

REGULAR MEETING
DOLGEVILLE VILLAGE BOARD OF TRUSTEES
JULY 15, 2024

PRESENT:

MAYOR: Mary E. Puznowski
TRUSTEES: Robert P. Dyer
Craig A. Eggleston
Laura Madore
Marilyn Williams

ATTORNEY: Karl Manne

RECORDING SECRETARY:

Tammy L. Chmielewski

ATTENDED: Gary Farquhar, Amber Kraszewski David Jaquay, Don Fletcher, Lisa Nastovski, Cordell Wattley.

Mayor Mary E. Puznowski at Village Hall called this Regular Meeting of the Dolgeville Village Board of Trustees to order at 6:00 p.m. The Pledge of Allegiance recited.

Resignation

Police Department

Resolution # 251-2024

The following resolution offered by Trustee Madore sec. Trustee Eggleston. Ayes all.

Motion to accept the resignation of Part Time Patrolman Timothy Scharett effective June 28, 2024. Sec. Trustee Eggleston. Ayes all.

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – July 15, 2024

Approval of

Meeting Minutes

By Trustee Williams

Motion to approve and place on file the meeting minutes of June 17, and June 26, 2024. Sec. Trustee Dyer. Ayes all.

Budgetary Transfers

Resolution # 252-2024

The following resolution offered by Trustee Madore sec. Trustee Eggleston. Ayes all.

FROM: AO1620.401 – Electric \$ 49.77
TO: AO1620.408 – Heat/Electric Library \$ 49.77

FROM: AO3120.103 – 1st Patrolman \$ 1,884.00
TO: AO3120.401 – Cars Maintenance \$ 1,884.00

FROM: GO8110.107 – Deputy Treasurer \$ 143.39
TO: GO8110.103 – Deputy Clerk \$ 143.39

FROM: AO3120.103 – 1st Patrolman \$ 238.28
TO: AO3120.104 – 2nd Patrolman \$ 238.28

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – July 15, 2024

**Abstract of
Audited Vouchers
Resolution # 253-2024**

The following resolution offered by Trustee Madore sec. Trustee Dyer. Ayes all.

RESOLVED, that the Clerk be and hereby authorized to sign the Abstract of Audited Vouchers dated – July 1, 2024 from the following funds for the amount specified:

GENERAL	\$ 58,439.44
SEWER FUND	\$ 71,701.13
WATER FUND	\$ 6,531.34
TRUST & AGENCY FUND	\$
CAPITAL FUND	\$

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – July 15, 2024

**Abstract of
Audited Vouchers
Resolution # 254-2024**

The following resolution offered by Trustee Madore sec. Trustee Eggleston. Ayes all.

RESOLVED, that the Clerk be and hereby authorized to sign the Abstract of Audited Vouchers dated – July 15, 2024 from the following funds for the amount specified:

GENERAL	\$ 62,162.74
SEWER FUND	\$ 73,265.02
WATER FUND	\$ 3,646.79
TRUST & AGENCY FUND	\$
CAPITAL FUND-North Main	\$ 81,890.49
CAPITAL FUND-Center Park	\$ 1,077.31

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – July 15, 2024

Village Engineer

N/A

***Fink Creek Agreement
B & L Proposal***

Place on hold.

***WWTP Sewer Bond
Anaerobic Digester Project
Resolution # 255-2024***

The following resolution offered by Trustee Eggleston sec. Trustee Madore. Ayes all.

RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF A BOND ANTICIPATION NOTE OR NOTES

The Village Board of the Village of Dolgeville, duly convened at a regular meeting, does hereby resolve as follows:

Section 1. Pursuant to, and in accordance with, the provisions of the New York Local Finance Law, the Treasurer of the Village of Dolgeville be and hereby is authorized and empowered to issue and sell, in the manner provided by the Local Finance Law, a Bond Anticipation Note or Bond Anticipation Notes of the Village of Dolgeville in an amount not to exceed Eighty Thousand and 00/100 Dollars (\$80,000.00), at such rate of interest as the said Treasurer shall prescribe.

Section 2. Said Bond Anticipation Note is being authorized in furtherance of a Bond Resolution adopted by the Village Board of the Village on April 19, 2021, authorizing the issuance of Serial Bonds in an aggregate amount not to exceed Two Hundred Thousand and 00/100 Dollars (\$200,000.00).

Section 3. The proceeds of sale of the Note may be used, together with other available funds, to finance the purchase of an aerobic digester.

Section 4. The Note authorized hereby is the first renewal of the issuance of a bond anticipation note. There are currently no other outstanding bond anticipation notes for this project.

Section 5. This bond anticipation note hereby authorized shall mature on July 22, 2025.

Section 6. This resolution shall take effect immediately.

Upon motion by Trustee Eggleston, seconded by Trustee Madore, the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Trustee Dyer: Voting Aye
Trustee Eggleston: Voting Aye
Trustee Williams: Voting Aye
Trustee Madore: Voting Aye
The resolution was thereupon declared duly adopted - July 15, 2024

Engineer's Monthly Report **Active Projects**

IDA Elevated Water Storage Tank Project / Water Pressures at South End of Village

- There have been limited updates from the water tank designer and the IDA over the past month. However, I have worked with the water department to install a pressure monitoring device near Gehring Tricot. This will help us monitor water pressure in our distribution system during the week of the recent Gehring Tricot shutdown and the week following.

North Main Street Floodplain Creation and Preservation Project – NYSDEC Contract No. C01223GG

- The Village received the final design package from Colliers Engineering this past month.
- I attended a kickoff meeting with Liz King from Highland Planning and Design on July 10th to discuss the necessary information for preparing the application for the New York State Green Resiliency Grant (GRG).
- The Grant (GRG) Program offers \$60 million for projects that use green infrastructure to mitigate extreme weather impacts and enhance community resilience. Key points include:
 - o Prioritizes grants for flood-prone communities.
 - o Supports projects like green roofs, green streets, and permeable pavements.
 - o Funds up to 90% of project costs, with a maximum grant of \$10 million.
 - o Projects must manage at least 100,000 cubic feet of stormwater annually.
 - o Emphasizes support for disadvantaged communities, aiming to allocate 35-40% of funds to these areas.

Main Street Sewer Project / NYSDOT Projects

A quarterly meeting with NYSDOT was held at Village Hall on July 9th, 2024, at 10 AM. Key points discussed include:

- **Bridge-NY Awards:** Awards were announced on July 11, 2024. The Village projects were not selected for award.
- **Thriving Communities Grant:** NYSDOT encourages the Village to apply for this grant, which aims to support local community development and infrastructure projects.
- **Beaver Creek Culvert:**
 - The final design is being completed by NYSDOT.
 - The project is scheduled to go to bid in March 2025, with construction expected to occur later that year.
 - NYSDOT will coordinate with the Village to ensure that local community events are considered during the construction period. However, adjustments to community events may be necessary due to the large-scale Main Street Sewer Project that will be occurring at the same time.
 - An informational meeting about the Beaver Creek project will be held, possibly in conjunction with a meeting about the Route 29 Bridge Replacement Project.
- **Route 29 Bridge Replacement Project:**
 - NYSDOT is finalizing the preliminary design.
 - The project will impact Schuyler-Ingham Park, specifically near the intersection with Dolge Ave, though the impact is expected to be minor.
 - Coordination is ongoing with Stewarts regarding their remodeling and site redesign.
 - A public hearing is anticipated for early Fall 2024.
 - NYSDOT will provide an informational flyer to the Village to post on its website and social media.
 - The Village is encouraged to work with the NYSDOT to replace water lines within the new bridge ramp areas as part of the NYSDOT project. The cost would be “20 cents on the dollar,” and NYSDOT can include this work within their project. This would address existing issues, such as freezing on the service line to the house opposite Stewarts, which is currently only 6 inches below the curb.
- **Main Street Sewer Project:**
 - Barton & Loguidice (B&L) has received comments on the project drawings from the Village and NYSDOT but is still awaiting feedback from other agencies, including NYSDOH, NYSDEC, and NYSEFC.
 - Depending on the contractor, construction work may start this winter.
 - B&L will send digital files of the project to NYSDOT.
- **Other Points:**

- NYSDOT was interested in the status of the harvest facility, as its redesign and repaving of Route 167 will impact traffic loading. The Village did not have any updates to offer.
- Coordination is needed between the Village and NYSDOT for relocating the sewer manhole at the Main Street / Route 29 Bridge intersection outside the paved right of way, to facilitate easier maintenance.
- NYSDOT is now strongly enforcing proper work zone establishment within the DOT right of way, in accordance with MUTCD requirements.

The next quarterly meeting is scheduled for October 8th, 2024, at 10:00 AM.

Fink Creek Storm Drainage System Project 4472DR-NY [130884]

- Discussed at the June 27, 2024, meeting with DHSES at Village Hall.
- The Village is encouraged to move quickly on the design, especially for the investigation and televising of sections not cleaned during the scoping phase.
- Anticipated scope change due to difficulties in televising the system.
- B&L is to provide a contract to the Village soon.

Timmerman Street Water and Sewer Extension

- No changes; awaiting approvals from NYSDOH.

Halloween Flood Event (404 Mitigation Program) DR4472 Project

- Project work was completed by DHSES deadlines.
- I am currently working on the quarterly report which is due on July 15, 2024.

Wastewater Treatment Plant Repair Project, FEMA-4129-DR-NY

- Meeting with DHSES staff was held on June 27, 2024, at Village Hall.
- A letter is being prepared to outline hardships encountered, including the lack of the 25% cost share by the state and a request for reimbursement of overpaid funds due to an accounting error by FEMA.

Brayton Court Sewer Project

- A design survey was completed by Village forces on June 20th to address issues with constructing a gravity sewer to serve homes at the end of Brayton Court. Further discussions were held with B&L engineers after the July 9, 2024, NYSDOT meeting.
- The homeowner near the end of Brayton Court has also sought assistance from B&L in designing their new sewer lateral.

General

- EPA Lead and Copper Rule Changes (deadline of October 16, 2024)
- Brownfields Opportunity Area Project w/ IDA

DPW Project List

- Repair / replacement of 4 major creek culverts throughout Village
- Vehicle acquisition / replacement planning
- Co-funding sources for Main Street Paving / ADA Compliance Project
- DPW Garage Construction Grants (CHIPS?)
- Greenway Extension Grants (Main Street to Gehring Tricot)
- 2nd Street Drainage Improvements (*on hold*)
- Van Buren Street Erosion / Streambank Protection
- Water Transmission Main Clearing

WTP / Water Distribution System Project List

- Siding Repairs at Rear of WTP
- Water Transmission Main Mapping (after water service data collection, before access road clearing)
- Preliminary Engineering Report for System {needed for future grant applications}

WWTP / Collection System Project List

- Phosphorous Removal Limits Changing, 1.0 (EPG)
- Incorporate Video/Condition Assessment Into GIS / HOCCPP System
- WWTP Study / Proposed Upgrades for IDA Project

Creeks and Flood Prevention

- East Canada Creek Sediment / Hydraulics; Dam Removal
- Van Buren Street Ice Jam / Flooding; ACOE Design and Permitting
- Beaver Brook Floodplain Study / LOMR – New County Flood Maps?

- ACOE East Canada Creek – Erosion and WWTP Protection (*on hold, waiting for NYSDEC*)

***Request for Qualifications
Engineering and Technical
Services to Address Issues
Related to Industrial Waste
Water Management and
SPEDES Regulatory
Compliance***

Deadline date for submittal of R.F.Q. package – July 19, 2024.

***Village Engineer
Monthly Report***

By Trustee Williams

Motion to approve and place on file the July 2024 Village Engineer report as submitted. Sec. Trustee Eggleston. Ayes all.

Public Comment

FEMA Flood Map

Lisa Nastovski came before the Board on the following:

Lisa is inquiring on the status of the Letter of Map Revision (LOMR), when will it be updated and why the residents near Beaver Brook have not been removed.

The latest revision on file is May 21, 2024 – Effective November 21, 2024. Case # 23-02-021P.

Greenway Trail

Lisa questioned the ATV club using and putting up signs on the greenway trail. The trail was designated a walking trail to promote a healthy lifestyle.

The ATV group is approved for a trial period to use and help maintain the trail.

Planning Board Member

Cordell Wattley a new Planning Board member came before the Board and let them know he is looking forward to working with the village and would like to help in any way.

Department Heads

Code Enforcement

***Code Enforcement
Monthly Report***

By Trustee Madore

Motion to approve and place on file the June 17, 2024 – July 14, 2024 Code Enforcement report as submitted. Sec. Trustee Dyer. Ayes all.

Water Plant

Reservoir Cleaning

Reservoir cleaning the week of July 29th.

***Water Treatment Plant
Operator Trainee***

Special Meeting - 8/6/24 @ 4:00 p.m. – Village Hall.

Water Monthly Report

By Trustee Eggleston

Motion to approve and place on file the July 15th water report as submitted. Sec. Trustee Madore. Ayes all.

WWTF

WWTF Monthly Report

By Trustee Williams

Motion to approve and place on file the June 13, 2024 – July 12, 2024 WWTF report as submitted. Sec. Trustee Dyer. Ayes all.

D.P.W.

D.P.W. Superintendent David Jaquay came before the Board on the following:

Water Shut Offs

Water shut offs scheduled for 7/16/24.

ATV Signage

Temporary ATV signage removed from the Greenway trail.

***Auction Items
Resolution # 256-2024***

The following resolution offered by Trustee Eggleston sec. Trustee Madore. Ayes all.

Motion to sell items no longer needed for public purpose on Auctions International. Sec. Trustee Madore. Ayes all.

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – July 15, 2024

Items include: stripping police vehicle 609, generator pump, etc.

***Brayton Court
Water Line Proposal***

Dave, Chet, Neal and Amy will coordinate a ZOOM call to discuss the water line proposal for Brayton Court.

Senior Banners

Senior banners will be coming down soon.

D.P.W. Monthly Report

By Trustee Madore

Motion to approve and place on file the July 2024 D.P.W. report as submitted. Sec. Trustee Williams. Ayes all.

Police Department

Chief of Police Matthew Wright came before the Board on the following:

Police Monthly Report

By Trustee Dyer

Motion to approve and place on file the July 2024 Police

report as submitted. Sec. Trustee Eggleston. Ayes all.

Planning Board

N/A

Treasurer

Village Treasurer Amber Kraszewski came before the Board on the following:

AFR's

The 2018 and 2019 AFR's needed additional bond information. The 2020 AFR was completed and resubmitted 3 times.

***Harris Payroll
Time Clock & Attendance
Software Proposal***

Harris submitted a time clock & attendance software proposal for review. Place on file.

Ward Library

The village is in discussions with the Ward family regarding the future of the library.

***Statement of Revenues &
Expenditures***

By Trustee Madore

Motion to place on file the Statement of Revenues and Expenditures for the period ending 6/30/24. Sec. Trustee Eggleston. Ayes all.

Balance Sheet

By Trustee Madore

Motion to place on file the Balance Sheet for the period ending 6/30/24. Sec. Trustee Eggleston. Ayes all.

Old Business

F & W Forestry Proposal

Special Meeting - 8/6/24 @ 4:00 p.m. – Village Hall.

New Business

***Check Reconciliation
Resolution # 257-2024***

By Trustee Eggleston

Motion to place on file the check reconciliations as presented. Sec. Trustee Madore. Ayes all.

Unemployment Acct. **5201** 5/1/24-6/2/24
Balance - \$ 36,398.84

Sewer Savings **3092** *792 No report/update

Helterline Park **5185** 5/1/24-6/2/24
Balance - \$ 3,552.69

Sewer Waste Hauling **3076** *405 No report/update

General Savings 3035	*482	No report/update
Water Fund 3050	*490	No report/update
Spohn's Disposal 3043	*187	No report/update
Trust & Agency 8225	*807	No report/update
D.P.W. Motorized Equip. 3068	*788	No report/update
General Fund 8233	*315	No report/update
Water & Sewer 8349	*320	No report/update
E.D.R.L.F. 8330 Balance - \$ 149,203.05	*448	5/1/24-6/2/24
Police Vehicle 3118 Balance - \$ 47,786.37	*500	5/1/24-6/2/24
NYS Affordable Housing 8322	*598	No report/update
Water Capital Reserve 3027	*844	No report/update
Money Mkt. Public Fund NE 3842 Balance - \$ 41,490.61		5/1/24-6/2/24
North Main St. Homes – 5474 Balance - \$ 197,542.41		5/1/24-6/2/24
Main Street Sewer Improvements 5466 Balance - \$ 100.00		5/1/24-6/2/24
Fink Creek 5458 Balance - \$ 100.00		5/1/24-6/2/24
Center Park Restoration 5441 Balance - \$ 100.00		5/1/24-6/2/24
Wastewater Reserve 5219 Balance - \$ 23,723.33		5/1/24-6/2/24

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – July 15, 2024

***Payroll Certification
Resolution # 258-2024***

The following resolution offered by Trustee Eggleston sec. Trustee Madore. Ayes all.

WHEREAS, Amber Kraszewski hereby submits for certification the following payroll period of 6/8/24-6/21/24 in the amount of \$ 32,768.78 be approved for payment from the appropriation authorized by the Village of Dolgeville Board of Trustees.

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – July 15, 2024

***Payroll Certification
Resolution # 259-2024***

The following resolution offered by Trustee Eggleston sec. Trustee Madore. Ayes all.

WHEREAS, Amber Kraszewski hereby submits for certification the following payroll period of 6/22/24-7/5/24 in the amount of \$ 27,384.66 be approved for payment from the appropriation authorized by the Village of Dolgeville Board of Trustees.

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – July 15, 2024

***2024 State Comptroller
Annual Audit Submittal***

The Village of Dolgeville 2024 State Comptroller Annual Audit has been submitted. Report # 2024M-28 – July 2024. Submitted to Village Board – July 15, 2024. Place on file.

Water/Sewer Reduction

16 East Faville water/sewer reduced to a single family home.

Application

Place on file.

.Gov Email Conversion

The Village of Dolgeville is converting to .gov emails to enhance cyber security data. The last day for transition is July 31, 2024. Please check the Village website @villageofdolgeville.org for new email addresses for village communications.

Playground Rules

The Village of Dolgeville established the playground area is only available to park program participants from 9:00 a.m. – 3:00 p.m. Monday – Friday unless the group is at the Youth Center due to a weather event. The Village will install signs noting the hours/days of operation. The notice will also be available on the Dolgeville Recreation Program - Facebook page.

***Water/Sewer Rents
Increase
Resolution # 260-2024***

The following resolution offered by Trustee Madore sec. Trustee Eggleston. Ayes all.

Motion to increase water/sewer rents by 3% and request Attorney Manne draft a formal proposal for the August 6, 2024 special meeting and to hold a public hearing on September 16, 2024 and adopt local laws to take effect November 1, 2024. Sec. Trustee Eggleston. Ayes all.

The Village will charge Dolgeville Housing Authority residential rates per unit. D.H.A. has 44 residential units.

The Village will start installing industrial and commercial meters along with a few residential meters – Phase I.

***Memorandum of
Understanding between
J Piper Consulting, LLC
and the Village of
Dolgeville Grant Writing
Assistance NYS Dept. of
State Smart Growth
Comprehensive Planning
And Zoning Program
Resolution # 261-2024***

The following resolution offered by Trustee Williams sec. Trustee Dyer. Ayes all.

Motion authorizing Mayor Mary E. Puznowski sign the M.O.U. between J Piper Consulting, LLC and the Village of Dolgeville. The terms of M.O.U. at a rate of \$ 75.00/hour, not to exceed \$ 2,000.00. The grant deadline is July 31, 2024.

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – July 15, 2024

***New York State Climate
Smart Communities
Grant Program
Resolution # 262-2024***

The following resolution offered by Trustee Williams sec. Trustee Dyer. Ayes all.

WHEREAS, the Village of Dolgeville hereby requests financial assistance from the New York State Climate Smart Communities Grant Program pursuant to Environmental Conservation Law Article 54, Title 15.

WHEREAS. The Village of Dolgeville certifies that it has identified \$ 8,334.00 of matching funds from the General Fund pursuant to the requirements of Environmental Conservation Law Article 54 Title 15.

THEREFORE, BE IT RESOLVED, that the Village of Dolgeville hereby authorizes Jennifer Piper – J. Piper Consulting, LLC, a grant writer, to act on its behalf in submittal of an application through the Consolidated Funding Application for \$ 75,000.00, to be used for the Comprehensive Master Plan.

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – July 15, 2024

***NYS Green Resiliency
Grant Program Application
Grant Writer Award
Liz Podowski
Resolution # 263–2024***

The following resolution offered by Trustee Eggleston sec. Trustee Dyer. Ayes all.

Motion to hire Liz Podowski – to submit a NYS Green Resiliency Grant Program for the North Main Street Waterfront Park with a cost not to exceed \$ 4,000.00. Sec. Trustee Dyer. Ayes all.

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – July 15, 2024

Executive Session

By Trustee Williams

Motion to enter executive session to discuss personnel @ 8:03 p.m. Sec. Trustee Madore. Ayes all.

By Trustee Dyer

Motion to adjourn executive session @ 8:45 p.m. and reconvene regular meeting. Sec. Trustee Eggleston. Ayes all.

Attorney

Village Attorney Karl Manne came before the Board on the following:

Cell Tower Update

No updates at this time.

Future Meetings

Special Meeting - August 6th @ 4:00 p.m. – Village Hall
Regular Meeting – August 19th @ 6:00 p.m. – Village Hall

Adjournment

By Trustee Madore

Motion to adjourn regular meeting at 8:45 p.m. Sec. Trustee Eggleston. Ayes all.

Mayor

Village Clerk

