

REGULAR MEETING
DOLGEVILLE VILLAGE BOARD OF TRUSTEES
FEBRUARY 24, 2025

PRESENT:

MAYOR: Mary E. Puznowski
TRUSTEES: Robert P. Dyer
Robert Gridley
Brian Randall
Marilyn Williams

ATTORNEY: Karl Manne

RECORDING SECRETARY:

Tammy L. Chmielewski

ATTENDED: Philip Klosner, Amber Kraszewski, Jodie Harper, Ned Mowers, Amy Mowers.

Mayor Mary E. Puznowski at Village Hall called this Regular Meeting of the Dolgeville Village Board of Trustees to order at 6:00 p.m. The Pledge of Allegiance recited.

***Resignation – Police
Resolution # 18-2025***

The following resolution offered by Trustee Williams sec. Trustee Randall. Ayes all.

Motion to accept the resignation of Police Officer Stacey Hensley effective February 28, 2025. Sec. Trustee Randall. Ayes all.

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED – February 24, 2025

***Appointment Zoning
Board of Appeals
Resolution # 19-2025***

The following resolution offered by Trustee Williams sec. Trustee Dyer. Ayes all.

Motion to appoint Kathleen Ellis to the Zoning Board of Appeals. Sec. Trustee Dyer Ayes all.

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED – January 21, 2025

**Approval of
Meeting Minutes**

By Trustee Dyer

Motion to approve and place on file the meeting minutes of January 21 and February 10, 2025. Sec. Trustee Randall. Ayes all.

Budgetary Transfers

Resolution # 20-2025

The following resolution offered by Trustee Randall sec. Trustee Gridley. Ayes all.

FROM: AO-3120.401	\$ 4,175.00	
TO: AO-1320.100		\$ 4,175.00
FROM: AO-3120.401	\$ 100.00	
TO: AO-1325.400		\$ 100.00
FROM: AO-3120.401	\$ 2,000.00	
TO: AO-1410.400		\$ 2,000.00
FROM: AO-3120.401	\$ 150.00	
TO: AO-1410.405		\$ 150.00
FROM: AO-3120.401	\$ 1,000.00	
TO: AO-1620.401		\$ 1,000.00
FROM: AO-3120.401	\$ 1,000.00	
TO: AO-1620.403		\$ 1,000.00
FROM: AO-3120.401	\$ 100.00	
TO: AO-1620.404		\$ 100.00
FROM: AO-3120.401	\$ 6,200.00	
TO: AO-1620.405		\$ 6,200.00
FROM: AO-3120.401	\$ 1,605.88	
TO: AO-1640.412		\$ 1,605.88
FROM: AO-3120.104	\$ 315.18	
TO: AO-1989.401		\$ 315.18
FROM: AO-3120.104	\$ 2,000.00	
TO: AO-3120.400		\$ 2,000.00
FROM: AO-3120-104	\$ 350.00	
TO: AO-3120.411		\$ 350.00
FROM: AO-3120.401	\$ 1,500.00	
TO: AO-9010.800		\$ 1,500.00
FROM: GO-8110.107	\$ 206.08	
TO: GO-8110.103		\$ 206.08

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED – February 24, 2025

**Abstract of
Audited Vouchers
Resolution # 21-2025**

The following resolution offered by Trustee Williams sec. Trustee Dyer. Ayes all.

RESOLVED, that the Clerk be and hereby authorized to sign the Abstract of Audited Vouchers from the following funds for the amount specified:

ABSTRACT OF AUDITED VOUCHERS
JANUARY 21, 2025

TRUST & AGENCY FUND	\$ 10,599.61
TRUST & AGENCY FUND	\$ 26.26

ABSTRACT OF AUDITED VOUCHERS
JANUARY 27, 2025

GENERAL FUND	\$ 14,910.34
SEWER FUND	\$ 1,873.55
WATER FUND	\$ 25,814.60

ABSTRACT OF AUDITED VOUCHERS
FEBRUARY 4, 2025

FINK CREEK	\$ 83,689.53
MAIN STREET SEWER	\$ 29,557.50

ABSTRACT OF AUDITED VOUCHERS
FEBRUARY 6, 2025

TRUST & AGENCY FUND	\$ 9,344.42
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ABSTRACT OF AUDITED VOUCHERS
FEBRUARY 10, 2025

GENERAL FUND	\$ 28,648.50
SEWER FUND	\$ 5,589.88
WATER FUND	\$ 1,131.22
MAIN ST. SEWER CAPTIAL	\$ 6,695.91

ABSTRACT OF AUDITED VOUCHERS
FEBRUARY 18, 2025

TRUST & AGENCY FUND	\$ 10,661.97
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AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None
ADOPTED – February 24, 2025

Village Engineer

NYSDOT Bridge/ Culvert Projects Public Meeting

NYSDOT will hold an open house on Thursday – February 27th @ the Dolgeville Clinic from 4-7 p.m. for the Bridge and Culvert projects.

Village Engineer Monthly Report

By Trustee Randall

Motion to approve and place on file the February 2025 Village Engineer report as submitted. Sec. Trustee Gridley. Ayes all.

Active Projects

Wastewater Collection System

- **SPDES Annual I&I Report Review** – Completed a review and provided comments for Amy’s 2024 Annual Infiltration & Inflow (I&I) Report as required by the Village’s SPDES permit. The report summarized past assessments and outlined upcoming sewer rehabilitation projects.
- **EPA Award Kick-Off Meeting** – Attended the post-award meeting for the EPA-funded Main Street Sewer Project.
 - Topics covered included grant compliance, reimbursement procedures, and upcoming deadlines.
 - The village was granted a cost share waiver (100% reimbursement).
 - Next steps include finalizing the contract with Carver Construction and scheduling an EPA site visit.

Watershed Protection & Logging Coordination

- **Environmental Attorney Consultation** – Held discussions regarding ongoing concerns related to watershed logging and its impact on water quality. Waiting on additional information from the attorney clearing any conflicts of interest that they may have.

Water Treatment Plant (WTP)

- **Sand Filter Cleaning** – Conducted a site visit and met with Neal to assess sand filter conditions and discuss the next

steps to mitigate slow production with pending spring runoff.

Additional Grants & Planning

- **NYSDOT \$50K Multi-Modal Grant** – Coordinated with NYS DOT to extend the grant contract for drainage and sanitary sewer improvements.
 - Confirmed that current design costs for previously completed engineering work are eligible for reimbursement.
 - We may not be able to extend this grant; hopefully eligible costs can be reimbursed before closeout and the need to re-apply.
- **Thriving Communities Program Kick-Off** – Participated in the initial meeting for this federally funded infrastructure program.
 - Key areas of focus include flood resilience, transportation improvements, and downtown revitalization. Plans are underway for an in-person community workshop in Spring 2025.
- **Grant Project Matrix** – Updated and refined the Village’s Grant Project Matrix to track funding opportunities and upcoming reimbursements.
- **NYForward Small Project Fund** – Working with Erica Fahd to develop the RFQ, legal advertisement, and timeline for bringing a consultant on board to assist with the project as required by the funding agency.

Administrative & Public Engagement

- **Public Inquiries & Correspondence** – Responded to resident concerns and coordinated communications with the Mayor and Village Board on various issues.

General

- EPA Lead and Copper Rule Projects
- Brownfields Opportunity Area Project w/ IDA

DPW Project List

- Repair / replacement of 4 major creek culverts throughout Village.
- Vehicle acquisition / replacement planning
- Co-funding sources for Main Street Paving / ADA Compliance Project
- DPW Garage Construction Grants (CHIPS?)

- Greenway Extension Grants (Main Street to Gehring Tricot)
- 2nd Street Drainage Improvements (*on hold*)
- Van Buren Street Erosion / Streambank Protection
- Water Transmission Main Clearing (*on hold*)

WTP / Water Distribution System Project List

- Siding Repairs at Rear of WTP
- Water Transmission Main Mapping (after water service data collection, before access road clearing)
- Preliminary Engineering Report for System {needed for future grant applications}

WWTP / Collection System Project List

- Phosphorous Removal Limits Changing, 1.0 (EPG)
- Incorporate Video/Condition Assessment Into GIS / HOCCPP System
- WWTP Study / Proposed Upgrades for IDA Project

Creeks and Flood Prevention

- East Canada Creek Sediment / Hydraulics; Dam Removal
- Van Buren Street Ice Jam / Flooding; ACOE Design and Permitting
- New FEMA Flood Maps (*in process*)
- ACOE East Canada Creek – Erosion and WWTP Protection (*on hold, waiting for NYSDEC*).

***RFQ – NYF
Small Project Fund
Resolution # 22-2025***

The following resolution offered by Trustee Randall sec. Trustee Dyer. Ayes all.

Motion to submit an RFQ to invite consultants to submit their qualifications packages for services related to the NYF Small Project Fund. Minority and women-owned businesses are strongly encouraged to respond. Sec. Trustee Dyer. Ayes all.

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED – February 24, 2025

Public Comment

Ned Mowers asked how many D.P.W. workers we have (4).

When is the Main Street project starting – Contract awarded to Carver Construction, pre-construction meeting next week, public meetings will be held soon. Public meetings will address detours, etc.

What is the status of the old Daniel Green building on Dolge Avenue? The owner applied for a permit to tear it down.

Department Heads

WWTF

WWTF Chief Operator Amy Mowers came before the Board with the following:

Chief Operator Certification

WWTF Chief Operator Amy Mowers has received her Chief Operator license renewal certification. The license is valid until February 2030.

Pending Litigation

Amy will meet with Barclay Damon on potential litigation for the watershed.

WWTF Monthly Report

By Trustee Randall

Motion to approve and place on file the January 16, 2025 – February 13, 2025, WWTF report as submitted. Sec. Trustee Gridley. Ayes all.

Water Plant

Water Plant Operator Neal Winkler came before the Board on the following:

Leak Detection Survey

Board approved moving forward with the leak detection survey as requested.

Water Leak – Private Line Barker Road

The Village will contact water users on the private line – Barker Road to discuss the water leak and how to proceed. The Herkimer IDA will be included in the discussions.

Water Meters

Trustee Randall requested an update on the status of water meters installations. The Village is concentrating on industrial and businesses (food service). Three homeowners have volunteered to participate in the installation process needed for the survey.

Water Monthly Report

By Trustee Randall

Motion to approve and place on file the February 2025 water report as submitted. Sec. Trustee Gridley. Ayes all.

Police Department

Officer-In-Charge Philip Klosner came before the Board on the following:

Part Time Patrolman Resolution # 23-2025

The following resolution offered by Trustee Williams sec. Trustee Gridley. Ayes all.

Motion to hire Carmen Newtown as a Part Time Patrolman @ \$ 25.00/Hr. effective January 24, 2025, sec. Trustee Gridley. Ayes all.

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None
ADOPTED – February 24, 2025

Police Application Place on file.

Police Monthly Report By Trustee Williams
Motion to approve and place on file the January 2025
Police report as submitted. Sec. Trustee Randall. Ayes all.

Code Enforcement N/A

D.P.W. D.P.W. Superintendent David Jaquay came before the
Board on the following:

***Snow Removal/
Potholes*** Removing snow and patching potholes. Village is in
contact with NYSDOT regarding potholes on Main Street.

D.P.W. Monthly Report By Trustee Randall
Motion to approve and place on file the February 2025
D.P.W. report as submitted. Sec. Trustee Dyer. Ayes all.

Planning Board N/A

Treasurer Village Treasurer Amber Kraszewski came before the
Board on the following:

Budget Workshop Budget Workshop scheduled for March 12th @ 4:00 p.m. –
Village Hall.

***Spectrum Services
Resolution # 24-2025*** The following resolution offered by Trustee Dyer sec.
Trustee Randall. Ayes all.

Motion to approve the Spectrum services for telephone,
internet and wi-fi as presented for a term of 5 years. Sec. Trustee
Randall. Ayes all.

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED – February 24, 2025

***Proposed Tax Cap
Override
Local Law # 1-2025
Resolution # 25-2025***

The following resolution offered by Trustee Randall sec.
Trustee Dyer. Ayes all.

INTRODUCTORY LOCAL LAW NO. 1, 2025

A local law authorizing a property tax levy in excess of the limit established in General Municipal Law §3-c.

Section 1. Legislative Intent.

It is the intent of this local law to allow the Village of Dolgeville to adopt a budget for the fiscal year commencing June 1, 2025 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law §3-c.

Section 2. Authority. This local law is adopted pursuant to subdivision 5 of the General Municipal Law §3-c, which expressly authorizes a local government’s governing body to override the property tax cap for the coming fiscal year by the adoption of a local law approved by a vote of sixty percent (60%) of said governing body.

Section 3. Tax Levy Limit Override. The Village Board of Trustees of the Village of Dolgeville, County of Herkimer, is hereby authorized to adopt a budget for the fiscal year commencing June 1, 2025 that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law §3-c.

Section 4. Severability. If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court’s order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 5. Effective Date. This local law shall take effect immediately upon filing with the Secretary of State

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED – February 24, 2025

Local Law # 1-2025 - Public Hearing – March 17, 2025 – 6:00 p.m. – Village Hall.

*Expenditures,
Encumbrances, and
Appropriations*

By Trustee Randall

Motion to place on file the Statement of Expenditures, Encumbrances, Appropriations for the period ending 2/28/25. Sec. Trustee Dyer. Ayes all.

Balance Sheet

By Trustee Randall

Motion to place on file the Balance Sheet for the period ending 2/28/25. Sec. Trustee Dyer Ayes all.

New Business

***Check Reconciliation
Resolution # 26-2025***

By Trustee Williams

Motion to place on file the check reconciliations as presented. Sec. Trustee Randall. Ayes all.

Center Park Restoration - 5441 Balance - \$ 9,382.29	1/1/25-2/2/25
D.P.W. - 3068 Balance - \$ 41,127.01	1/1/25-2/2/25
Economic Development - 8330 Balance - \$ 149,225.56	1/1/25-2/2/25
Fink Creek - 5458 Balance - \$ 482.18	1/1/25-2/2/25
General Fund - 8233 Balance - \$ 225,596.33	10/1/24-2/2/25
General Fund Savings – 5177 Balance - \$ 850,355.71	1/1/25-2/2/25
Helterline Park – 5185 Balance - \$ 3,599.18	1/1/25-2/2/25
Housing Rehabilitation – 8322 Balance - \$ 47,793.58	1/1/25-2/2/25
Main St. Sewer Improvements – 5466 Balance - \$ 327,206.18	1/1/25-2/2/25
Money Market Public Fund – 3842 Balance \$ - 42,327.29	1/1/25-2/2/25
N. Main St. Homes – 5474 Balance - \$ 253,118.32	1/1/25-2/2/25
Police Vehicle – 3118 Balance - \$ 11,504.80	1/1/25-2/2/25
Sewer Savings – 5193 Balance - \$ 281,457.81	1/1/25-2/2/25

Spohn's Disposal – 3043	No report/update
Trust & Agency – 8225 Balance - \$ 2,785.56	12/2/24-2/2/25
Unemployment – 5201 Balance - \$ 36,774.82	1/1/25-2/2/25
Waste Water Savings – 5219 Balance - \$ 132,595.41	1/1/25-2/2/25
Water/Sewer – 8349 Balance - \$ 12,961.68	6/3/24-2/2/25
Water Capital Reserve – 5227 Balance - \$ 2,689.99	1/1/25-2/2/25
Water Fund Savings – 5235 Balance - \$ 61,658.02	1/1/25-2/2/25
North Main Street Waterfront Park – 5722 Balance - \$ 1,020.03	1/1/25-2/2/25

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED – February 24, 2025

***Payroll Certification
Resolution # 27-2025***

The following resolution offered by Trustee Williams sec. Trustee Randall. Ayes all.

WHEREAS, Amber Kraszewski hereby submits for certification the following payroll period of 1/4/25-1/17/25 in the amount of \$ 36,365.26 be approved for payment from the appropriation authorized by the Village of Dolgeville Board of Trustees.

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED – February 24, 2025

***Payroll Certification
Resolution # 28-2025***

The following resolution offered by Trustee Williams sec. Trustee Randall. Ayes all.

WHEREAS, Amber Kraszewski hereby submits for certification the following payroll period of 1/18/25-1/31/25 in the amount of \$ 36,682.87 be approved for payment from the appropriation authorized by the Village of Dolgeville Board of Trustees.

AYES: Trustees Dyer, Gridley, Randall, Williams
NAYS: None
ADOPTED – February 24, 2025

***Payroll Certification
Resolution # 29-2025***

The following resolution offered by Trustee Williams sec. Trustee Randall. Ayes all.

WHEREAS, Amber Kraszewski hereby submits for certification the following payroll period of 2/1/25-2/14/25 in the amount of \$ 44,618.80 be approved for payment from the appropriation authorized by the Village of Dolgeville Board of Trustees.

AYES: Trustees Dyer, Gridley, Randall, Williams
NAYS: None
ADOPTED – February 24, 2025

***Village Election
Resolution # 30-2025***

The following resolution was offered by Trustee Randall and sec. by Trustee Gridley. Ayes all.

WHEREAS, NOTICE IS HEREBY GIVEN, that the Annual Village Election for the Village of Dolgeville, New York for the year 2025 will be held at the Dolgeville Fire Department, 20 South Helmer Avenue, Dolgeville, New York on the 18th day of March 2025, and the polls of such Village will be open from 12:00 noon to 9:00 p.m. in the evening on that date and terms set opposite thereto respectively:

TWO (3) TRUSTEES-ONE (1) YEAR

TO THE VOTERS OF THE VILLAGE OF DOLGEVILLE, the following is a true and correct list of all nominations to be filled at the Annual Election to be held at the Dolgeville Fire Department, 20 South Helmer Avenue, Dolgeville, New York on March 18, 2025 between the hours of 12:00 noon and 9:00 p.m.

TRUSTEE – ONE YEAR

**Robert Gridley
7 Gibson Street
Dolgeville, New York 13329
Republican Party**

TRUSTEE – ONE YEAR

Brian Randall
3 West Faville Avenue
Dolgeville, New York 13329
Republican Party

TRUSTEE – ONE YEAR

Marilyn R. Williams
106 South Main Street
Dolgeville, New York 13329
Conservative Party

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED: February 24, 2025

Pro-Housing
Resolution # 32-2025

The following resolution offered by Trustee Randall sec.
Trustee Williams that

WHEREAS, the Village of Dolgeville (hereinafter “local government”) believes that the lack of housing for New York residents of all ages and income levels negatively impacts the future of New York State’s economic growth and community well-being;

WHEREAS, the housing crisis has negative effects at regional and local levels, we believe that every community must do their part to contribute to housing growth and benefit from the positive impacts a healthy housing market brings to communities;

WHEREAS, we believe that supporting housing production of all kinds in our community will bring multiple benefits, including increasing housing access and choices for current and future residents, providing integrated accessible housing options that meet the needs of people with sensory and mobility disabilities, bringing economic opportunities and vitality to our communities, and allowing workers at all levels to improve their quality of life through living closer to their employment opportunities;

WHEREAS, we believe that evidence showing that infill development that reduces sprawl and supports walkable communities has significant environmental and public health benefits; and

WHEREAS, we believe that affirmatively furthering fair housing and reducing segregation is not only required by law, but is essential for keeping our community strong and vibrant;

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Village of Dolgeville, in order to take positive steps to alleviate the housing crisis, adopts the Pro Housing Communities pledge, which will have us endeavor to take the following important steps:

1. Streamlining permitting for multifamily housing, affordable housing, accessible housing, accessory dwelling units, and supportive housing.
2. Adopting policies that affirmatively further fair housing.
3. Incorporating regional housing needs into planning decisions.
4. Increasing development capacity for residential uses.
5. Enacting policies that encourage a broad range of housing development, including multifamily housing, affordable housing, accessible housing, accessory dwelling units, and supportive housing.

AYES: Trustees Gridley, Randall, Williams

NAYS: Trustee Dyer

ADOPTED – February 24, 2025

Attorney

Village Attorney Karl Manne came before the Board on the following:

AT&T

The Village will contact AT&T regarding Local Law # 6-2024.

Future Meetings

Regular Meeting – March 17, 2024 @ 6:00 p.m. – Village Hall.

Adjournment

By Trustee Dyer

Motion to adjourn regular meeting at 7:48 p.m. Sec. Trustee Gridley. Ayes all.

Mayor

Village Clerk