

REGULAR MEETING
DOLGEVILLE VILLAGE BOARD OF TRUSTEES
AUGUST 19, 2024

PRESENT:

MAYOR: Mary E. Puznowski
TRUSTEES: Robert P. Dyer
Craig A. Eggleston
Laura Madore
Marilyn Williams

ATTORNEY: Karl Manne

RECORDING SECRETARY:

Tammy L. Chmielewski

ATTENDED: Neal Winkler, Debra Marshall, David & Sarah Jaquay, Philip Green, Amy Mowers, Gary Farquhar, Amber Kraszewski, Donna DeLucco, Ward Halverson.

Mayor Mary E. Puznowski at Village Hall called this Regular Meeting of the Dolgeville Village Board of Trustees to order at 6:00 p.m. The Pledge of Allegiance recited.

Resignation – Police Dept.

Resolution # 268-2024

The following resolution offered by Trustee Eggleston sec. Trustee Madore. Ayes all.

Motion to accept the resignation of Full Time Patrolman Grade 1 Savka Browneski effective 9/21/24. Sec. Trustee Madore. Ayes all.

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – August 19, 2024

Appointment – Police Dept.

Resolution # 269-2024

The following resolution offered by Trustee Eggleston sec. Trustee Madore. Ayes all.

Motion to appoint Savka Browneski as a Part Time Patrolman at a rate of \$ 21.50 effective 9/21/24. Sec. Trustee Madore. Ayes all.

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – August 19, 2024

**Approval of
Meeting Minutes**

By Trustee Dyer

Motion to approve and place on file the meeting minutes of July 15, 2024 and August 6, 2024. Sec. Trustee Williams. Ayes all.

Budgetary Transfers
Resolution # 270-2024

The following resolution offered by Trustee Madore sec. Trustee Eggleston. Ayes all.

FROM: AO1325.101 – Deputy Treasurer \$ 3,948.34
TO: AO1325.402 – Software \$ 3,948.34

FROM: AO1620.401 – Electric \$ 49.87
TO: AO1620.408 – Heat/Electric Library Bldg. \$ 49.87

FROM: GO8130.411 – Dump Fee & Permit \$ 1,543.71
TO: GO9720.603 – Digester \$ 1,543.71

FROM: GO8110.107 – Deputy Treasurer \$ 139.89
TO: GO8110.103 – Deputy Clerk \$ 139.89

FROM: AO3120.103 – 1st Patrolman \$ 42,386.40
TO: AO3120.404 – 2nd Patrolman \$ 42,386.40

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – August 19, 2024

Abstract of
Audited Vouchers
Resolution # 271-2024

The following resolution offered by Trustee Williams sec. Trustee Madore. Ayes all.

RESOLVED, that the Clerk be and hereby authorized to sign the Abstract of Audited Vouchers – 7/23/24 from the following funds for the amount specified:

GENERAL	\$
SEWER FUND	\$
WATER FUND	\$
TRUST & AGENCY FUND	\$ 1,507.01
CAPITAL FUND	\$

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – August 19, 2024

Abstract of
Audited Vouchers
Resolution # 271A-2024

The following resolution offered by Trustee Williams sec. Trustee Madore. Ayes all.

RESOLVED, that the Clerk be and hereby authorized to sign the Abstract of Audited Vouchers – 7/30/24 from the following funds for the amount specified:

GENERAL	\$ 83,719.43
SEWER FUND	\$ 49,005.90
WATER FUND	\$ 1,893.45
TRUST & AGENCY FUND	\$
CAPITAL FUND (North Main Street Sewer)	\$ 80,810.24
CAPITAL FUND (Center Park Project)	\$ 86,045.30

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – August 19, 2024

**Abstract of
Audited Vouchers
Resolution # 271B-2024**

The following resolution offered by Trustee Williams sec. Trustee Madore. Ayes all.

RESOLVED, that the Clerk be and hereby authorized to sign the Abstract of Audited Vouchers – 8/3/24 from the following funds for the amount specified:

GENERAL	\$
SEWER FUND	\$
WATER FUND	\$
TRUST & AGENCY FUND	\$ 12,581.83
CAPITAL FUND	\$

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – August 19, 2024

**Abstract of
Audited Vouchers
Resolution # 271C-2024**

The following resolution offered by Trustee Williams sec. Trustee Madore. Ayes all.

RESOLVED, that the Clerk be and hereby authorized to sign the Abstract of Audited Vouchers – 8/13/24 from the following funds for the amount specified:

GENERAL	\$ 21,875.69
SEWER FUND	\$ 51,327.15

WATER FUND	\$ 14,273.22
TRUST & AGENCY FUND	\$
CAPITAL FUND	
(Main Street Sewer)	\$ 8,921.25

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – August 19, 2024

Village Engineer

Village Engineer Chet Szymanski came before the Board on the following:

Active Projects

IDA Elevated Water Storage Tank Project / Water Pressures at South End of Village

- A meeting is scheduled with the designer and the IDA this Friday, August 16th at 11:00 AM, Village Hall.

WWTP – RFQ for Engineering Services; Industrial SPDES Permits and Local Limits

- Interviews with four engineering firms (CT Male Associates, Barton & Loguidice, KP / Prime Engineering, and MRB Group) were conducted on August 8, 2024 with CT Male coming out as our preferred choice.
- CT Male is preparing a contract with pricing and will be ready for the board’s review and approval at the next meeting on August 19, 2024.

North Main Street Floodplain Creation and Preservation Project – NYSDEC Contract No. C01223GG

- I completed and submitted the EEO and Smart Growth forms that were recently requested by the NYSDEC.
- I have been working with Liz King from Highland Planning and Design as they prepare the application for the New York State Green Resiliency Grant (GRG) which is due this Friday, August 16th at 5:00 PM.
- The Grant (GRG) Program offers \$60 million for projects that use green infrastructure to mitigate extreme weather impacts and enhance community resilience. Key points include:
 - o Prioritizes grants for flood-prone communities.
 - o Supports projects like green roofs, green streets, and permeable pavements.

- Funds up to 90% of project costs, with a maximum grant of \$10 million.
- Projects must manage at least 100,000 cubic feet of stormwater annually.
- Emphasizes support for disadvantaged communities, aiming to allocate 35-40% of funds to these areas.

Main Street Sewer Project

- There are no significant updates on this project for the past month. Project drawings are still in review with NYSDEC / EFC and DOH. Until these stage agency reviews are completed, the project cannot go out to bid, which is tentatively scheduled for the first quarter of 2025.
- The next quarterly meeting is scheduled for October 8th, 2024, at 10:00 AM.

Fink Creek Storm Drainage System Project 4472DR-NY [130884]

- A contract was provided from Barton & Loguidice to the village at the regular board meeting in July.

Timmerman Street Water and Sewer Extension

- A review letter was received by Barton & Loguidice from NYSDOH on July 30, 2024.
- Based on this letter, revisions will need to be made to the design drawing for the project and re-submitted to the NYSDOH for another round of review before construction can begin.

Halloween Flood Event (404 Mitigation Program) DR4472 Project

- I completed and submitted the quarterly report which was due on July 15, 2024.
- All construction work is completed and we are only waiting on reimbursement from the state.

Wastewater Treatment Plant Repair Project, FEMA-4129-DR-NY

- I am continuing to work on the letter which will outline hardships encountered, including the lack of the 25% cost share by the state and a request for reimbursement of overpaid funds due to an accounting error by FEMA.

Brayton Court Sewer Project

- There have not been any updates on this project since the last board meeting.

Reservoir Cleaning and Watershed

- I attended and observed the reservoir cleaning along with the special meeting related to the watershed forestry plan development on August 6th.

General

- EPA Lead and Copper Rule Changes (deadline of October 16, 2024)
- Brownfields Opportunity Area Project w/ IDA

DPW Project List

- Repair / replacement of 4 major creek culverts throughout Village
- Vehicle acquisition / replacement planning
- Co-funding sources for Main Street Paving / ADA Compliance Project
- DPW Garage Construction Grants (CHIPS?)
- Greenway Extension Grants (Main Street to Gehring Tricot)
- 2nd Street Drainage Improvements (*on hold*)
- Van Buren Street Erosion / Streambank Protection
- Water Transmission Main Clearing

WTP / Water Distribution System Project List

- Siding Repairs at Rear of WTP
- Water Transmission Main Mapping (after water service data collection, before access road clearing)
- Preliminary Engineering Report for System {needed for future grant applications}

WWTP / Collection System Project List

- Phosphorous Removal Limits Changing, 1.0 (EPG)
- Incorporate Video/Condition Assessment Into GIS / HOCCPP System
- WWTP Study / Proposed Upgrades for IDA Project

Creeks and Flood Prevention

- East Canada Creek Sediment / Hydraulics; Dam Removal
- Van Buren Street Ice Jam / Flooding; ACOE Design and Permitting
- Beaver Brook Floodplain Study / LOMR – New County Flood Maps?

- ACOE East Canada Creek – Erosion and WWTP Protection (*on hold, waiting for NYSDEC*)

***Village Engineer
Monthly Report***

By Trustee Madore

Motion to approve and place on file the August 2024 Village Engineer report as submitted. Sec. Trustee Eggleston. Ayes all.

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – August 19, 2024

***RFQ Engineering &
Technical Services
(SPEDES) Award
C.T. Male Associates
Resolution # 272-2024***

The following resolution offered by Trustee Williams sec. Trustee Eggleston. Ayes all.

Motion authorizing Mayor Mary E. Puznowski sign the contract agreement with C.T. Male Associates Engineering, Surveying, Architecture, Landscape Architecture & Geology, D.P.C. for a fee not to exceed **\$ 15,000.00** for services on an as-needed basis to include wastewater sampling; facility reviews; permit revisions; program assessment; review of user permits; preparation of reports; recommendations based on findings; assistant with implementation of plans; data review; and training for regulations and compliance requirements per our environmental proposal dated August 15, 2024.

In addition to a Civil lump sum fee of **\$ 37,200.00** for engineering services the study phase and report as defined in our civil proposal dated August 15, 2024. Sec. Trustee Eggleston. Ayes all.

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – August 19, 2024

Off-Road Vehicles

Debra Marshall – 13 Beaver Street came before the Board on the following:

Debra has concerns regarding the use of village streets for off-road vehicles. Debra spoke to Kerry Foster of the Salisbury Ridgeriders group about issues with particular individuals of the group located in the Village of Dolgeville. Kerry advised, the group could rescind the membership of any individuals who do not follow the rules. Debra also spoke to the Police Dept. without any resolution. Debra is concerned with the liability on everybody.

The Village granted a trial basis agreement with the Salisbury Ridgeriders for their portion of the greenway trail for riders. The Ridgeriders group provided insurance coverage to the Village. The current trial period ends August 26th the Village and the Ridgeriders will review the agreement and discuss any concerns moving forward.

P
ublic Comment

Ward Library

Ward Halverson came before the Board on the following:

Ward and the Village of Dolgeville are working together to address the use of the Ward Library moving forward due to the building's ongoing expenses. The library was gifted more than 100 years ago to the Village in perpetuity.

A handout was presented to the Board by Ward Halverson suggesting a solution moving forward.

The ideal solution would:

Remain indefinitely revenue neutral to the Village.

Create a busy, resource-driven opportunity for residents and the general betterment of the community.

Preserve the structure's integrity and historical qualities.

Address several current-and future-capital needs.

A DBA would be formed incorporating and pursuing the Ward Library Preservation Fund, or WLPF. This fund will independently contract with a working, loosely-managed cooperative of like-minded tenants. A loose committee of three will provide oversight.

Tenants will use the space in ways consistent with the larger Dolgeville community good. They will evenly apportion general utility costs and pay those expenses monthly to the Village offices, eliminating expense to the Village. Their low, startup-g geared rent payments will go the WLPF. General administrative needs will be shared, decisions collective, and communication transparent, equitable, and democratic. The local family who originally donated the building will deposit a \$ 10k foundation starter into a dedicated account. That fund will be used to address immediate capital needs. Tenant rent will gradually replenish the amount, at which point the tenants and WLPF will determine further needs.

Capital Projects:

Replace furnace and two missing radiators.

Install front door code lock.

Upgrade windows.

Construct matching downstairs desk.

Improve bathroom and sink.
Rethink inside/outside stairs and generally modernize access.

A sample Lease Agreement was presented.

The Board will meet with the Treasurer to discuss finances and the Board set a Special Meeting for August 26th @ 3:00 p.m. to discuss further options.

Department Heads

WWTF

WWTF Chief Operator Amy Mowers came before the Board on the following:

Gas Mixer

Gas mixer (2007) on the digester is not working; in the process of troubleshooting; manufacturer does not have dedicated service technicians, authorized dealer, nor do they have parts in stock.

WWTF Monthly Report

By Trustee Dyer

Motion to approve and place on file the July 13, 2024 – August 15, 2024 WWTF report as submitted. Sec. Trustee Williams. Ayes all.

Water Plant

Water Plant Operator Neal Winkler came before the Board on the following:

Haloacetic Acids Test

Second quarter DBPs sample were collected on 5/8/24, results for Haloacetic acids were 59.6 ug/l just under the limits of 60 ug/l. Brings our 4-quarter average to 67.35 ug/l. Our next sample in August will need to be below 93 ug/l to get us out of violation. Next sampling August 21st.

Haloacetic Acid Violation

The Village received a 2nd quarter violation for exceeding the maximum contaminant level for haloacetic acids (HAA5s) during the compliance period of 4/1/24-6/30/24. (See above regarding the quarterly average).

Water Meters

Starting to install water meters. Training and operation is scheduled for August 19th.

Filter Bed Sanding

No need to re-sand at this time.

Reservoir Cleaning

This years' reservoir cleaning completed on August 6th, everything went well.

Water Assistant Trainee

Interviews on hold until the Board sets a salary and job description. Suggestions included making the position hybrid between D.P.W. and Water.

<i>Lead and Copper Testing</i>	The Village will need to send out cards telling homeowners what type of pipes they have in their home.
<i>Water Monthly Report</i>	By Trustee Madore Motion to approve and place on file the August 19, 2024 water report as submitted. Sec. Trustee Dyer. Ayes all.
<u>Police Department</u>	
<i>Police Monthly Report</i>	By Trustee Madore Motion to approve and place on file the August 2024 Police report as submitted. Sec. Trustee Williams. Ayes all.
<u>Code Enforcement</u>	Code Enforcement Officer Philip Green came before the Board on the following:
<i>Code Enforcement Monthly Report</i>	By Trustee Madore Motion to approve and place on file the 7/15/24 – 8/18/24 Code Enforcement report as submitted. Sec. Trustee Williams. Ayes all.
<u>D.P.W.</u>	D.P.W. Superintendent David Jaquay came before the Board on the following:
<i>Roof Damage</i>	Submit an insurance claim for additional wind damage to the village D.P.W. garage.
<i>Greenway Trail</i>	D.P.W. will place barricades back on the greenway trail and inspect the trail for any damage.
<i>D.P.W. Monthly Report</i>	By Trustee Madore Motion to approve and place on file the August 2024 D.P.W. report as submitted. Sec. Trustee Eggleston. Ayes all.
<u>Planning Board</u>	N/A
<u>Treasurer</u>	Village Treasurer Amber Kraszewski came before the Board on the following:
<i>Annual Financial Report</i>	2021/2022 AFR is in the process of being completed.
<i>Police Department</i>	Police Department contract retro-pay completed.
<i>Expenditures, Encumbrances, and Appropriations</i>	By Trustee Dyer

Motion to place on file the Statement of Expenditures, Encumbrances, Appropriations for the period ending 8/31/24. Sec. Trustee Eggleston. Ayes all.

Balance Sheet

By Trustee Dyer

Motion to place on file the Balance Sheet for the period ending 8/31/24. Sec. Trustee Eggleston. Ayes all.

Old Business

Fink Creek Agreement

The Village will discuss at a special meeting on August 26th @ 3:00 p.m.

F & W Forestry Proposal

The Village will discuss at a special meeting on August 26th @ 3:00 p.m.

***Proposed Local Law
#3-2024. Establishing
And Imposing Sewer Rents
In the Village of Dolgeville
Resolution # 273-2024***

The following resolution offered by Trustee Dyer sec. Trustee Williams. Ayes all.

BE IT RESOLVED by the Village Board of the Village of Dolgeville, New York, as follows:

That pursuant to the Municipal Home Rule Law of the State of New York, a public hearing on said proposed Local Law No. 3, 2024 for the purpose of establishing and imposing sewer rents in the Village of Dolgeville and repealing Local Laws # 3-2022 shall be held on the 16th day of September, 2024 at 5:30 p.m. at the Village Offices at 41 North Main Street, Dolgeville, New York, and that notice of the time and place of such hearing describing the general terms of the proposed local law be published once on or before the 11th day of September, 2024, in the Times Telegram, a newspaper circulating in said Village of Dolgeville, and a copy of said notice together with a copy of said proposed Local Law No. 3, 2024 be posted on the Village Clerk's sign board on or before the 11th day of September, 2024.

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – August 19, 2024

***Proposed Local Law
4-2024. Establishing
And Imposing Water Rents
In the Village of Dolgeville
Resolution # 274-2024***

The following resolution offered by Trustee Dyer sec. Trustee Williams. Ayes all.

BE IT RESOLVED by the Village Board of the Village of Dolgeville, New York, as follows:

That pursuant to the Municipal Home Rule Law of the State of New York, a public hearing on said proposed Local Law No. 4, 2024 for the purpose of establishing and imposing water rents in the Village of Dolgeville and amending Local Law # 2-2016 shall be held on the 16th day of September, 2024 at 5:45 p.m. at the Village Offices at 41 North Main Street, Dolgeville, New York, and that notice of the time and place of such hearing describing the general terms of the proposed local law be published once on or before the 11th day of September, 2024, in the Times Telegram, a newspaper circulating in said Village of Dolgeville, and a copy of said notice together with a copy of said proposed Local Law No. 4, 2024 be posted on the Village Clerk's sign board on or before the 11th day of September, 2024.

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – August 19, 2024

New Business

***Check Reconciliation
Resolution # 275-2024***

By Trustee Madore

Motion to place on file the check reconciliations as presented. Sec. Trustee Williams. Ayes all.

Unemployment Acct. 3100	*953	No report/update
Sewer Savings 3092	*792	No report/update
Helterline Park 3084	*784	No report/update
Sewer Waste Hauling 3076	*405	No report/update
General Savings 5177		5/1/24-6/30/24
Balance - \$ 936,315.12		
Water Fund 3050	*490	No report/update
Spohn's Disposal 3043	*187	No report/update
Trust & Agency 8225	*807	No report/update
D.P.W. Motorized Equip. 3068	*788	No report/update
General Fund 8233	*315	No report/update

Water & Sewer	8349	*320	No report/update
E.D.R.L.F.	8330	*448	No report/update
Police Vehicle	3118	*500	No report/update
NYS Affordable Housing	8322	*598	No report/update
Water Capital Reserve	3027	*844	No report/update
Money Mkt. Public Fund NE	3842		No report/update

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – August 19, 2024

***Payroll Certification
Resolution # 276-2024***

The following resolution offered by Trustee Madore sec. Trustee Williams. Ayes all.

WHEREAS, Amber Kraszewski hereby submits for certification the following payroll period of 7/6/24-7/19/24 in the amount of \$ 38,057.75 be approved for payment from the appropriation authorized by the Village of Dolgeville Board of Trustees.

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – August 19, 2024

***Payroll Certification
Resolution # 277-2024***

The following resolution offered by Trustee Madore sec. Trustee Williams. Ayes all.

WHEREAS, Amber Kraszewski hereby submits for certification the following payroll period of 7/20/24-8/2/24 in the amount of \$ 44,688.62 be approved for payment from the appropriation authorized by the Village of Dolgeville Board of Trustees.

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – August 19, 2024

***Payroll Certification
Resolution # 278-2024***

The following resolution offered by Trustee Madore sec. Trustee Williams. Ayes all.

WHEREAS, Amber Kraszewski hereby submits for certification the following payroll period of 8/3/24-8/16/24 in

the amount of \$ 60,274.79 be approved for payment from the appropriation authorized by the Village of Dolgeville Board of Trustees.

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – August 19, 2024

***Herkimer County Dept.
Of Highways – County
Snow Contracts 2025-2029
Resolution # 279-2024***

The following resolution offered by Trustee Dyer sec. Trustee Eggleston. Ayes all.

Motion to place on file the Herkimer County Department of Highways County Snow Contracts for the years of 2025-2029 as presented. Sec. Trustee Eggleston. Ayes all.

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – August 19, 2024

***NYS Comptroller
Annual Financial Report
6/1/19-5/31/20
Resolution # 280-2024***

The following resolution offered by Trustee Williams sec. Trustee Eggleston. Ayes all.

Motion to accept and place on file the June 1, 2019-May 31, 2020 Annual Financial Report as submitted. Sec. Trustee Eggleston. Ayes all.

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – August 19, 2024

***NYS Comptroller
Annual Financial Report
6/1/20-5/31/21
Resolution # 281-2024***

The following resolution offered by Trustee Williams sec. Trustee Eggleston. Ayes all.

Motion to accept and place on file the June 1, 2020-May 31, 2021 Annual Financial Report as submitted. Sec. Trustee Eggleston. Ayes all.

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – August 19, 2024

BOCES Drug and Alcohol Semi-Annual Report – 2024

Place on file.

NYS Parks, Rec. and Historic Preservation

Dolgeville Universalist Church – 78 South Main Street is officially on the State Register of Historic Places.

11-13 Van Buren Street

A request was submitted in securing title to 11-13 Van Buren Street. Village Attorney will determine ownership and the Village will discuss on September 16th.

BRIDGE NY Grant Ransom Street Culvert - DENIED

NYSDOT 2023 BRIDGE NY application for the Ransom Street culvert over the tributary to East Canada Creek was not selected for funding.

BRIDGE NY Grant Main Street/Slawson Street – DENIED

NYSDOT 2023 BRIDGE NY application for the Main Street/Slawson Street culvert over the Beaver Brook was not selected for funding.

Dolgeville Pop Warner Use of Village Premises

By Trustee Madore

Motion to approve Dolgeville Pop Warner request to use the South Helmer Avenue field and the lights for the 2024-2025 season. Sec. Trustee Williams. Ayes all.

Attorney

Village Attorney Karl Manne came before the Board on the following:

SEQR Review

The Village Attorney will review the SEQR for a cell tower in the Town of Manheim as requested.

NYCOM

Village Attorney will be attending the upcoming NYCOM conference September 16-20, 2024, and the bill will be split between 3 municipalities.

Future Meetings

Special Meeting - August 26th @ 3:00 p.m. – Village Hall.
Special Meeting – September 4th @ 4:00 p.m. – Village Hall

Adjournment

By Trustee Madore

Motion to adjourn regular meeting at 8:25p.m. Sec. Trustee Dyer. Ayes all.

Mayor

Village Clerk

