

REGULAR MEETING  
DOLGEVILLE VILLAGE BOARD OF TRUSTEES  
MAY 19, 2025

PRESENT:

MAYOR: Mary E. Puznowski  
TRUSTEES: Robert P. Dyer  
Robert Gridley  
Brian Randall  
Marilyn Williams

ATTORNEY: Karl Manne

RECORDING SECRETARY:

Tammy L. Chmielewski

ATTENDED: Donny Hanson, Philip Klosner, Neal Winkler, David Jaquay, Amber Kraszewski.

Mayor Mary E. Puznowski at Village Hall called this Regular Meeting of the Dolgeville Village Board of Trustees to order at 6:00 p.m. The Pledge of Allegiance recited.

***Resignation***

***Water Department***

***Resolution # 64-2025***

By Trustee Dyer

Motion to accept the resignation of Scott Hongo as Water Service Inspector effective 5/19/25. Sec. Trustee Randall. Ayes all.

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED –May 19, 2025

***Resignation***

***Dolgeville Housing Authority***

***Resolution # 65-2025***

By Trustee Williams

Motion to accept the resignation of Robert Maxwell as Dolgeville Housing Authority Member effective 5/19/25. Sec. Trustee Gridley. Ayes all.

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED –May 19, 2025

***Resignation***

***Zoning Board of Appeals***

***Resolution # 66-2025***

By Trustee Williams

Motion to accept the resignation of Robert Maxwell as Zoning Board of Appeals Member effective 5/19/25. Sec. Trustee Gridley. Ayes all.

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED –May 19, 2025

***Appointment  
Dolgeville Housing  
Authority  
Resolution # 67-2025***

By Trustee Randall

Motion to appoint Barbara Schwartz to replace Robert Maxwell as a Dolgeville Housing Authority Member. Term expires at the Annual Meeting 2029. Sec. Trustee Williams. Ayes all.

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED –May 19, 2025

***Appointment  
Dolgeville Housing  
Authority  
Resolution # 68-2025***

By Trustee Randall

Motion to appoint Gloria Martin to replace Barbara Gillen as a Dolgeville Housing Authority Member. Term expires at the Annual Meeting 2030. Sec. Trustee Williams. Ayes all.

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED –May 19, 2025

***Approval of  
Meeting Minutes***

By Trustee Randall

Motion to approve and place on file the meeting minutes of April 21, 24, 30, 2025. Sec. Trustee Dyer. Ayes all.

***Budgetary Transfers  
Resolution # 69-2025***

The following resolution offered by Trustee Williams sec. Trustee Gridley. Ayes all.

FROM: A0.1990.400 – Contingency	\$6,000.00
TO: A0.1325.100 – Treasurer	\$6,000.00

FROM: A0.1325.200 – Treasurer Equip.	\$100.00
TO: A0.1325.400 – Office Supplies	\$100.00

FROM: A0.1990.400 – Contingency	\$2500.00
TO: A0.1325.402 – Software	\$2500.00

FROM: A0.1990.400 – Contingency	\$2400.00
TO: A0.1355.400 – Tax Prep/Software	\$2400.00

FROM: A0.1410.401 – Repair Equipment	\$100.00
TO: A0.1410.400 – Office Supplies	\$100.00

FROM: A0.7540.400 – Gas/Electric Museum	\$162.96
TO: A0.1620.401 – Electric	\$162.96
FROM: A0.7540.400 – Gas/Electric Museum	\$281.85
TO: A0.1620.403 – Heat	\$281.85
FROM: A0.7540.400 – Gas/Electric Museum	\$260.16
TO: A0.1620.405 – Building Maintenance	\$260.16
FROM: A0.1640.100 – Central Garage	\$644.02
TO: A0.1640.401 – Heat	\$644.02
FROM: A0.1640.100 – Central Garage	\$676.54
TO: A0.1640.402 – Electric	\$676.54
FROM: A0.1640.100 – Central Garage	\$550.00
TO: A0.1640.404 – Phone	\$550.00
FROM: A0.1640.406 – Miscellaneous	\$21.63
TO: A0.1640.407 – Renovations	\$21.63
FROM: A0.1640.406 – Miscellaneous	\$118.13
TO: A0.1640.412 – Work Shoes/Laundry	\$118.13
FROM: A0.3120.101 – Police Chief	\$2700.00
TO: A0.3120.100 – Wages/SRO	\$2700.00
FROM: A0.1640.100 – Central Garage	\$3000.00
TO: A0.5010.101 – Overtime	\$3000.00
FROM: A0.1640.100 – Central Garage	\$1000.00
TO: A0.5010.101 – Overtime	\$1000.00
FROM: A0.1640.100 – Central Garage	\$6000.00
TO: A0.5110.100 – Wages/Street Maintenance	\$6000.00
FROM: A0.5110.401 – Equipment Repair	\$5752.86
TO: A0.5110.407 – Salt	\$5752.86
FROM: A0.5110.409 – Gravel	\$3733.17
TO: A0.5110.407 – Salt	\$3733.17
FROM: A0.7140.101–Asst. Playground Director	\$3498.23
TO: A0.5182.400 – Expenses Street Lighting	\$3498.23
FROM: A0.7140.101–Asst. Playground Director	\$13.81
TO: A0.7140.402 – Gas & Electric	\$13.81
FROM: A0.7140.101–Asst. Playground Director	\$85.21
TO: A0.8010.100 – Wages/ Zoning	\$85.21

FROM: F0-8310.106 – Wages DPW Sup.	\$750.00
TO: F0.8310.107 – Treasurer	\$750.00
FROM: F0.8330.406 – Chemical Analysis	\$1154.72
TO: F0.8330.409 – LP Gas	\$1154.72
FROM: F0.8330.406 – Miscellaneous	\$368.81
TO: F0.8330.413 – Filter Bed Resanding	\$368.81

AYES: Trustees Dyer, Gridley, Randall, Williams  
 NAYS: None  
 ADOPTED – May 19, 2025

***Abstract of  
 Audited Vouchers  
 Resolution # 70-2025***

The following resolution offered by Trustee Gridley sec. Trustee Randall. Ayes all.

RESOLVED, that the Clerk be and hereby authorized to sign the Abstract of Audited Vouchers from the following funds for the amount specified:

**ABSTRACT OF AUDITED VOUCHERS  
 April 21, 2025**

GENERAL FUND	\$ 3,291.59
SEWER FUND	\$ 1,006.43
WATER FUND	\$ 23,992.41
FINK CREEK	\$ 8,870.00
MAIN ST. SEWER	\$ 31,096.26

**ABSTRACT OF AUDITED VOUCHERS  
 April 28, 2025**

TRUST & AGENCY FUND	\$ 11,395.15
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**ABSTRACT OF AUDITED VOUCHERS  
 MAY 5, 2025**

GENERAL FUND	\$ 12,638.34
SEWER FUND	\$ 11,886.68
WATER FUND	\$ 2,296.87
TRUST & AGENCY FUND	\$ 1,111.08
FINK CREEK	\$ 708.00
NORTH MAIN STREET	\$ 236.00

**ABSTRACT OF AUDITED VOUCHERS  
 MAY 8, 2025**

GENERAL FUND	\$	2,571.20
SEWER FUND	\$	4,824.63
WATER FUND	\$	419.14

ABSTRACT OF AUDITED VOUCHERS  
MAY 12, 2025

TRUST & AGENCY FUND \$ 10,320.41

ABSTRACT OF AUDITED VOUCHERS  
MAY 13, 2025

TRUST & AGENCY FUND \$ 31.84

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED – May 19, 2025

***Village Engineer***

By Trustee Williams

Motion to accept monthly email update of 5/13/25 due to unavailability. Sec. Trustee Gridley. Ayes all.

**Public Comment**

N/A

**Department Heads**

**WWTF**

N/A

***NYSDEC Report of  
Non-Compliance Event***

NYSDEC Report of Non-Compliance Event issued 3/31/25 – BOD percent removal, TSS percent removal, Flow above 1 mgd I/I effect on plant performance, heavy rain, snow melt decrease BOD/TSSS influent loading.

***WWTF Monthly Report***

By Trustee Randall

Motion to approve and place on file the May 16, 2025 WWTF report as submitted. Sec. Trustee Gridley. Ayes all.

**Water Plant**

Water Plant Operator Neal Winkler came before the Board on the following:

***Sale of Forest Products  
Timber Bid Date***

Timber Bid opening date – June 12, 2024 @ 2:00 p.m. – Village Hall.

Lukas Myers, F&W Forestry Services, is requesting a change to the bid package for splitting the payments. The village will discuss the request at a special meeting on May 27<sup>th</sup> @ 3:30 p.m. – Village Hall.

***Construction North Main  
Boil Water***

Boil Water order for 157 North Main Street North to the end of Green St.

***Water Monthly Report***

By Trustee Randall

Motion to approve and place on file the May 19, 2025 water report as submitted. Sec. Trustee Gridley. Ayes all.

**Police Department**

Officer-In-Charge Philip Klosner came before the Board on the following:

***Full-Time Appt. Request***

A Part-Time Patrolman is requesting a full-time appointment immediately. The Board will review the request and interview the officer May 20<sup>th</sup> @ 4:00 p.m.

***Ford Taurus Bid Offer***

The Village has received a bid offer to purchase the used Ford Taurus Police Interceptor for \$ 2,000.00. The Board will watch Auctions International for comparable pricing.

***New Application  
Patrolman***

The Board will set up an interview with a new applicant on Friday – May 23<sup>rd</sup>.

***Police Monthly Report***

By Trustee Williams

Motion to approve and place on file the April 2025 Police report as submitted. Sec. Trustee Randall. Ayes all.

**Code Enforcement**

Code Enforcement Officer Philip Green came before the Board on the following:

***Code Enforcement  
Monthly Report***

By Trustee Gridley

Motion to approve and place on file the 4/21/25 – 5/18/25 Code Enforcement report as submitted. Sec. Trustee Randall. Ayes all.

**D.P.W.**

D.P.W. Superintendent David Jaquay came before the Board on the following:

***Plowe Park Tree Bid  
Opening***

Sealed bids will be accepted on Tuesday – May 27<sup>th</sup> @ 3:30 p.m. to remove 27 trees from Plowe Park.

***Safety Equipment***

By order of Mayor Mary E. Puznowski all required safety equipment will be worn by D.P.W. workers including steel-toed boots, safety glasses/eyewear, hard hats, and vests.

***Work Zone Signage***

The village will update their current work zone signage.

***D.P.W. Monthly Report***

By Trustee Randall

Motion to approve and place on file the May 2025 D.P.W. report as submitted. Sec. Trustee Gridley. Ayes all.

**Planning Board**

N/A

**Treasurer**

Village Treasurer Amber Kraszewski came before the Board on the following:

***End of Year Vouchers  
And Budgetary Transfers  
Deadline***

The deadline for year-end vouchers and budgetary transfers is May 27, 2025.

***End of Year Payment  
Processing  
Resolution # 71-2025***

The following resolution offered by Trustee Randall sec. Trustee Dyer. Ayes all.

Motion authorizing Treasurer Amber Kraszewski process and disburse year-end bills and transfers to comply with State Comptroller fiscal deadlines. Sec. Trustee Dyer. Ayes all.

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED – May 19, 2025

***Expenditures,  
Encumbrances, and  
Appropriations***

By Trustee Randall

Motion to place on file the Statement of Expenditures, Encumbrances, Appropriations for the period ending 5/31/25. Sec. Trustee Williams. Ayes all.

***Balance Sheet***

By Trustee Randall

Motion to place on file the Balance Sheet for the period ending 5/31/25. Sec. Trustee Williams. Ayes all.

**Old Business**

***West State Street Ext.  
Reduced Speed Limit***

The village will propose a local law to change the current West State Street Ext. speed limit and placement of signage at their next regular meeting on June 16, 2025. The village will hold a public hearing on a proposal July 21st (more details on the time to follow).

**New Business**

***Check Reconciliation  
Resolution # 72-2025***

By Trustee Williams

Motion to place on file the check reconciliations as presented. Sec. Trustee Randall. Ayes all.

Center Park Restoration - <b>5441</b> Balance - \$ 9,410.91	4/1/25-4/30/25
D.P.W. - <b>3068</b>	No report/update
Economic Development - <b>8330</b> Balance - \$ 149,232.84	4/1/25-4/30/25
Fink Creek - <b>5458</b> Balance - \$ 1,268.83	4/1/25-4/30/25
General Fund - <b>8233</b> Balance - \$ 134,676.90	4/1/25-4/30/25
General Fund Savings – <b>5177</b> Balance - \$ 545,766.62	4/1/25-4/30/25
Helterline Park – <b>5185</b> Balance - \$ 3,624.25	4/1/25-4/30/25
Housing Rehabilitation – <b>8322</b> Balance - \$ 47,795.91	4/1/25-4/30/25
Main St. Sewer Improvements – <b>5466</b> Balance - \$ 244,683.01	4/1/25-4/30/25
Money Market Public Fund – <b>3842</b> Balance - \$ 42,622.11	4/1/25-4/30/25
N. Main St. Homes – <b>5474</b> Balance - \$ 153,595.79	4/1/25-4/30/25
Police Vehicle – <b>3118</b>	No report/update
Sewer Savings – <b>5193</b> Balance - \$ 345,715.79	4/1/25-4/30/25
Spohn’s Disposal – <b>3043</b>	No report/update
Trust & Agency – <b>8225</b> Balance - \$ 29,988.02	4/1/25-4/30/25
Unemployment – <b>5201</b> Balance - \$ 37,030.97	4/1/25-4/30/25
Waste Water Savings – <b>5219</b> Balance - \$ 133,719.55	4/1/25-4/30/25

Water/Sewer – **8349** 4/1/25-4/30/25  
Balance - \$ 15,278.32

Water Capital Reserve – **5227** 4/1/25-4/30/25  
Balance - \$ 2,724.73

Water Fund Savings – **5235** 4/1/25-4/30/25  
Balance - \$ 50,910.68

North Main Street Waterfront Park – **5722** 4/1/25-4/30/25  
Balance - \$ 1,023.14

AYES: Trustees Dyer, Gridley, Randall, Williams  
NAYS: None  
ADOPTED – May 19, 2025

***Payroll Certification  
Resolution # 73-2025***

The following resolution offered by Trustee Williams sec. Trustee Randall. Ayes all.

WHEREAS, Amber Kraszewski hereby submits for certification the following payroll period of 4/12/25-4/25/25 in the amount of \$ 36,824.52 be approved for payment from the appropriation authorized by the Village of Dolgeville Board of Trustees.

AYES: Trustees Dyer, Gridley, Randall, Williams  
NAYS: None  
ADOPTED – May 19, 2025

***Payroll Certification  
Resolution # 74-2025***

The following resolution offered by Trustee Williams sec. Trustee Randall. Ayes all.

WHEREAS, Amber Kraszewski hereby submits for certification the following payroll period of 4/26/25-5/9/25 in the amount of \$ 33,549.16 be approved for payment from the appropriation authorized by the Village of Dolgeville Board of Trustees.

AYES: Trustees Dyer, Gridley, Randall, Williams  
NAYS: None  
ADOPTED – May 19, 2025

***DCS – SPO Agreement  
Resolution # 75-2025***

The following resolution offered by Trustee Williams sec. Trustee Randall. Ayes all.

Motion to approve the Interagency Agreement for Special Patrol Officer (SPO) Services between the Village of Dolgeville

and the Dolgeville Central School District for the School Year September 2, 2025 through June 30, 2026 as presented. Sec. Trustee Randall. Ayes all.

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED – May 19, 2025

***Community Bank  
Money Market Acct.  
Resolution # 76-2025***

The following resolution offered by Trustee Randall sec. Trustee Gridley. Ayes all.

Motion to close Money Market Public Fund Account #3842 with Community Bank and transfer the remaining funds to the General Fund Savings # 5177. Sec. Trustee Gridley. Ayes all.

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED – May 19, 2025

***Oneida-Herkimer Solid  
Waste Authority  
Garbage Collection Bid***

The Village received bids for garbage collection in the Village of Dolgeville from Spohn Disposal Service Inc.

Mandatory Bid # 1 – Village-Wide

Collection & Haul of Single Stream Recycling Carts, Bagged Solid Waste & Solid Waste Carts

Total 3 Year Price	Option Years	
	4 <sup>th</sup> Year	5 <sup>th</sup> Year
\$ 421,000	\$ 145,000	\$ 149,000

Collection and Haul of Single Stream Recycling Carts and Solid Waste Carts

Total 3 Year Price

\$ 412,000

The Village will request a meeting with Oneida-Herkimer Solid Waste Authority to discuss the collection services in the Village of Dolgeville.

**Attorney**

Village Attorney Karl Manne came before the Board on the following:

***Town of Salisbury  
Watershed Tax Grievance***

The Village of Dolgeville will table the tax grievance with the Town of Salisbury on the Watershed Plant until next year.

**Future Meetings**

Special Meeting – May 27<sup>th</sup> @ 3:30 p.m. – Village Hall

Regular Meeting - June 16<sup>th</sup> @ 6:00 p.m. – Village Hall.

**Adjournment**

By Trustee Dyer

Motion to adjourn regular meeting at 7:55 p.m. Sec.  
Trustee Randall. Ayes all.

\_\_\_\_\_ Mayor

\_\_\_\_\_ Village Clerk