

Village of Dolgeville Engineer's Monthly Update

#6
4/21/25

April 2025

Active Projects

Watershed Logging / WTP Sand Filter Production Issues

- Lukas Myers from F&W Forestry has started marking timber for the white pine sale at the watershed in the past two weeks.

Fink Creek Storm Drainage System Project – FEMA Project No. 4472DR-NY [130884]

- Barton & Loguidice completed their review of the recent CCTV inspection, which revealed significant deterioration of culvert segments under factory and commercial buildings.
- A March 21st coordination meeting with DHSES confirmed these findings supported a return to the original full replacement scope.
- FEMA representatives outlined the process for submitting a revised pre-disaster condition report and a formal request for a scope-of-work change via the Grants Portal.
- Barton & Loguidice is currently preparing the amended documentation, and access coordination for DHSES site visits is ongoing.

GIGP Grant Application & Water System Planning

- On March 24th, I participated in a virtual meeting with the Environmental Facilities Corporation (EFC) and Syracuse University technical advisors to review the Village's Green Innovation Grant Program (GIGP) application. Discussions focused on proposed water meter installations, water tank integration, and technical documentation for water system planning.
- Grant was successfully submitted on time by Amy Mowers.

Dolgeville Water Tank Report

- Reviewed the Preliminary Engineering Report from Wright-Pierce regarding the proposed elevated storage tank at the request of the IDA.
- I submitted written feedback to refine system modeling and design preferences based on recent discussions and data, along with some additional comments on Dolgeville's historic operation of the water system and preferred future operation.
- The project continues to progress through design review phases.

Gehring Tricot Wastewater Compliance & Pretreatment

- Following several weeks of communication, I prepared and finalized a detailed technical memorandum to Gehring Tricot Textiles outlining pretreatment expectations, permit requirements, and available chemical pretreatment options.

FEMA Documentation & North Main Street Demolition Site Visit

- Conducted a site visit and prepared compliance documentation related to the North Main Street demolition project.
- A letter was finalized and submitted to FEMA to ensure continued eligibility for funding under the Halloween Flood Event program (DR4472).

Village of Dolgeville Engineer's Monthly Update

April 2025

Timmerman Street and Barker Road Project Research

- Completed deed research for the area at the request of Neal Winkler. All properties are not completed, but I need to schedule a follow-up discussion with Neal in the short term.

Main Street Sewer Project

- Construction is expected to begin in late May 2025, following a pre-construction meeting held in March. The project includes a 365-day contract duration with winter shutdowns and mandates that Section B (North Main) be completed by June 26, 2026.

NYS DOT Quarterly Coordination Meeting (April 15, 2025)

- Beaver Creek Culvert: Contract awarded to BP Excavation of Little Falls. Construction start anticipated following contract award wrap-up in May 2025. Temporary easement from USPS expected by June 1. Contract is to be completed this year.
- Route 29 Bridge Replacement: Environmental documentation under review by FHWA. Public hearing anticipated within 60 days of federal approval.
- Post-Sewer Project Restoration (Routes 167 & 29): Paving improvements planned for 2027. A 2-inch mill and fill is proposed, with additional drainage and ADA sidewalk ramp upgrades.
- Route 167 (Little Falls to Dolgeville): Resurfacing project scheduled for 2025.

Thriving Communities Grant Discussion

- As a follow-up to the April 15, 2025 meeting with NYS DOT, we met to discuss the Thriving Communities Grant.
- The Village of Dolgeville is an active recipient of the USDOT Thriving Communities Regional Pilot Program, administered through New York's Rural Connect initiative and the NYS DOT.
- Dolgeville is one of only five communities across the state selected for this program.
- NYS DOT Region 2, led by Deborah Windecker, serves as the primary contact for technical support, with additional assistance provided by NYS DOS and ICF International.
- During the April 15th meeting, the team discussed the program's next steps, including the Community Needs Assessment phase (currently underway, March–May 2025) and the upcoming formation of a stakeholder committee and outreach plan. These early efforts will inform the development of a customized Community Action Plan, focused on transportation equity, flood resilience, economic development, and active mobility infrastructure.
- The Thriving Communities Program is designed to help Dolgeville coordinate its multiple ongoing initiatives including the NY Forward grant, Main Street Sewer Project, and FEMA-funded efforts into a cohesive, long-term strategy.
- Technical assistance includes project management support, grant alignment, and workshops to build local capacity in Complete Streets design, community-focused transportation planning, and climate adaptation.
- The program will also include four in-person workshops and structured peer networking across participating communities. The Village's participation ensures it will receive tailored support to move key infrastructure and revitalization projects from planning to implementation.

Village of Dolgeville Engineer's Monthly Update

April 2025

NY Forward Small Project Fund

The Village of Dolgeville has received two proposals in response to the Request for Qualifications (RFQ) for administrative services related to the recently awarded NY Forward Small Project Fund. Both proposals outline the qualifications, scope of services, and cost estimates for assisting the Village with the implementation of the grant. The Board will need to select a consultant at the next meeting, and the following is a brief summary of the proposals for your review.

1. C.T. Male Associates (with Saratoga Associates as a Partner)

Primary Contact: Jim Thatcher

Location: Latham, NY

Proposal Highlights:

- **Experience:** C.T. Male Associates has extensive experience working with DRI and NY Forward programs, including ongoing administration of the Downtown Improvement Grant Fund for the City of Little Falls. They also have experience with municipal water, wastewater, and economic development projects.
 - **Team Strength:** The proposal includes a multidisciplinary team comprising licensed architects, engineers, environmental scientists, and planners. Saratoga Associates, a local partner, adds specialized expertise in landscape architecture and design.
 - **Scope of Services:** C.T. Male proposes full program development and administration services, including marketing, applicant outreach, environmental review documentation, construction monitoring, and disbursement paperwork. They also offer architectural and environmental consulting services as needed.
 - **Cost Structure:**
 - Administrative and Development Services: Hourly fees included within the grant's funding cap.
 - Per Project Delivery Fee: \$3,800–\$5,800 per building or business.
 - Environmental Review Fees: \$800–\$1,500 per project, depending on scope.
 - **Timeline:** Start in May 2025, with substantial completion expected by March 2027.
-

2. Heritage Resources, LLC (with CBCA and Stohl Environmental as Subconsultants)

Primary Contact: Alma O'Connell-Brown

Location: Buffalo, NY

Certification: NYS Certified Woman-Owned Business (WBE)

Proposal Highlights:

- **Experience:** Heritage Resources LLC has a strong track record of administering NYS Housing & Community Renewal (HCR) grants, including NY Main Street and NY Forward programs. They have successfully managed similar Small Project Funds in Cape Vincent, Endicott, and Geneva.

Village of Dolgeville Engineer's Monthly Update

April 2025

- **Team Strength:** The proposal is led by Alma O'Connell-Brown, a grant services expert with over 27 years of experience. Stohl Environmental will provide required environmental reviews, while Clinton Brown Company Architecture (CBCA) will support design services as needed.
- **Scope of Services:** Heritage Resources proposes to handle the administrative process, including marketing, application coordination, and selection, as well as assisting property owners with scope development, environmental reviews, and project compliance. They also offer grant reporting and final project closeout services.
- **Cost Structure:**
 - Grant Administration Fee: Fixed hourly fee, not to exceed \$22,800 (10% of Dolgeville's Small Project Fund award).
 - Architectural and environmental services will be billed separately, with environmental review fees between \$800 and \$1,500 per project.
- **Timeline:** Start in May 2025, with projects expected to be completed by December 2027, frontloading tasks in the first 6-8 months.

Recommendation Notes for the Board:

- Both firms are highly qualified and experienced with similar Small Project Fund administration, and either firm would be capable of handling the project.
- C.T. Male Associates offers a broader in-house team and technical expertise, particularly suited for projects that may require extensive environmental and architectural oversight.
- Heritage Resources, LLC presents a more predictable cost structure, with a clear grant administration fee and a focused approach on managing the administrative process.
- Note that both fees are capped by the grant contract between the Village and New York State.