreements and a clear plan of finance will be needed to explain the flow of funds and the respective responsibilities of the Village and IDA.
- The project remains in agency review and funding coordination. The recently received NYSDOH comments are extensive and will need to be reviewed by Wright-Pierce, the Village, and IDA before the project can advance toward final approval and grant closing.

Water and Sewer Rate Study Support

- The Village continued working with the Syracuse University Environmental Finance Center and Barton & Loguidice on development of water and sewer rate models.
- The draft sewer-rate model was reviewed with Village representatives, including the underlying financial assumptions, customer classifications, usage data, revenue requirements, and potential approaches to allocating costs among users.
- A water-rate model has also been prepared. Syracuse University requested additional Village input to verify water-use assumptions before the model is finalized for broader review.

Village staff requested another working session instead of resolving the remaining questions by email. A scheduling poll was circulated to find a time when representatives from the Village, Syracuse University, and Barton & Loguidice can participate. We are still working to schedule the meeting, which will likely take place next week.

***Village Engineer
Monthly Report***

By Trustee Randall

Motion to approve and place on file the July 2026 Village Engineer report as submitted. Sec. Trustee Dyer. Ayes all.

Public Comment

Water Meters

Questions were raised regarding water meters and why we need them.

The Village received a grant for the meters after chasing for grants for more than 30 years - \$ 664,000.00. The Department of Health noted every year in the annual inspection that we did not have meters. A conservation water plan was encouraged.

The Village is currently working with Syracuse University on a rate study for the meters once they are installed. There are a few meters already installed in test areas in the village they will be using for the study. The deadline to install meters is 12/2027.

A water leak was reported during public comment time, and it was reported the village had 2 leaks today.

Van Buren St. Erosion

Donna DeLucco requested an update on the Army Corp. of Engineers status addressing erosion on Van Buren Street (Frederick DeLucco house). D.E.C. is supposed to reach out regarding this issue.

Department Heads

WRRF

WRRF Chief Operator Amy Mowers came before the Board with the following:

New pump mechanical seal failed – replaced last week (under warranty).

WRRF Monthly Report

By Trustee Dyer

Motion to approve and place on file the June 12, 2026 – July 15, 2026; WRRF report as submitted. Sec. Trustee Gridley. Ayes all.

Water Plant

Water Monthly Report

By Trustee Gridley

Motion to approve and place on file the July 20, 2026

water report as submitted. Sec. Trustee Williams. Ayes all.

***Intermunicipal Agreement
Between the Village of
Dolgeville and the Village
Of St. Johnsville Relative
To Assistant Water
Operators***

The current agreement dated 7/18/24 was not signed by the Village of St. Johnsville, due to the current change in the villages' water operator the Village of Dolgeville will send a letter to the Village of St. Johnsville terminating the current agreement on the table.

Neal Winkler will act as the Asst. Water Operator for the Village of Dolgeville moving forward. A notification letter to D.O.H. was submitted.

Police Department

Police Monthly Report

By Trustee Randall

Motion to approve and place on file the June 2026 Police report as submitted. Sec. Trustee Dyer. Ayes all.

D.P.W.

D.P.W. Superintendent David Jaquay came before the Board with the following:

Water Leak

A water leak identified on Helmer Avenue in the Wolf St./Cavalli Street block – 10,000.00 gal/day – repaired.

D.P.W. Monthly Report

By Trustee Dyer

Motion to approve and place on file the July 2026 D.P.W. report as submitted. Sec. Trustee Gridley. Ayes all.

Code Enforcement

***Code Enforcement
Monthly Report***

By Trustee Gridley

Motion to approve and place on file the 6/1/26 – 6/29/26 Code Enforcement report as submitted. Sec. Trustee Randall. Ayes all.

Planning Board

***Planning Board
Meeting Minutes***

By Trustee Williams

Motion to approve and place on file the June 9, 2026 Planning Board meeting minutes as submitted. Sec. Trustee Randall. Ayes all.

Treasurer

Village Treasurer Amber Kraszewski came before the Board with the following:

Expenditures, Encumbrances, and Appropriations

By Trustee Williams

Motion to place on file the Statement of Expenditures, Encumbrances, Appropriations for the period ending 6/30/26. Sec. Trustee Randall. Ayes all.

Balance Sheet

By Trustee Williams

Motion to place on file the Balance Sheet for the period ending 6/30/26. Sec. Trustee Randall. Ayes all.

New Business

Engineering Services Supplement Main Street Sanitary Sewer Improvements

Jason Denno from Barton & Loguidice came before the Board on the following:

Jason submitted a proposal for additional funding administration and construction phase engineering services necessary to complete the project.

Over the past year, there have been several unforeseen developments that have significantly increased the level of engineering effort for this project.

The Scope of Services proposal is to continue to assist the Village with funding administration and construction phase engineering services for the project.

Fee Services – The proposed fee for engineering services described as follows:

Services	Fee	Type
Additional Funding Admin. Svs.	\$ 35,000	Lump Sum
Additional Construction Admin. Svs.	\$ 168,000	Lump Sum
Additional Construction Observ. Svs.	\$ 301,000	Time & Exp.
Additional Expenses	\$ 13,500	Time & Exp.
Total Supplemental Fee for Services	\$ 518,100	

This will increase the total engineering fee to \$ 1,945,900. The anticipated opinion of construction costs for the improvement is estimated at \$ 12 million. This increase is approximately 16.21% of construction costs and typical industry standards for engineering services for complex infrastructure replacement projects.

Do we have funding to pay for this?

Current funding sources include – SRF – 0%

DHSES – 12 ½ %
VOD - 12 ½ %
FEMA – 75%

We would have to use all the SRF money up to 1 million, exhaust all grant monies first for South Main Street – these are grant eligible costs (engineering fees).

Do we need 2-3 construction observers? Jason Denno – yes to meet project deadlines. The proposal would not be more than submitted and could be less.

We still have a good portion of funding left - \$ 7.6 million.

***Engineering Services
Supplement
Main Street Sanitary
Sewer Improvements
File # 1557.006.002
Resolution # 88-2026***

The following resolution offered by Trustee Randall sec. Trustee Gridley. Ayes all.

Motion to approve Engineering Services Supplement Main Street Sanitary Sewer Improvements File # 1557.006.002 proposal as submitted, in the amount of \$ 518,100.00. Sec. Trustee Gridley Ayes all.

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED – July 20, 2026

Fink Creek Funding

Fink Creek is an \$ 8 million dollar project, and funding breakdown is as follows:

FEMA – 75%

V.O.D. – 12 ½ %

DHSES – 12 ½ %

We need to create a bridge of funding (we pay up front the total cost and request payment for reimbursement). We need to check funding sources, possibly reach out to Northern Borders. Fink Creek meeting next week.

Treasurer submitted a financial report to the Board that included debt, assets, funding, etc.

Village Engineer

The Village is still interested in hiring and Engineer. Discussions included hiring and F.E. with the option for the individual to take the test needed for a P.E. certification.

Another option is to hire an F.E. and subcontract a P.E. to work with F.E. and stamp documents as needed.

The Village agrees an Engineer is necessary for future planning of the village and to coordinate with department heads projects and current infrastructure issues.

***Check Reconciliation
Resolution # 89-2026***

By Trustee Randall

Motion to place on file the check reconciliations as presented. Sec. Trustee Williams. Ayes all.

Center Park Restoration - **5441** 6/1/26-6/30/26
Balance - \$ 394,948.38

D.P.W. - **3068** 5/1/26-6/30/26
Balance - \$ 32,757.15

Economic Development - **8330** 6/1/26-6/30/26
Balance - \$ 150,743.25

Fink Creek - **5458** 6/1/26-6/30/26
Balance - \$ 17,406.34

General Fund - **8233** 6/1/26-6/30/26
Balance - \$ 303,275.95

General Fund Savings – **5177** 6/1/26-6/30/26
Balance - \$ 1,251,840.62

Helterline Park – **5185** 6/1/26-6/30/26
Balance - \$ 3,766.35

Housing Rehabilitation – **8322** 6/1/26-6/30/26
48,279.66

Main St. Sewer Improvements – **5466** 6/1/26-6/30/26
Balance - \$ 3,843.61

N. Main St. Homes – **5474** 6/1/26-6/30/26
Balance - \$ 44,126.67

Police Vehicle – **3118** 4/1/26-6/30/26
Balance - \$ 11,033.82

Sewer Savings – **5193** 6/1/26-6/30/26
Balance - \$ 377,061.16

Spohn's Disposal – **3043** 4/1/26-6/30/26
Balance - \$ 664.10

Trust & Agency – **8225** 6/1/26-6/30/26
Balance - \$ 3,489.32

Unemployment – 5201	6/1/26-6/30/26
Balance - \$ 38,482.83	
Waste Water Savings – 5219	6/1/26-6/30/26
Balance - \$ 108,727.70	
Water/Sewer – 8349	6/1/26-6/30/26
Balance - \$ 2,957.46	
Water Capital Reserve – 5227	6/1/26-6/30/26
Balance - \$ 18,624.73	
Water Fund Savings – 5235	6/1/26-6/30/26
Balance - \$ 65,636.35	
New York Forward – 6423	6/1/26-6/30/26
Balance - \$ 2,326.70	
North Main St. Waterfront Park – 5722	6/1/26-6/30/26
Balance - \$ 80.15	
GIGP Water Meters – 7256	6/1/26-6/30/26
Balance - \$ 224,902.88	

AYES: Trustees Dyer, Gridley, Randall, Williams
 NAYS: None
 ADOPTED – July 20, 2026

Payroll Certification
Resolution # 90-2026

The following resolution offered by Trustee Randall sec. Trustee Williams. Ayes all.

WHEREAS, Amber Kraszewski hereby submits for certification the following payroll period of 6/6/26 -6/19/26 in the amount of \$49,236.37 be approved for payment from the appropriation authorized by the Village of Dolgeville Board of Trustees.

AYES: Trustees Dyer, Gridley, Randall, Williams
 NAYS: None
 ADOPTED – July 20, 2026

Payroll Certification
Resolution # 91-2026

The following resolution offered by Trustee Randall sec. Trustee Williams. Ayes all.

WHEREAS, Amber Kraszewski hereby submits for certification the following payroll period of 6/20/26-7/3/26 in

the amount of \$55,164.71 be approved for payment from the appropriation authorized by the Village of Dolgeville Board of Trustees.

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED – July 20, 2026

Attorney

Village Attorney Karl Manne came before the Board with the following:

***Land Purchase
Village Watershed***

The Village received a second request (first request April 2026) to purchase land adjacent to the village watershed property. The village is currently in negotiations with D.E.C. to acquire village property (watershed area). The village will defer to D.E.C. and Amy Mowers will send an email to Mike Carrol regarding the request.

***Herkimer County
Personnel
Police Chief Type A***

The Village received the Certification of Eligibles for Police Chief, Type A results from Herkimer County Personnel. The Board opted to take “NO ACTION” at this time. The County will offer another test next year.

***CDBG/EDRLF
Account Closures***

The Village will act on closing these accounts at the August 17th meeting.

Future Meetings

Regular Meeting August 17, 2026 @ 6:00 p.m. – Village Hall.

Adjournment

By Trustee Williams

Motion to adjourn the regular meeting at 7:37 p.m. Sec. Trustee Dyer. Ayes all.

Mayor

Village Clerk