

REGULAR MEETING
DOLGEVILLE VILLAGE BOARD OF TRUSTEES
SEPTEMBER 16, 2024

PRESENT:

MAYOR: Mary E. Puznowski
TRUSTEES: Robert P. Dyer
Craig A. Eggleston
Laura Madore
Marilyn Williams

ATTORNEY: Karl Manne

RECORDING SECRETARY:

Tammy L. Chmielewski

ATTENDED: Cordell Wattley Jr., Donna DeLucco, Philip Green, Neal Winkler, David & Sarah Jaquay, Katareena Pate, Elaine Ruggerio, Amber Kraszewski.

Mayor Mary E. Puznowski at Village Hall called this Regular Meeting of the Dolgeville Village Board of Trustees to order at 6:00 p.m. The Pledge of Allegiance recited.

**Resignation – Trustee
Resolution # 286-2024**

The following resolution offered by Trustee Williams sec. Trustee Eggleston. Ayes all.

Motion to accept the resignation of Trustee Laura Madore with sadness and regrets effective September 30, 2024. Sec. Trustee Eggleston. Ayes all.

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – September 16, 2024

**Approval of
Meeting Minutes**

By Trustee Dyer

Motion to approve and place on file the meeting minutes of August 19, 26, 2024 and September 4, 2024. Sec. Trustee Williams. Ayes all.

**Budgetary Transfers
Resolution # 287-2024**

The following resolution offered by Trustee Madore sec. Trustee Dyer. Ayes all.

FROM: AO3125.101 – Deputy Treasurer \$ 4,165.00
TO: AO3120.100 – Auditor \$ 4,165.00

FROM: AO3125.101 – Deputy Treasurer \$ 200.00
TO: AO1325.400 – Office Supplies \$ 200.00

FROM: AO1620.402 – Bldg. Maintenance \$ 33.33

TO: AO1620.408 – Heat/Electric Library Bldg. \$ 33.33

FROM: AO5110.400 – Signs/Street Maint. \$ 205.28

TO: AO5650.400 - Exp./Off Street Parking \$ 205.28

FROM: GO8130.421 – Safety Supplies \$ 58,500.00

TO: GO8130.422 - Headworks \$ 58,500.00

AYES: Trustees Dyer, Eggleston, Madore, Williams
 NAYS: None
 ADOPTED – September 16, 2024

**Abstract of
 Audited Vouchers
Resolution # 288-2024**

The following resolution offered by Trustee Williams sec. Trustee Dyer. Ayes all.

RESOLVED, that the Clerk be and hereby authorized to sign the Abstract of Audited Vouchers – 8/19/24 from the following funds for the amount specified:

GENERAL	\$
SEWER FUND	\$
WATER FUND	\$
TRUST & AGENCY FUND	\$ 17,089.55
CAPITAL FUND	\$

AYES: Trustees Dyer, Eggleston, Madore, Williams
 NAYS: None
 ADOPTED – September 16, 2024

**Abstract of
 Audited Vouchers
Resolution # 288A-2024**

The following resolution offered by Trustee Williams sec. Trustee Dyer. Ayes all.

RESOLVED, that the Clerk be and hereby authorized to sign the Abstract of Audited Vouchers – 8/26/24 from the following funds for the amount specified:

GENERAL	\$ 10,535.74
SEWER FUND	\$ 8,790.55
WATER FUND	\$ 4,422.43
TRUST & AGENCY FUND	\$ 17,089.55
CAPITAL FUND-N. Main St.	\$ 383.50

AYES: Trustees Dyer, Eggleston, Madore, Williams
 NAYS: None

ADOPTED – September 16, 2024

**Abstract of
Audited Vouchers
Resolution # 288B-2024**

The following resolution offered by Trustee Williams sec. Trustee Dyer. Ayes all.

RESOLVED, that the Clerk be and hereby authorized to sign the Abstract of Audited Vouchers – 9/3/24 from the following funds for the amount specified:

GENERAL	\$	
SEWER FUND	\$	
WATER FUND	\$	
TRUST & AGENCY FUND	\$	9,773.57
CAPITAL FUND	\$	

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – September 16, 2024

**Abstract of
Audited Vouchers
Resolution # 288C-2024**

The following resolution offered by Trustee Williams sec. Trustee Dyer. Ayes all.

RESOLVED, that the Clerk be and hereby authorized to sign the Abstract of Audited Vouchers – 9/9/24 from the following funds for the amount specified:

GENERAL	\$	27,403.75
SEWER FUND	\$	6,015.96
WATER FUND	\$	44,495.62
TRUST & AGENCY FUND	\$	
CAPITAL FUND-Center Park	\$	643.87

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – September 16, 2024

**Abstract of
Audited Vouchers
Resolution # 288D-2024**

The following resolution offered by Trustee Williams sec. Trustee Dyer. Ayes all.

RESOLVED, that the Clerk be and hereby authorized to sign the Abstract of Audited Vouchers – 9/11/24 from the following funds for the amount specified:

GENERAL	\$ 5,414.58
SEWER FUND	\$ 370.14
WATER FUND	\$ 279.22
TRUST & AGENCY FUND	\$
CAPITAL FUND	\$

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – September 16, 2024

Resolution # 288E-2024

The following resolution offered by Trustee Williams sec. Trustee Dyer. Ayes all.

RESOLVED, that the Clerk be and hereby authorized to sign the Abstract of Audited Vouchers – 9/16/24 from the following funds for the amount specified:

GENERAL	\$
SEWER FUND	\$
WATER FUND	\$
TRUST & AGENCY FUND	\$ 13,811.46
CAPITAL FUND	\$

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – September 16, 2024

Village Engineer

***Village Engineer
Monthly Report***

By Trustee Madore

Motion to approve and place on file the August 2024 Village Engineer report as submitted. Sec. Trustee Eggleston. Ayes all.

***Village of Dolgeville
Main Street Sewer
Improvement Project
Advertisement to Bid
Resolution # 289-2024***

The following resolution offered by Trustee Dyer sec. Trustee Williams. Ayes all.

WHEREAS, the Village of Dolgeville has contracted with Barton & Loguidice, D.P.C. (B&L) to design improvements to the Village’s sanitary sewer collection system. B&L has completed the design of the Project and has prepared an Advertisement to Bidders to be published in the Village’s office newspaper;

WHEREAS, the Village has received funding through the Federal Emergency Management Agency (FEMA), the Environmental Protection Agency's (EPA) State and Tribal Assistance Grants (STAG) Program, as well as financing through the New York State Environmental Facilities Corporation (NYSEFC).

WHEREAS, the Village intends to let bidding on the Project;

NOW, THEREFORE, be it

RESOLVED, that the Village of Dolgeville does hereby authorize Barton & Loguidice, D.P.C. to let bidding of the work on the Village of Dolgeville Main Street Sewer Improvements Project;

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – September 16, 2024

Public Comment

N/A

Department Heads

Water Plant

Water Plant Operator Neal Winkler came before the Board on the following:

***Haloacetic Acid
Compliance***

The Village quarterly average is now in compliance. Next sampling is in November.

***Lead and Copper
Service Line Inventory***

Neal, Dave, Amy and Scot continue working on the service inventory and deadline of October 16th.

Three (3) different letter notifications will be sent to homeowners within 30 days after the October 16th deadline.

New homes or repairs (with proper documentation) after 1985 should be in compliance with the service line inventory.

Next step is to secure funding (through State agencies) to eliminate lead lines (three-year rule).

***Water Meter Training
(Neptune)***

Neal, Amy, Dave, Tammy will train with Neptune technicians on water meter reading, software, etc. – 9/20/24 @ 9:00 a.m.

Source Water Protection

Program Meeting The next meeting is 9/23/24 @ 4:00 p.m. – Village Hall. The program is looking at zoning for the Town of Salisbury and possibly a permit be required for logging.

Water Operator/MEO Place on hold.

Water Monthly Report By Trustee Madore
Motion to approve and place on file the September 16, 2024 Water report as submitted. Sec. Trustee Eggleston. Ayes all.

WWTF

WWTF Monthly Report By Trustee Williams
Motion to approve and place on file the August 16, 2024-September 11, 2024 WWTF report as submitted. Sec. Trustee Madore. Ayes all.

Police Department Officer In-Charge Katareena Pate came before the Board on the following:

601 Replacement The village is looking to replace car 601. Quote submitted from Main Motors on a 2023 Dodge Charger – MSRP \$ 45,305, Purchase price - \$ 35,943.00 without trade-in. The village will check on trade-in value, lease options, sale of 601 and other financing options before they make a final decision. Police equipment from another village Charger will be retro-fit to the new car through JPJ.

Police Monthly Report By Trustee Madore
Motion to approve and place on file the September 2024 Police report as submitted. Sec. Trustee Williams. Ayes all.

Code Enforcement Code Enforcement Officer Philip Green came before the Board on the following:

Code Enforcement Monthly Report By Trustee Eggleston
Motion to approve and place on file the August 19, 2024-September 15, 2024 Code Enforcement report as submitted. Sec. Trustee Dyer. Ayes all.

D.P.W. D.P.W. Superintendent David Jaquay came before the Board on the following:

No Parking Street Sign List Village Clerk to provide No Parking Street sign list to D.P.W.

D.P.W. Roof Repair Roof repair (insurance) scheduled within the next two weeks.

Stump Grinder Rental

Village will be grinding stumps on Village property – Helterline Park, Village Hall, WWTP and Plowe Park.

Replanting Trees

The Village will contact nurseries to get quotes on replacement trees for Plowe Park.

D.P.W. Monthly Report

By Trustee Dyer

Motion to approve and place on file the September 2024 D.P.W. report as submitted. Sec. Trustee Eggleston. Ayes all.

Planning Board

N/A

Treasurer

Village Treasurer Amber Kraszewski came before the Board on the following:

***North Main Street –
Flood Reimbursement
FEMA Update***

Final reimbursement for Chet & Amber’s time has been submitted. Close out is right around the corner.

***Herkimer County
Grant Writer***

Amber to contact Herkimer County Legislator Rodney Swartz regarding a possible grant writer available to municipalities.

***Revenues &
Expenditures***

By Trustee Madore

Motion to place on file the Statement of Revenues & Expenditures for the period ending 8/31/24. Sec. Trustee Eggleston. Ayes all.

Balance Sheet

By Trustee Madore

Motion to place on file the Balance Sheet for the period ending 8/31/24. Sec. Trustee Eggleston Ayes all.

***Treasurer’s Monthly
Report***

By Trustee Madore

Motion to approve and place on file the September 2024 Treasurer’s report as submitted. Sec. Trustee Eggleston. Ayes all.

Old Business

***Ward Library Lease
Update***

The Village will bill WLPF monthly for insurance and utility fees on a one-year trial basis. WLPF will register the National Grid bill in their name and provide proof of renter’s insurance and assume responsibility for any repairs to the property. Communication between WLPF and the Village of Dolgeville is essential for this collaboration to be successful.

WLPF

Resolution # 290-2024

By Trustee Eggleston

Motion to move forward with an agreement with WLPF as prepared by both parties on a one-year trial basis. Sec. Trustee Dyer. Ayes all.

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – September 16, 2024

Proposed Local Law

3-2024. Establishing

And Imposing Sewer Rents

In the Village of Dolgeville

Resolution # 291-2024

The following resolution offered by Trustee Williams sec. Trustee Eggleston. Ayes all.

BE IT RESOLVED by the Village Board of the Village of Dolgeville, New York, as follows:

That pursuant to the Municipal Home Rule Law of the State of New York, a public hearing on said proposed Local Law No. 3, 2024 for the purpose of establishing and imposing sewer rents in the Village of Dolgeville and repealing Local Laws # 3-2022 shall be held on the 21st day of October, 2024 at 5:30 p.m. at the Village Offices at 41 North Main Street, Dolgeville, New York, and that notice of the time and place of such hearing describing the general terms of the proposed local law be published once on or before the 10th day of October, 2024, in the Times Telegram, a newspaper circulating in said Village of Dolgeville, and a copy of said notice together with a copy of said proposed Local Law No. 3, 2024 be posted on the Village Clerk's sign board on or before the 10th day of October, 2024.

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – September 16, 2024

Proposed Local Law

4-2024. Establishing

And Imposing Water Rents

In the Village of Dolgeville

Resolution # 292-2024

The following resolution offered by Trustee Williams sec. Trustee Eggleston. Ayes all.

BE IT RESOLVED by the Village Board of the Village of Dolgeville, New York, as follows:

That pursuant to the Municipal Home Rule Law of the State of New York, a public hearing on said proposed Local Law

No. 4, 2024 for the purpose of establishing and imposing water rents in the Village of Dolgeville and amending Local Law # 2-2016 shall be held on the 21st day of October, 2024 at 5:45 p.m. at the Village Offices at 41 North Main Street, Dolgeville, New York, and that notice of the time and place of such hearing describing the general terms of the proposed local law be published once on or before the 10th day of October, 2024, in the Times Telegram, a newspaper circulating in said Village of Dolgeville, and a copy of said notice together with a copy of said proposed Local Law No. 4, 2024 be posted on the Village Clerk's sign board on or before the 10th day of October, 2024.

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – September 16, 2024

New Business

N/A

Center Park Restoration - 5441	No report/update
D.P.W. - 3068	No report/update
Economic Development - 8330	No report/update
Fink Creek - 5458	No report/update
General Fund - 8233	No report/update
General Fund Savings – 5177	No report/update
Helterline Park – 5185	No report/update
Housing Rehabilitation – 8322	No report/update
Main St. Sewer Improvements – 5466	No report/update
Money Market Public Fund – 3842	No report/update
N. Main St. Homes – 5474	No report/update
Police Vehicle – 3118	No report/update
Sewer Savings – 5193	No report/update
Spohn's Disposal – 3043	No report/update
Trust & Agency – 8225	No report/update
Unemployment – 5201	No report/update

Waste Water Savings – 5219	No report/update
Water/Sewer – 8349	No report/update
Water Capital Reserve – 5227	No report/update
Water Fund Savings – 5235	No report/update

***Payroll Certification
Resolution # 293-2024***

The following resolution offered by Trustee Madore sec. Trustee Eggleston. Ayes all.

WHEREAS, Amber Kraszewski hereby submits for certification the following payroll period of 8/17/24-8/30/24in the amount of \$ 32,256.64 be approved for payment from the appropriation authorized by the Village of Dolgeville Board of Trustees.

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – September 16, 2024, 2024

***Dolgeville-Manheim
Public Library
Sign Request***

By Trustee Dyer

Motion to grant the request from Dolgeville-Manheim Public Library to erect a “No Overnight Parking” sign on village property (south side) of the lot with a flower box. The library will be responsible for the upkeep of the immediate area around the sign and box. Sec. Trustee Williams. Ayes all.

***U.S.E.P.A. Request
For Waiver of Cost
Sharing Requirement
Main Street Sanitary
Sewer Rehabilitation
Project***

The Village of Dolgeville is in receipt of a decision letter dated August 30, 2024 from U.S.E.P.A. granting a waiver to the cost sharing requirement to provide non-federal funds in the amount of \$ 1,910,000 for the FY 2023 appropriation and approved Technical Correction for a total of \$ 7,640,000 for the Village of Dolgeville Main Street Sanitary Sewer Rehabilitation project. This waiver applies only to the project identified in the FY 2023 Appropriations Act and approved Technical Correction. Should subsequent appropriations acts specify additional funding for this or other projects, the Village of Dolgeville must apply for a separate waiver.

This waiver ensures the village will receive a 0% finance rate when it comes time to bond for the project.

Trick or Treat

The Village of Dolgeville will hold Trick or Treat on October 31st from 5-7:00 p.m.

Attorney

Village Attorney Karl Manne came before the Board on the following:

11-13 Van Buren Street

The Village Attorney will contact Herkimer County Real Property re: 11-13 Van Buren Street status. The house has been condemned.

156 South Main Street

The Village of Dolgeville will discuss options moving forward to resolve the current conditions and future of 156 South Main Street property owned by the village at the next regular board meeting on October 21st.

Tax Grievance Day

The Village will pursue tax grievances on village owned property in the Town of Oppenheim and Town of Salisbury – updates at the next regular meeting on October 21st.

D.C.S. – S.P.O.

The S.P.O. at the Dolgeville Central School has been placed on pause per the schools’ request.

S.P.O. Summer Training

The Village received a letter dated September 5, 2024 re: S.P.O. training attendance summer of 2024. The Village will contact the District Superintendent per his request.

Police Dept. Foil Requests

The Village will release police foil requests after Village Attorney review and only regarding specific questions.

Future Meetings

Regular Meeting – October 21, 2024 @ 6:00 p.m. – Village Hall.

Adjournment

By Trustee Madore

Motion to adjourn regular meeting at 8:15 p.m. Sec. Trustee Williams. Ayes all.

_____ Mayor

_____ Village Clerk