

REGULAR MEETING
DOLGEVILLE VILLAGE BOARD OF TRUSTEES
JULY 21, 2025
6:00 P.M.

PRESENT:

MAYOR: Mary E. Puznowski
TRUSTEES: Robert P. Dyer
Robert Gridley
Brian Randall
Marilyn Williams

ATTORNEY: Karl Manne

RECORDING SECRETARY:

Tammy L. Chmielewski

ATTENDED: Amber Kraszewski, David Jaquay, Philip Klosner.

Mayor Mary E. Puznowski at Village Hall called this Regular Meeting of the Dolgeville Village Board of Trustees to order at 6:00 p.m. The Pledge of Allegiance recited.

***Approval of
Meeting Minutes***

By Trustee Williams

Motion to approve and place on file the meeting minutes of June 16, 19, 23 & July 14, 2025. Sec. Trustee Gridley. Ayes all.

***Budgetary Transfers
7/21/25 – FY 2024-2025
Resolution # 110 - 2025***

The following resolution offered by Trustee Randall sec. Trustee Dyer. Ayes all.

FROM: AO1640.405	\$ 203.09	
TO: AO1640.403		\$ 203.09

***Budgetary Transfers
7/21/25 – FY 2025-2026
Resolution # 110A - 2025***

FROM: AO7140.401	\$ 125.97	
TO: 1355.400		\$ 125.97

FROM: AO3120.105	\$ 58,500.00	
TO: AO3120.103	\$ 58,500.00	

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED – July 21, 2025

***Abstract of
Audited Vouchers
Resolution # 111-2025***

The following resolution offered by Trustee Randall sec. Trustee Gridley. Ayes all.

RESOLVED, that the Clerk be and hereby authorized to sign the Abstract of Audited Vouchers from the following funds for the amount specified:

ABSTRACT OF AUDITED VOUCHERS
JUNE 16, 2025

GENERAL FUND	\$ 6,557.02
SEWER FUND	\$ 2,185.09
WATER FUND	\$ 3,911.48
FINK CREEK	\$ 190.00
NORTH MAIN ST. HOMES	\$ 600.00

ABSTRACT OF AUDITED VOUCHERS
JUNE 23, 2025

TRUST & AGENCY FUND	\$ 13,002.12
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ABSTRACT OF AUDITED VOUCHERS
JUNE 30, 2025

GENERAL FUND	\$ 28,097.65
SEWER FUND	\$ 2,857.19
WATER FUND	\$ 8,547.65
MAIN ST. SEWER	\$ 125,789.80
MAIN ST. SEWER	\$ 531.00
NORTH MAIN ST.	\$ 14,110.59
CENTER PARK	\$ 1,032.50
N. MAIN ST. WATERFRONT	\$ 1,032.50

ABSTRACT OF AUDITED VOUCHERS
JULY 7, 2025

TRUST & AGENCY FUND	\$ 10,534.10
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ABSTRACT OF AUDITED VOUCHERS
JULY 14, 2025

GENERAL FUND	\$ 39,874.28
SEWER FUND	\$ 47,688.76
WATER FUND	\$ 3,970.77

ABSTRACT OF AUDITED VOUCHERS
JULY 15, 2025

WATER FUND	\$ 19,282.19
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AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None
ADOPTED – July 21, 2025

Village Engineer

Village Engineer Chet Szymanski was unavailable and submitted the following:

Active Projects

**Center Park Rehabilitation – EPF Parks Grant #EPF-182340
& NY Forward**

- Parks has confirmed that the current EPF contract can only be extended one more time, for a maximum of 18 months. The previously requested five-year extension (to match the NY Forward timeline) won't be considered. I am preparing a revised letter requesting a new close-out date in December 2026, which we'll submit once Parks provides written clarification on some key funding question.
- The proposed revision may shift the EPF scope to include only shovel-ready elements (like the splash pad and other items up to the amount of the EPF grant), allowing all other park improvements to be funded later under NY Forward.
- We've asked Parks to confirm whether the Village can still receive the full EPF grant award under this reduced scope. Their response will determine how we finalize the budget and bid package.
- Next steps:
 - Submit revised extension letter and amended scope, July 2025
 - Saratoga Associates to update drawings and estimate for reduced-scope bid, August 2025

Main Street Sewer Replacement Project

- Approximately 700 feet of new PVC gravity sewer main has now been installed between MH 13 and MH 15A.
- Crews encountered buried concrete and high groundwater near Village Hall, which slowed progress, but production is steady at 40–50 LF per day.
- NYSDEC has issued the stream disturbance and §401 WQC permit (effective July 3, 2025), clearing the way for work near Stewart's, which falls within 50 feet of East Canada Creek.
- Upcoming schedule milestones:

- Complete mainline installation to STA 12+80 (north of Stewart's) – by July 25
- Pressure test & CCTV first reach – week of July 28
- Begin east-side service replacements (after gas main relocation) – July 29

NYSDOT Quarterly Coordination – Meeting of July 15, 2025

- Beaver Creek Culvert (Route 167):
 - DOT is still waiting for the U.S. Post Office to sign the required easement. Once signed, it will take about three weeks for the State to process it. This pushes the earliest possible start for the 30-day detour into mid- to late August, possibly even September.
 - DOT will notify Fulton County and emergency services once the schedule is firm, and the Village should plan around possible September closures.
- Route 29 Bridge Replacement:
 - Following strong public turnout at the June hearing, DOT is finalizing design revisions and approvals by FHWA for the project. The letting remains on schedule for July 2026, with construction slated for spring–fall 2027.

Manheim Water Storage Tank & Pump-Station Upgrade – 60% Design Review

- Wright-Pierce has submitted the 60% plans and estimate and is now developing control panel and instrumentation layouts for the 90% submittal, due in late August.
- A jurisdictional determination request to DEC received no response within the 90-day window; a follow-up letter has been sent. If DEC remains silent, we can proceed as though the site is non-jurisdictional.
- The geotechnical memo is being reissued to account for a ground-mounted tank and generator pad. Two tank options, Aquastore or precast, are being specified competitively.
- A stone access driveway is planned from the county road; a 911 address and highway permit will be secured once final alignment is confirmed.

North Main Street Floodplain Creation & Preservation (GRG – NYSDEC Contract C01223GG)

- A three-month extension request was submitted to NYSDEC on June 24, 2025, asking to extend the Village's deadline to

formally accept or decline the \$1.75 million Green Resiliency Grant. The extension would allow the Village to complete remaining coordination and finalize the public engagement process before committing to construction.

- To support this decision, a town hall-style public meeting is being planned for August 2025. The session will give residents and stakeholders an opportunity to review the final design, ask questions, and offer feedback on project elements.

***Village Engineer
Monthly Report***

By Trustee Williams

Motion to approve and place on file the June 2025 Village Engineer report as submitted. Sec. Trustee Randall. Ayes all.

Public Comment

N/A

Department Heads

WWTF

WWTF Monthly Report

By Trustee Randall

Motion to approve and place on file the May 2025 WWTF report as submitted. Sec. Trustee Gridley. Ayes all.

Water Plant

N/A

Police Department

Officer-In-Charge Philip Klosner came before the Board on the following:

Court Request

O.I.C. Klosner is requesting the village have its own court. The Village could do a study to see if this is feasible. The upfront costs for a judge and court clerk could be as much as \$ 20,000.00.

***Temporary No-Parking
Helmer Avenue – West Side
Resolution # 112-2025***

The following resolution offered by Trustee Williams sec. Trustee Gridley. Ayes all.

Motion to post a temporary No-Parking on Helmer Avenue (West Side) during the Main Street Rehabilitation Project. Sec. Trustee Gridley. Ayes all.

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED – July 21, 2025

Police Monthly Report

By Trustee Williams

Motion to approve and place on file the June 2025 Police report as submitted. Sec. Trustee Randall. Ayes all.

Code Enforcement

N/A

D.P.W.

D.P.W. Superintendent David Jaquay came before the Board on the following:

Paving

Paving will commence on Monday July 28th.

Horn Street (South Side)

No-Parking Sign

Resolution # 113-2025

The following resolution offered by Trustee Gridley sec. Trustee Randall. Ayes all.

Motion to remove the No-Parking sign on the South side of Horn Street. Sec. Trustee Randall. Ayes all.

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED – July 21, 2025

D.P.W. Monthly Report

By Trustee Randall

Motion to approve and place on file the May 2025 D.P.W. report as submitted. Sec. Trustee Gridley. Ayes all.

Planning Board

N/A

Treasurer

Village Treasurer Amber Kraszewski came before the Board on the following:

***Expenditures,
Encumbrances, and
Appropriations***

By Trustee Randall

Motion to place on file the Statement of Expenditures, Encumbrances, Appropriations for the period ending 6/30/25. Sec. Trustee Williams. Ayes all.

Balance Sheet

By Trustee Randall

Motion to place on file the Balance Sheet for the period ending 6/30/25. Sec. Trustee Williams. Ayes all.

Old Business

GRG Grant

Town Hall Meeting

Mayor Puznowski and the Village Board are looking at a tentative date of September 2nd @ 6:00 p.m. @ 36 Slawson Street - Town Hall Meeting for the GRG (Waterfront Park).

***Water/Sewer Rent
Increase***

The Village Treasurer will submit a 4% increase proposal to Village Attorney to address water/sewer rents for the August 18th regular meeting. A public hearing will be held at the September 15th regular meeting.

New Business

***Check Reconciliation
Resolution # 114-2025***

By Trustee Williams

Motion to place on file the check reconciliations as presented. Sec. Trustee Randall. Ayes all.

Center Park Restoration - 5441	6/2/25-6/30/25
D.P.W. - 3068	4/1/25-6/30/25
Economic Development - 8330	No report/update
Fink Creek - 5458	6/2/25-6/30/25
General Fund - 8233	No report/update
General Fund Savings – 5177	No report/update
Helterline Park – 5185	6/2/25-6/30/25
Housing Rehabilitation – 8322	6/2/25-6/30/25
Main St. Sewer Improvements – 5466	6/2/25-6/30/25
Money Market Public Fund – 3842	No report/update
N. Main St. Homes – 5474	6/2/25-6/30/25
Police Vehicle – 3118	4/1/25-6/30/25
Sewer Savings – 5193	6/2/25-6/30/25
Spohn’s Disposal – 3043	4/1/25-6/30/25
Trust & Agency – 8225	6/2/25-6/30/25
Unemployment – 5201	6/2/25-6/30/25
Waste Water Savings – 5219	No report/update
Water/Sewer – 8349	6/2/25-6/30/25
Water Capital Reserve – 5227	6/2/25-6/30/25

Water Fund Savings – **5235** 6/2/25-6/30/25

North Main St. Waterfront Park – **5722** 6/2/25-6/30/25

New York Forward – 6423 6/2/25-6/30/25

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED – July 21, 2025

***Payroll Certification
Resolution # 115-2025***

The following resolution offered by Trustee Williams sec. Trustee Randall. Ayes all.

WHEREAS, Amber Kraszewski hereby submits for certification the following payroll period of 6/7/25-6/20/25 in the amount of \$ 53,858.55 be approved for payment from the appropriation authorized by the Village of Dolgeville Board of Trustees.

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED – July 21, 2025

***Payroll Certification
Resolution # 116-2025***

The following resolution offered by Trustee Williams sec. Trustee Randall. Ayes all.

WHEREAS, Amber Kraszewski hereby submits for certification the following payroll period of 6/21/25-7/4/25 in the amount of \$ 34,281.29 be approved for payment from the appropriation authorized by the Village of Dolgeville Board of Trustees.

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED – July 21, 2025

***Use of Village Premises
Dolgeville Pop Warner***

By Trustee Gridley

Motion granted to Dolgeville Pop Warner to use the Village of Dolgeville Park/lights on South Helmer Avenue as requested from August to November. Sec. Trustee Randall. Ayes all.

Attorney

Village Attorney Karl Manne came before the Board on the following:

N/A

Future Meetings

Regular Meeting August 18, 2025 @ 6:00 p.m. – Village Hall.

Adjournment

By Trustee Randall

Motion to adjourn regular meeting at 6:26 p.m. Sec. Trustee Gridley. Ayes all.

_____ Mayor

_____ Village Clerk