

ANNUAL MEETING
DOLGEVILLE BOARD OF TRUSTEES
DOLGEVILLE, NEW YORK
APRIL 7, 2025
4:00 p.m.

PRESENT: MAYOR: Mary E. Puznowski
TRUSTEES: Robert P. Dyer
Robert Gridley
Brian Randall
Marilyn Williams

ATTORNEY: Karl Manne-absent

RECORDING SECRETARY: Tammy L. Chmielewski

The Annual Meeting called to order by Mayor Mary E. Puznowski at 4:00 p.m. at Village Hall. The Pledge of Allegiance recited.

ATTENDED BY: Amber Kraszewski

**Swearing in Village
Trustees**

Marilyn Williams – term expires at Annual Meeting 2026.
Robert Gridley– term expires at Annual Meeting 2026.
Brian Randall – term expires at Annual Meeting 2026.

**Resignation – ZBA
Resolution # 46-2025**

By Trustee Williams

Motion to accept the resignation of William Reynolds – ZBA member effective March 14, 2025. Sec. Trustee Randall. Ayes all.

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED – April 7, 2025

**NYSDOT Multi-Modal
No Cost Extension
2MA483.30A (DO27003)
Repair Storm Damage &
Sanitary Sewer Lines
Resolution # 47-2025**

The following resolution offered by Trustee Randall sec. Trustee Gridley. Ayes all.

WHEREAS, the Village of Dolgeville Board of Trustees at their June 4, 2020; meeting adopted Resolution # 58A-2020 for the NYSDOT Multi-Modal # 4 Project # 2MA483.30A (D027003) Repair Storm Damage & Sanitary Sewer Lines \$ 50,000. Original Contract Period from: 4/1/2005 to 4/1/2024.

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees of the Village of Dolgeville hereby requests a No-Cost Time Extension of Local Contract # D027003 PIN 2MA483.30A until 1/13/2030.

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED – April 7, 2025

**Hourly Pay Increase
Asst. WWTP Operator
Resolution # 48-2025**

The following resolution offered by Trustee Randall sec. Trustee Dyer. Ayes all.

Motion to increase Asst. WWTP Operator Greg Reid's hourly rate by \$ 1.00 and the UPSEU contract percentage (%) effective June 1, 2025, and an additional \$ 1.00 and the UPSEU contract percentage (%) effective June 1, 2026. Sec. Trustee Dyer. Ayes all.

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED – April 7, 2025

**Hourly Pay Increase
Chief WWTP Operator
Resolution # 49-2025**

The following resolution offered by Trustee Randall sec. Trustee Dyer. Ayes all.

Motion to increase Chief WWTP Operator Amy Mowers' hourly rate by \$ 2.00 and the UPSEU contract percentage (%) effective June 1, 2025. Sec. Trustee Dyer. Ayes all.

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED – April 7, 2025

**Appointments
Resolution # A-1-2025**

Mayor Mary E. Puznowski made the following appointments:

The following resolution offered by Trustee Randall sec. Trustee Gridley. Ayes all.

BE IT RESOLVED the following appointments by Mayor Mary E. Puznowski recommended be and hereby approved for 1 year until the next Annual Meeting unless noted:

Village Clerk – (4 yrs.)

Deputy Village Clerk – (1 yr.) *Jenny Armstrong*

Village Treasurer – (4 yrs.)	<i>Amber Kraszewski</i>
Village Attorney – (1 yr.)	<i>Karl Manne</i>
Deputy Mayor – (1 yr.)	<i>Brian Randall</i>
Code Enforcement Officer - (1 yr.)	<i>Philip Green</i>
Auditor – (1 yr.)	Village Board
Minority Officer – (1 yr.)	<i>Village Board</i>
Sewer Inspector – (1 yr.)	<i>Chet Szymanski</i> Alternate-Amy Mowers
Labor Compliance Officer – (1 yr.)	Mary E. Puznowski
Civil Rights Compliance Officer – (1 yr.)	<i>Marilyn Williams</i>
E. M. O. – on call as needed – (1 yr.)	<i>David Jaquay</i>
Fixed Assets Manager – (1 yr.)	Department Heads
Budget Officer – (1 yr.)	Mayor Mary E. Puznowski
Deputy Budget Officer – (1 yr.)	<i>Amber Kraszewski</i>
Registrar of Vital Statistics – (4 yrs.)	Tammy L. Chmielewski
Deputy Registrar of Vital Statistics – (1 yr.)	<i>Jenny Armstrong</i>
NIMS Compliance Officer – (1 yr.)	<i>Philip Klosner</i>
Health Officer – (1yr.)	Village of Dolgeville Board of Trustees
Election Inspectors (5)	Next Election
Housing Rehabilitation Member – (5 yrs.)	<i>On Hold</i>
E.D.R.L.F. Member – (5 yrs.)	<i>On Hold</i>

Planning Board – (5 yrs.) *Cordell Wattley – Exp. 2030*

Zoning Board
of Appeals - (5 yrs.) *Brenda Naizby – Exp. 2030*

Dolgeville Housing Authority – (5 yrs.)
Barbara Gillen – Exp. 2030

Dolgeville-Manheim
Library Board – (5 yrs.) *Carolyn Kashuba – Exp. 2030*
Joan Lein – Exp. 2030
Natasha DeLuco Campione – Ext. 2030

Youth Commission – (5 yrs.) *BilliJo Boyer – Exp. 2030*
Donna Loucks – Exp. 2030

Code of
Ethics Board (3) (1yr.) *Carolyn Williams – Exp. 2026*
Susan Prestigiacomio – Exp. 2026
Charles Gressler – Exp. 2026

Village Tax
Collector – (1 yr.) *Tammy L. Chmielewski*

Village Historian – (1 yr.) *Susan Perkins*

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED – April 7, 2025

**Mayoral Liaison
Appointments
Resolution # A-2-2025**

The following mayoral appointments designated by Mayor
Mary E. Puznowski:

Police & Police Order - *Marilyn Williams*

Law & Ordinances – *Marilyn Williams*

Public Health & Nuisances – *Robert Gridley*

Parks & Recreation – *Marilyn Williams*

Building Inspector – *Brian Randall*

Beautification – *Brian Randall*

Finance - Mayor and Board of Trustees

Flood Control – *Robert P. Dyer*

Personnel – *Robert Gridley*

D.P.W. – *Robert Gridley*

Public Relations – *Robert P. Dyer*

WWTP – *Brian Randall*

Refuse & Trash – *Brian Randall*

Recycling – *Brian Randall*

Water Department – *Robert P. Dyer*

Youth Program – *Marilyn Williams*

Senior Citizen Advisor – *Robert Gridley*

Tourism – *Robert P. Dyer*

Planning Board – *Robert P. Dyer*

Village Rep. to
Dolgeville-Manheim Public Library – *Marilyn Williams*

Village Rep. to MOVAC
Ambulance Corp. – *Marilyn Williams*

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED – April 7, 2025

**Attorney Salary
Resolution # A-3-2025**

The following resolution offered by Trustee Randall sec.
Trustee Dyer. Ayes all.

RESOLVED, that in addition to the salary hereinafter provided, the Village Attorney will receive an additional Seventy Dollars (\$70.00) per diem for his representation of the Village of Dolgeville or any village official in any action or proceeding commenced by or against the village or its officials in any court of record or before any administrative body.

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED – April 7, 2025

Payments

Resolution # A-4-2025

The following resolution offered by Trustee Randall sec. Trustee Dyer. Ayes all.

RESOLVED, that the Village Treasurer and Village Clerk be authorized to make payment, in advance of audit, on claims for public utility services, debt payment, and freight and express charges.

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED – April 7, 2025

Mileage Compensation

Resolution # A-5-2025

The following resolution offered by Trustee Williams sec. Trustee Gridley. Ayes all.

RESOLVED, that the mileage compensation be paid at the federal rate at the time per mile for personal vehicles when used for authorized Village business and directed by Department Head or Village Board.

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED – April 7, 2025

Rules of Procedure

Resolution # A-6-2025

The following resolution offered by Trustee Dyer sec. Trustee Randall. Ayes all.

RESOLVED that the following rules of procedure be and hereby adopted by the Dolgeville Village Board.

1. Regular meeting of this Board be held on the third Monday of each month at Municipal Hall commencing at 6:00 p.m.

If Monday is a holiday the meeting will be on Tuesday.

2. Special Meeting will be called by the Mayor. Notice provided to Trustees by telephone, email or in person. Notice of special meetings provided to the news media 72 hours in advance and posted on the bulletin board of municipal hall.
3. A quorum shall be required to conduct business. A quorum of the five (5) members Board of Trustees and/or Mayor shall be three (3).
4. Executive session held in accordance with the N.Y.S. Public Officers Law 105. All executive sessions shall be commenced in a Public meeting.

5. Agenda shall be prepared by the Clerk or her substitute at the direction of the Mayor. **All items for the agenda provided to the Clerk by the close of business on the Wednesday before the regular meeting.** No items will be placed on the agenda after this day. **Any person or persons wishing to address the Board on any matter longer than three minutes must request placement on the agenda and give a subject matter by the second**

Monday of the month. All requests must be in writing. All requests must be approved by the Mayor. Agendas posted on the Municipal Hall bulletin board on the Friday before the meetings. Agenda will be available on the internet @ villageofdolgeville.org and Facebook @ Village of Dolgeville.

6. Minutes of all meetings taken by the Clerk. Minutes in draft form will be available within (14) days of the meeting (NYCOM). Minutes approved at the next regular meeting.

7. The order of Business shall be as follows:

Call to order, Pledge of Allegiance

Resignations

Appointments

Approval of minutes for previous meetings

Budgetary Transfers

Audit of bills

Public Comment

Report of Department Heads or Commissioners

Old Business

New Business

Communications

Attorney

Future Meetings

Adjournment

8. The Public shall be allowed to speak only during the Public Comment period of the meeting. Each speaker must stand and give their name. Remarks will be addressed to the

entire board and not to any member thereof. The speaker will be limited to three minutes. The public comment time will be limited to 30 minutes.

All speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste. Any interested

parties or their representatives may address the board by written communications.

9. Adjournments shall be by motion.
10. The foregoing procedures may be amended from time to time by a majority vote of the Board.

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED – April 7, 2025

**Salaries Mayor/Trustees
Resolution # A-7-2025**

The following resolution offered by Trustee Gridley sec. Trustee Williams. Ayes all.

RESOLVED, that the salary of members of this Board for this year shall read **Three Thousand Dollars (\$ 3,000.00) annually for each Trustee and Three Thousand Five Hundred Dollars (\$ 3,500.00) annually for the Deputy Mayor and Six Thousand Dollars (\$ 6,000.00) annually for the Mayor for a total of Eighteen Thousand Five Hundred Dollars (\$ 18,500.00); General Fund share, Fifteen Thousand Seven Hundred Forty Dollars (\$ 12,950.00); Water Fund Share, One Thousand Three Hundred Eighty Dollars (\$ 2,775.00); Sewer Fund share, One Thousand Three Hundred Eighty Dollars (\$ 2,775.00).** The Local Law governing these salaries is **Local Law No. 2 of 2022.**

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED – April 7, 2025

**Official Newspaper
Resolution # A-8-2025**

The following resolution offered by Trustee Gridley sec. Trustee Williams. Ayes all.

RESOLVED, that the Times Telegram be and at the same time is hereby designated as the official newspaper of the Village of Dolgeville in which all official notices, reports and other official matters required to be published as provided by law.

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED – April 7, 2025

**Official Bank
Resolution # A-9-2024**

The following resolution offered by Trustee Randall sec. Trustee Williams. Ayes all.

RESOLVED, that Community Bank, Canajoharie branch be and is hereby designated as the official depository of all village funds by the Village Treasurer.

AYES: Trustees Dyer, Gridley, Randall, Williams

NAYS: None

ADOPTED – April 7, 2025

Adjourn

By Trustee Randall

Motion to adjourn the Annual Meeting of the Dolgeville Village Board of Trustees at 5:20 p.m. Sec. Trustee Dyer. Ayes all.

_____ Village Clerk

_____ Mayor

