

REGULAR MEETING
DOLGEVILLE VILLAGE BOARD OF TRUSTEES
JANUARY 20, 2026
6:00 P.M.

PRESENT:

MAYOR: Mary E. Puznowski
TRUSTEES: Robert P. Dyer
Robert Gridley
Brian Randall
Marilyn Williams

ATTORNEY: Karl Manne

RECORDING SECRETARY:

Tammy L. Chmielewski

ATTENDED: Philip Klosner, Craig Eggleston, Amber Kraszewski, Andrew Drumm, Neal Winkler, Charlotte Robotham, Amy Mowers.

Mayor Mary E. Puznowski at Village Hall called this Regular Meeting of the Dolgeville Village Board of Trustees to order at 6:00 p.m. The Pledge of Allegiance recited.

***Appointments
Election Inspectors
Resolution # 1-2026***

The following resolution offered by Trustee Randall sec. Trustee Dyer. Ayes all.

Motion to appoint the following inspectors for the March 18, 2026, Village Election:

Donna Loucks
Esther Ellis
Donna DeLucco
Marilyn Williams
Elaine Ruggiero – substitute

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED – January 20, 2026

***Approval of
Meeting Minutes***

By Trustee Williams

Motion to approve and place on file the meeting minutes of December 15, 2025. Sec. Trustee Randall. Ayes all.

***Abstract of
Audited Vouchers
Resolution # 2-2026***

The following resolution offered by Trustee Randall sec. Trustee Gridley. Ayes all.

RESOLVED, that the Clerk be and hereby authorized to sign the Abstract of Audited Vouchers from the following funds for the amount specified:

ABSTRACT OF AUDITED VOUCHERS

November 17, 2025

GENERAL FUND	\$ 4,559.61
SEWER FUND	\$ 4,708.25
WATER FUND	\$ 4,436.36
MAIN ST. SEWER	\$ 660,032.74
FINK CREEK	\$ 827.50
CENTER PARK	\$ 4,524.74
NORTH MAIN STREET	\$ 48,410.58

ABSTRACT OF AUDITED VOUCHERS

December 15, 2025

GENERAL FUND	\$ 37,425.04
SEWER FUND	\$ 8,425.35
WATER FUND	\$ 3,893.22/\$ 619.50
MAIN ST. SEWER	\$ 531.00
FINK CREEK	\$ 827.50
CENTER PARK	\$ 4,524.74
NORTH MAIN STREET	\$ 48,410.58

ABSTRACT OF AUDITED VOUCHERS

December 22, 2025

TRUST & AGENCY FUND \$ 14,301.37

ABSTRACT OF AUDITED VOUCHERS

December 29, 2025

GENERAL FUND	\$ 11,291.38
SEWER FUND	\$ 1,095.10
WATER FUND	\$ 1,100.11
FINK CREEK	\$ 4,908.75
NORTH MAIN STREET	\$ 27,449.09

ABSTRACT OF AUDITED VOUCHERS

January 5, 2026

TRUST & AGENCY FUND \$ 12,848.71

ABSTRACT OF AUDITED VOUCHERS

January 13, 2026

GENERAL FUND \$ 30,787.96

SEWER FUND	\$ 10,470.48
WATER FUND	\$ 30,919.62

ABSTRACT OF AUDITED VOUCHERS
January 20, 2026

TRUST & AGENCYFUND	\$ 13,963.47
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AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED – January 20, 2026

Village Engineer

Active Projects

**Center Park Rehabilitation – EPF Parks Grant #EPF-182340
& NY Forward**

- The project was formally advertised for bids beginning January 5, 2026, with bids due on January 29, 2026, at 11:00 AM, and public bid opening immediately thereafter. Contract award is anticipated at the February 2026 Village Board meeting. Construction is expected to begin in early April 2026, or sooner if weather conditions allow.
- A pre-bid meeting and site walkthrough was conducted on January 12, 2026, and was well attended by prospective contractors, indicating strong interest in the project.
- MWBE and SDVOB compliance efforts are ongoing. The Village continues to work with the New York State Department of State to remain in compliance with all reporting requirements, and quarterly NY Forward reports for the December 2025 period have been completed and submitted.
- Questions surrounding SEQR documentation has been clarified and resolved. A SEQR determination was completed earlier in the project development process in 2018 and remains applicable to the current scope of work. That documentation will be transmitted to the New York State Department of State to complete the administrative record.

Main Street Sewer Replacement Project

- Construction activities are currently paused for the winter season, with the project stabilized following completion of

major sewer installation and interim roadway restoration on North Main Street.

- During the December 10, 2025 progress meeting, the contractor reported that sidewalk box-outs have been completed and filled with millings, and all previously identified trip hazards have been addressed.
- CCTV inspection and mandrel testing remain key closeout items for installed sewer segments. The contractor confirmed that additional CCTV work, including North Main Street north of the bridge and Elm Street, would be completed mid-December, with cleaning included as part of the inspection effort. While mandrel testing is planned to follow CCTV, there is ongoing discussion regarding deferring this work until spring in order to avoid bypass pumping during inclement winter weather. Any deficient sections identified will be corrected and re-inspected as required.
- Coordination with NYSDOT remains ongoing regarding the ownership and future responsibility of stormwater infrastructure along Main Street. While NYSDOT has indicated the matter is under internal review, no formal determination has been issued to date. A quarterly coordination meeting with NYSDOT is scheduled for January 20, 2026, at 10:00 AM, to review this item and other active NYSDOT projects within the Village.
- Change order and allowance reviews are ongoing. Several change order requests related to sewer laterals, water main adjustments, sewer elevation corrections, and Main Street reconstruction remain under engineering and administrative review. Barton & Loguidice is also completing review of the contractor's revised Pay Application No. 5 and will be issuing allowance authorizations and work change directives to coincide with the work completed under that Pay Application.
- Looking ahead to Spring 2026, the contractor anticipates this project will be the first scheduled mobilization of the construction season, subject to weather and final schedule confirmation. North Main Street Base Bid work remains the priority due to applicable funding deadlines, with substantial completion targeted for April 30, 2026, and final completion by May 20, 2026, in accordance with the contract schedule.

- The next progress meeting is scheduled for February 3, 2026, in advance of the anticipated spring construction restart.

Water Meter Replacement Project – GIGP Grant

- The Village continues preliminary coordination with the New York State Environmental Facilities Corporation (EFC) regarding the Water Meter Replacement Project funded through the Green Innovation Grant Program (GIGP).
- Follow-up correspondence regarding outstanding items required to finalize the project budget, schedule, and procurement approach was most recently issued on January 12, 2026. These items include eligibility of pre-contract and in-kind services, guidance on procurement structure, and clarification of applicable MWBE, SDVOB, and EEO requirements.
- To date, the Village has not received formal responses from either EFC or NYSDEC, and advancement of the project is currently on hold pending agency direction.
- The Village remains prepared to proceed with required submittals and front-end planning work immediately upon receipt of agency guidance.

IDA Water Storage Tank Project

- The coordinated SEQR review process has been completed.
- Design is substantially complete (95%), with the project team maintaining readiness to finalize the bid set and proceed once agency reviews are closed out.
- NYSDOH review remains the critical path item. The plans and specifications submission transmitted in September 2025 is still under DOH review. DOH acknowledged receipt and advised in November that the review was being prioritized, but no formal comments or approval have been issued to date.
- Wright-Pierce has continued follow-up with NYSDOH for a status update, most recently on January 5, 2026, noting that the Village and IDA are seeking to finalize funding coordination (including with EFC/ESD) and

advance the project to bidding as soon as DOH comments are received.

***Village Engineer
Monthly Report***

By Trustee Randall

Motion to approve and place on file the Village Engineer report as submitted. Sec. Trustee Dyer. Ayes all.

***Manheim Water
Storage Tank – SEQRA
Negative Declaration
Resolution # 3-2026***

The following resolution offered by Trustee Williams sec. Trustee Randall. Ayes all.

A Resolution Issuing a Negative Declaration Under the State Environmental Quality Review Act (SEQRA) for the Dolgeville Water Storage Tank Project

WHEREAS, the Village of Dolgeville (the “Village”) proposes to undertake a public water infrastructure improvement project known as the Dolgeville Water Storage Tank Project (the “Project”), which includes the construction of a new approximately 500,000-gallon water storage tank and associated site work and water system improvements to enhance reliability and redundancy of the Village’s public water supply system; and

WHEREAS, the proposed Project is classified as an Unlisted Action pursuant to the State Environmental Quality Review Act (“SEQRA”) and its implementing regulations at 6 NYCRR Part 617; and

WHEREAS, the Village of Dolgeville Board of Trustees previously declared its intent to serve as Lead Agency for purposes of SEQRA review of the Project and has completed the coordinated review process in accordance with 6 NYCRR Part 617; and

WHEREAS, a Full Environmental Assessment Form (FEAF), including Parts 1, 2, and 3, has been completed and reviewed by the Village Board of Trustees, together with supporting mapping, agency correspondence, and technical documentation; and

WHEREAS, the FEAF and supporting materials identify that the Project site is not located within a coastal area, designated floodway, critical environmental area, agricultural district, or designated historic or archaeological resource, and that no significant adverse impacts to land, water resources, air quality, traffic, noise, natural habitats, or community services are anticipated as a result of the Project; and

WHEREAS, the Village Board of Trustees has considered the magnitude, duration, and context of the potential environmental impacts of the Project, including construction-related activities, and finds that any impacts are temporary, minor, and typical of municipal water infrastructure improvements; and

WHEREAS, the Village Board of Trustees has determined that the Project will not result in any significant adverse environmental impacts that would require the preparation of an Environmental Impact Statement;

NOW, THEREFORE, BE IT RESOLVED, that the Village of Dolgeville Board of Trustees hereby determines, based upon a review of the Full Environmental Assessment Form and all supporting documentation, that the Dolgeville Water Storage Tank Project will not have a significant adverse impact on the environment; and

BE IT FURTHER RESOLVED, that the Village of Dolgeville Board of Trustees hereby issues a Negative Declaration pursuant to the State Environmental Quality Review Act and 6 NYCRR Part 617, and determines that the preparation of an Environmental Impact Statement is not required; and

BE IT FURTHER RESOLVED, that the Village Clerk is hereby directed to file and circulate this Negative Declaration in accordance with the requirements of SEQRA and applicable regulations; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED: January 20, 2026

***WRRF Digester Issue
Emergency Action***

Amy Mowers – Chief WRRF Operator came before the Board on the following:

The WRRF experienced a repeat interruption due to excessive accumulation of rags, wipes, hair, and other non-pumpable materials resulting in:

1. Portions of the digester contents are not circulating.
2. The digester feed piping is becoming fully plugged.
3. When recirculation is interrupted, digester temperatures drop and the biological process begins to shut down.
4. Continued pump trips increase the risk of equipment damage, process upset, and loss of digester function.

If the condition worsens or circulation cannot be maintained, the Village could be forced into emergency sludge hauling, which is costly, disruptive, and difficult to schedule on short notice.

Preferred Options to remedy.

1. Installation of a grinder as part of the digester process, either; an in-line grinder on the digester feed, or
2. A dedicated digester recirculation pump with integrated grinding capability.

This approach directly addresses the solids issue, reduces the likelihood of future failures, and avoids repeated hauling events. We may be able to recirculate and grind at start-up, alleviating the need to fully dewater and clean the tank.

***WRRF Digester Issue
Emergency Action-Grinder
Resolution # 4-2026***

The following resolution offered by Trustee Randall sec. Trustee Gridley. Ayes all.

Motion to move forward and purchase a grinder with an approximate cost of \$ 75,000.00 from the WRRF Capital Reserve Account. Sec. Trustee Gridley. Ayes all.

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED: January 20, 2026

Public Comment

N/A

Department Heads

WRRF

WRRF Chief Operator Amy Mowers came before the Board with the following:

WRRF Digester

The Village will educate the water/sewer users regarding flushing items down the sewer system. The message will be posted on Facebook, Village website, LED sign, bulletin board and the new TextMyGov platform starting January 22nd.

NYMIR Inspection

One item noted on the inspection: add carbon monoxide detectors in the boiler room and locations with gas fired overhead heaters. Amy will order and install.

WRRF Monthly Report

By Trustee Randall

Motion to approve and place on file December 11, 2025 – January 15, 2026, WRRF report as submitted. Sec. Trustee Gridley. Ayes all.

Water Plant

Water Plant Operator Neal Winkler came before the Board with the following:

Rte. 29 Roadside Spring Testing

The roadside spring tested positive for coliform and e-coli. Per D.O.H. recommendations the village will pull the pipe, post no trespassing signs on the fence, alert police to the new regulations surrounding the area. Notifications/press release will be posted to the Village website, bulletin board, and Facebook.

Delinquent Water Shut Off List

The Village will post a one-time notice to the property that due to the weather, payments are due February 17th.

D.E.C. Meeting Land Purchase

The Village will meet with D.E.C. on Friday January 23, 2026 @ 1:00 p.m. to discuss a land purchase for a portion of the village watershed.

Water Monthly Report

By Trustee Randall

Motion to approve and place on file the January 20, 2026 water report as submitted. Sec. Trustee Dyer. Ayes all.

Police Department

Officer-In-Charge Philip Klosner came before the Board with the following:

School Crossing Guards

The Village received a complaint regarding visibility of school crossing guards. The Village will purchase higher visibility vests for the crossing guards.

Police Monthly Report

By Trustee Randall

Motion to approve and place on file December 2025 Police report as submitted. Sec. Trustee Gridley. Ayes all.

Code Enforcement

Local Law Establishing A Local Government Code Enforcement Program Update

The Village will start updating the current code enforcement program as directed by the State.

Code Enforcement Monthly Report

By Trustee Randall

Motion to approve and place on file the January 20, 2026 Code Enforcement report as submitted. Sec. Trustee Dyer. Ayes all.

D.P.W.

***156 South Main Street
Update***

156 South Main Street has been demolished.

D.P.W. Monthly Report

By Trustee Gridley

Motion to approve and place on file the January 2026 D.P.W. report as submitted. Sec. Trustee Williams. Ayes all.

Planning Board

N/A

Treasurer

Village Treasurer Amber Kraszewski came before the Board with the following:

National Grid Bills

The Village National Grid bills increased by \$ 5,500.00 for one month. The Village will contact our legislators for assistance in this matter.

***Expenditures,
Encumbrances, and
Appropriations***

By Trustee Williams

Motion to place on file the Statement of Expenditures, Encumbrances, Appropriations for the period ending 12/31/25. Sec. Trustee Dyer. Ayes all.

Balance Sheet

By Trustee Williams

Motion to place on file the Balance Sheet for the period ending 12/31/25. Sec. Trustee Dyer. Ayes all.

New Business

***Check Reconciliation
Resolution # 5-2026***

By Trustee Williams

Motion to place on file the check reconciliations as presented. Sec. Trustee Randall. Ayes all.

Center Park Restoration - **5441** 11/3/25-12/31/25
Balance - \$ 4,759.32

D.P.W. - **3068** 10/1/25-12/31/25
Balance - \$ 42,402.70

Economic Development - **8330** 11/3/25-12/31/25
Balance - \$ 149,997.88

Fink Creek - **5458** 11/3/25-12/31/25
Balance - \$ 53,518.67

General Fund - **8233** 11/3/25-12/31/25
Balance - \$ 110,680.19

General Fund Savings – 5177 Balance - \$ 1,315,900.35	11/3/25-12/31/25
Helterline Park – 5185 Balance - \$ 3,708.05	11/3/25-12/31/25
Housing Rehabilitation – 8322 Balance - \$ 48,040.93	11/3/25-12/31/25
Main St. Sewer Improvements – 5466 Balance - \$ 8,493.74	11/3/25-12/31/25
N. Main St. Homes – 5474 Balance - \$ 73,630.45	11/3/25-12/31/25
Police Vehicle – 3118 Balance - \$ 1,607.99	10/1/25-12/31/25
Sewer Savings – 5193 Balance - \$ 533,223.48	11/3/25-12/31/25
Spohn’s Disposal – 3043 Balance - \$ 664.04	10/1/25-12/31/25
Trust & Agency – 8225 Balance - \$ 2,462.25	11/3/25-12/31/25
Unemployment – 5201 Balance - \$ 37,887.15	11/3/25-12/31/25
Waste Water Savings – 5219 Balance - \$ 140,457.38	11/3/25-12/31/25
Water/Sewer – 8349 Balance - \$ 10,998.77	11/3/25-12/31/25
Water Capital Reserve – 5227 Balance - \$ 18,336.43	11/3/25-12/31/25
Water Fund Savings – 5235 Balance - \$ 57,936.16	11/3/25-12/31/25
New York Forward – 6423 Balance - \$ 6,200.12	11/3/25-12/31/25
North Main St. Waterfront Park – 5722 Balance - \$ 79.76	11/3/25-12/31/25
GIGP Water Meters – 7256 Balance - \$ 0.00	11/3/25-12/31/25

AYES: Trustees Dyer, Gridley, Randall, Williams
NAYS: None
ADOPTED – January 20, 2026

***Payroll Certification
Resolution # 6-2025***

The following resolution offered by Trustee Williams sec. Trustee Randall. Ayes all.

WHEREAS, Amber Kraszewski hereby submits for certification the following payroll period of 12/6/25–12/19/25 in the amount of \$ 46,936.20 be approved for payment from the appropriation authorized by the Village of Dolgeville Board of Trustees.

AYES: Trustees Dyer, Gridley, Randall, Williams
NAYS: None
ADOPTED – January 20, 2026

***Payroll Certification
Resolution # 7-2025***

The following resolution offered by Trustee Williams sec. Trustee Randall. Ayes all.

WHEREAS, Amber Kraszewski hereby submits for certification the following payroll period of 12/20/25–1/2/26 in the amount of \$ 39,631.70 be approved for payment from the appropriation authorized by the Village of Dolgeville Board of Trustees.

AYES: Trustees Dyer, Gridley, Randall, Williams
NAYS: None
ADOPTED – January 20, 2026

***Payroll Certification
Resolution # 8-2025***

The following resolution offered by Trustee Williams sec. Trustee Randall. Ayes all.

WHEREAS, Amber Kraszewski hereby submits for certification the following payroll period of 1/3/26–1/16/26 in the amount of \$ 44,461.70 be approved for payment from the appropriation authorized by the Village of Dolgeville Board of Trustees.

AYES: Trustees Dyer, Gridley, Randall, Williams
NAYS: None
ADOPTED – January 20, 2026

***NYMIR Risk
Assessment Visit***

The Village received a letter dated 1/13/26 from NYMIR regarding their current risk assessment.

The Village received seven assessments of concern. Mayor Puznowski will contact NYMIR with a couple of questions.

***Water Dept. Turn On/
Off Application Form
Adopted – 1/20/26
Resolution # 9-2026***

The following resolution offered by Trustee Dyer sec. Trustee Randall. Ayes all.

Motion to adopt the Water Turn On/Off service at the curb stop form per NYMIR recommendations. Sec. Trustee Randall. Ayes all.

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED – January 20, 2026

***Workers' Compensation
Case Update***

FYI – place on file.

***The Authority
Adopted 2026 Budget***

Place on file.

Attorney

Village Attorney Karl Manne came before the Board with the following:

***State Comptroller
EDRLF/HUD Funds***

The Village Attorney will contact the State Comptroller Attorney regarding the funds and see if we can use the funds, return funds, and close accounts.

Future Meetings

Regular Meeting February 17, 2026 @ 6:00 p.m. – Village Hall.

Adjournment

By Trustee Williams

Motion to adjourn regular meeting at 7:23 p.m. Sec. Trustee Randall. Ayes all.

Mayor

Village Clerk