

REGULAR MEETING
DOLGEVILLE VILLAGE BOARD OF TRUSTEES
MAY 20, 2024

PRESENT:

MAYOR: Mary E. Puznowski
TRUSTEES: Robert P. Dyer
Craig A. Eggleston
Laura Madore
Marilyn Williams

ATTORNEY: Karl Manne

RECORDING SECRETARY:

Tammy L. Chmielewski

ATTENDED:

Mayor Mary E. Puznowski at Village Hall called this Regular Meeting of the Dolgeville Village Board of Trustees to order at 6:00 p.m. The Pledge of Allegiance recited.

Public Hearing
Local Law # 2-2024

Mayor Puznowski opened the public hearing at 6:01 p.m. and read the legal notice published in the Times Telegram on May 9, 2024.

Local Law # 2-2024
A Local Law requiring
Owner to abate health
Hazards and public
Nuisances within the
Village of Dolgeville
Adopted
Resolution # 220-2024

The following resolution offered by Trustee Madore sec. Trustee Dyer. Ayes all.

A local law requiring property owners to abate health hazards and public nuisances within the Village of Dolgeville.

§1. Prohibited accumulations.

No brush, grass, weeds, trash, garbage, or rubbish which constitute a fire or health hazard or public nuisance to the residents of the Village of Dolgeville or to adjoining properties shall be permitted to grow, accumulate or spread on any real property in the Village of Dolgeville. No ponds, pools, or other bodies of unsanitized standing water which constitute a public nuisance or health hazard shall be created, maintained, or otherwise permitted to exist by any property owner or resident within the Village of Dolgeville.

§2. Notice to abate nuisance; service of notice.

In the event that the Village Board of the Village of Dolgeville determines that there exists such prohibited accumulation which constitute a fire or health hazard or public nuisance, or such pond or pool of standing water which constitutes a public nuisance or health hazard as described in§!, the Village Board shall direct the Codes Enforcement Officer to give written notice to the owner of such real property to spray, cut, trim, remove, dispose of or fill the same as may be necessary to remove such hazard or nuisance. Such notice shall be given in writing by certified mail, return receipt requested, to the owner of such property and to the owner's last known address as appears on the latest assessment roll of the Village of Dolgeville. In the event that the lot, tract or parcel of land is unoccupied and the address of the owner is unknown, service of the notice shall be made upon the owner by posting the same on such lot, tract or parcel of land. Such notice shall direct that such hazard or nuisance, within 10 days of the mailing of such notice, shall be removed.

§3. Abatement by Village; lien.

If, within said 10 days, the owner or occupant should fail, refuse or neglect to abate the hazard or nuisance, the Village of Dolgeville may undertake to abate the same through the use of its own personal facilities or equipment, or the Village of Dolgeville may contract with an independent contractor or contractors to do the work and cause the hazard or nuisance to be abated. [n either event, the costs incurred by the Village of Dolgeville to accomplish the abatement of the hazard or nuisance shall be assessed against and be a lien upon the lot, tract or parcel of land where the hazard or nuisance existed, and shall be collected by the tax collector or Village Clerk provided by law for the collection of delinquent taxes.

§4. Penalties for offenses.

Any person committing an offense against any provisions of this chapter shall be guilty of a violation punishable by a fine not to exceed \$250 or by imprisonment for a term not exceeding 15 days, or by both such fine and imprisonment. The continuation of an offense against the provisions of this chapter shall constitute, for each day the offense is continued, a separate and distinct offense hereunder.

§5. Severability.

If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court's order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

§6. Effective Date.

This local law shall take effect immediately upon filing with the Secretary of State.

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None
ADOPTED – May 20, 2024

***Appointments
Playground Program
Resolution # 221-2024***

The following resolution offered by Trustee Williams sec. Trustee Eggleston. Ayes all.

Playground Director – Misty Bowen
Asst. Playground Director – Emily Brewer
Asst. Playground Director - Emily Harlow
Asst. Playground Director – Gianna Lyon
Life Guard – Hailey Rockwell

AYES: Trustees Dyer, Eggleston, Madore, Williams
NAYS: None
ADOPTED – May 20, 2024

**Approval of
Meeting Minutes**

By Trustee Madore

Motion to approve and place on file the meeting minutes of April 15th and May 1, 2024. Sec. Trustee Dyer. Ayes all.

***Budgetary Transfers
Resolution # 222-2024***

The following resolution offered by Trustee Eggleston sec. Trustee Dyer. Ayes all.

Motion to approve budgetary transfers as submitted by department heads. Sec. Trustee Dyer. Ayes all.

AYES: Trustees Dyer, Eggleston, Madore, Williams
NAYS: None
ADOPTED – May 20, 2024

**Abstract of
Audited Vouchers
Resolution # 223-2024**

The following resolution offered by Trustee Madore sec. Trustee Dyer. Ayes all.

RESOLVED, that the Clerk be and hereby authorized to sign the Abstract of Audited Vouchers from the following funds for the amount specified:

GENERAL	\$ 17,548.14
SEWER FUND	\$ 51,897.97
WATER FUND	\$ 913.71
TRUST & AGENCY FUND	\$
CAPITAL FUND	\$ 214.98

AYES: Trustees Dyer, Eggleston, Madore, Williams
NAYS: None
ADOPTED – May 20, 2024

**Abstract of
Audited Vouchers
Resolution # 223A-2024**

The following resolution offered by Trustee Eggleston sec. Trustee Madore. Ayes all.

RESOLVED, that the Clerk be and hereby authorized to sign the Abstract of Audited Vouchers from the following funds for the amount specified:

GENERAL	\$ 11,176.85
SEWER FUND	\$ 24,723.18
WATER FUND	\$ 6,995.24
TRUST & AGENCY FUND	\$
CAPITAL FUND	\$

AYES: Trustees Dyer, Eggleston, Madore, Williams
NAYS: None
ADOPTED – May 20, 2024

Village Engineer

Village Engineer Chet Szymanski came before the Board on the following:

Active Projects

IDA Elevated Water Storage Tank

- Progress continues on the design, with recent communications from Wright-Pierce addressing pressure zone planning within the Village's water distribution system.

Drinking Water Source Protection Project (DWSP2)

- On May 13, 2024, Kristin Campbell, Chief Planner at the Herkimer Oneida County Comprehensive Planning Program, led a stakeholder meeting at Village Hall. The agenda included revisiting the mission statement and goals set in March and finalizing them. Additionally, maps of source water and critical areas were examined, focusing on identifying areas of concern and potential contaminants. The next meeting is tentatively scheduled for August 12, 2024, where the potential contaminant inventory and updated mapping will be presented to the Village and Town of Salisbury.

DEC Mohawk River Watershed Grants – Round 5

- The 95% design plans will be delivered to the Village for review and comment next week.

Halloween Flood Event (404 Mitigation Program) DR4472

- Final site grading will be completed by the Village within the next couple of weeks. All contractors have completed their work, and their payment applications have been sent to DHSES for reimbursement.

Fink Creek Storm Drainage System Project 4472DR-NY [130884]

- The engineering agreement from Barton and Loguidice is still pending.

Bridge NY Applications

- I attended a meeting at the NYSDOT Utica office on April 30th. Bridge NY awards are expected to be announced in late summer 2024.

Timmerman Street Water and Sewer Extension

- A recent conversation with the Department of Health indicated that we should expect communication regarding the review of the proposed water system extension within the next month.

NYSDEC Community Assistance Visit (CAV)

- The CAV was held on May 2, 2024. Many items identified by the NYSDEC were addressed satisfactorily. The Village needs to reach out to the property owner at 29 Beaver Street, concerning the construction date of the pool house located in the floodway. The pool fencing was extended deeper into the floodway to incorporate the pool house. This location is on the 2017 CAV violation list for having a home, pool, and fence constructed in the floodway. Most construction on this parcel will be out of the floodway once the revised maps (LOMR prepared by FEMA for Beaver Brook) become effective. NYSDEC was satisfied with this information, but we must confirm that utilities on the site have been elevated out of the floodway.
- It is recommended to reach out to NYSDEC to determine the exact requirements and respond to their CAV letter in writing.

Center Park Reimbursement Request

- Based on recent communications from NYS Parks regarding the Village's first reimbursement request for the project, a draft response addressing NYS Park's comments and questions has been prepared and will be sent later this week.

Main Street Sewer Project

- I attended the public information session for the project on April 24, 2024, and have been reviewing the project drawings. I will meet with Amy Mowers on June 6, 2024, to consolidate our comments into one drawing set to return to the consultants.

Industrial Pretreatment Permit Meetings

- Two meetings with NYSDEC have been held, one with Gehring Tricot in attendance, to discuss the development and implementation of the revised Industrial Discharge Permit for the Gehring Tricot facility. Assistance has been provided to Amy Mowers as we progress in issuing the new permit.

NYSDEC Meeting on Various Projects

- Met with NYSDEC on May 2, 2024, at Village Hall to discuss various pending projects and issues, including logging issues in the area tributary to the Village water source, the Main Street sewer project, erosion along Van Buren Street, and erosion along East Canada Creek, currently under review by the Army Corps of Engineers, among other topics.

Wastewater Treatment Plant Repair Project, FEMA-4129-DR-NY

- The New York State Division of Homeland Security and Emergency Services (DHSES) has received a de-obligation from the Federal Emergency Management Agency (FEMA) in the amount of

\$485,750.98 for the Village of Dolgeville. This will require the Village to reimburse DHSES for this amount. The reason for the de-obligation of a portion of the overall repair project is unclear at this time. I will be reaching out to DHSES for clarification within the week.

General

- EPA Lead and Copper Rule Changes (deadline of October 16, 2024)
- Brownfields Opportunity Area Project w/ IDA
- NY Forward Projects

DPW Project List

- Repair / replacement of 4 major creek culverts throughout Village
- Vehicle acquisition / replacement planning
- Co-funding sources for Main Street Paving / ADA Compliance Project
- DPW Garage Construction Grants (CHIPS?)
- Greenway Extension Grants (Main Street to Gehring Tricot)
- 2nd Street Drainage Improvements (*on hold*)
- Van Buren Street Erosion / Streambank Protection
- Water Transmission Main Clearing

WTP / Water Distribution System Project List

- Siding Repairs at Rear of WTP
- Water Transmission Main Mapping (after water service data collection, before access road clearing)
- Preliminary Engineering Report for System {needed for future grant applications}
- Village Water Tower and Industrial Park Utilities

WWTP / Collection System Project List

- Phosphorous Removal Limits Changing, 1.0 (EPG)
- Incorporate Video/Condition Assessment Into GIS / HOCCPP System
- WWTP Study / Proposed Upgrades for IDA Project

Creeks and Flood Prevention

- East Canada Creek Sediment / Hydraulics; Dam Removal
- Van Buren Street Ice Jam / Flooding; ACOE Design and Permitting
- Beaver Brook Floodplain Study / LOMR – New County Flood Maps?
- ACOE East Canada Creek – Erosion and WWTP Protection (*on hold, waiting for NYSDEC*)

***Village Engineer
Monthly Report***

By Trustee Madore

Motion to approve and place on file the May 2024 Village Engineer report as submitted. Sec. Trustee Dyer. Ayes all.

***Engineering Services
Supplement – Bidding
And Construction Phase
Services – Main Street
Sanitary Sewer Improvements
File # 1557.006.002
Resolution # 224-2024***

The following resolution offered by Trustee Madore sec. Trustee Dyer.

Motion authorizing Mayor Mary E. Puznowski sign the Engineering Services as proposed with Barton & Loguidice for the Bidding & Construction Phase Services – Main Street Sanitary Sewer Improvements – File # 1557.006.002. Sec. Trustee Dyer.

AYES: Trustees Dyer, Madore, Williams

OPPOSED: Trustee Eggleston

ADOPTED – May 20, 2024

***North Main Street
Waterfront Park Update***

Colliers Engineering submitted 50% completion of the design development plans for the North Main Street Waterfront Park.

The project needs 90% completion by June 2024.

Public Comment

Gehring Tricot

The Village Board is scheduled to take a tour of Gehring Tricot on May 30th @ 3:00 p.m.

Department Heads

Police Department

Chief of Police Matthew Wright came before the Board on the following:

***New Part Time Hire
Requests***

Chief Wright is requesting the hiring of 3 Part Time Officers. We currently have 9 - part time officers. The Board will review resumes. Board will set up interviews with potential candidates.

Retirement/Rehire

Chief Wright is requesting a one-day retirement to collect his pension and then rehire him. Board will review the Chief's request.

Police Monthly Report

By Trustee Madore

Motion to approve and place on file the May 2024 Police report as submitted. Sec. Trustee Dyer. Ayes all.

Water Plant

Water Plant Operator Neal Winkler came before the Board on the following:

***Haloacetic Acid
Violation***

Public notification must be made within 30 days due to four quarter average.

***Certified Assistant
Operator – Violation***

D.O.H. issues a violation notice for failure to have a certified assistant operator, notification must be made in one year. The Village will discuss various options.

***Caulfield Development
Cost Recovery
Training***

D.O.H. hopes to finish plan reviews this month.
Neal Winkler and David Jaquay will attend the annual Source Water Protection Program.

Water Monthly Report

By Trustee Williams
Motion to approve and place on file the May 2024 water report as submitted. Sec. Trustee Dyer. Ayes all.

Code Enforcement

Code Enforcement Officer Philip Green came before the Board on the following:

Court Update

The court will be sending out fines on pending litigation.

***Code Enforcement
Monthly Report***

By Trustee Madore
Motion to approve and place on file the 4/15/24-5/19/24 Code Enforcement report as submitted. Sec. Trustee Dyer. Ayes all.

WWTF

WWTF Chief Operator Amy Mowers was unavailable for the meeting and submitted the following:

WWTF Monthly Report

By Trustee Madore
Motion to approve and place on file the April 12, 2024- May 15, 2024 WWTF report as submitted. Sec. Trustee Eggleston. Ayes all.

D.P.W.

D.P.W. Superintendent David Jaquay came before the Board on the following:

Pending Work

Village will rent a sweeper and contact Herkimer County on availability of their sweeper.

D.P.W. will be resetting a valve on South Main Street.

Senior banners will be hung next week.

Hydro seeding on North Main Street (flood area) using D.O.T. mix. John Wilkinson will be here to take pictures after the area is graded.

***Beavers on Spofford
Avenue***

The Village will get a permit for the beavers near Spofford Avenue.

Gary Farquhar let the board know their dam permit has expired.

Gary Webb – resident on Spofford Avenue let the board know the dam is still there and there is no damage caused by the beavers.

Village will camera the area while the water is low.

D.P.W. Monthly Report

By Trustee Dyer

Motion to approve and place on file the May 2024 D.P.W. report as submitted. Sec. Trustee Eggleston. Ayes all.

Planning Board

N/A

Treasurer

Village Treasurer Amber Kraszewski came before the Board on the following:

State Comptroller Training

Treasurer will be attending State Comptroller training May 29th – 30th.

Statement of Revenues And Expenditures

By Trustee Madore

Motion to place on file the Statement of Revenues and Expenditures, for the period ending 5/31/24. Sec. Trustee Eggleston. Ayes all.

Treasurer Monthly Report

By Trustee Madore

Motion to approve and place on file the May 2024 Treasurer report as submitted. Sec. Trustee Eggleston. Ayes all.

Old Business

E.C.C.F.D.

Memorandum of Understanding Update

Treasurer changed the gas worksheet for the Town of Manheim. Ruth Jaikin wants to know what the Board thinks about the M.E.O. -use of the truck and plowing the fire house?

F&W Forestry Proposal

The Village will set up a special meeting for this proposal.

New Business

Check Reconciliation Resolution # 225-2024

By Trustee

Motion to place on file the check reconciliations as presented. Sec. Trustee. Ayes all.

Unemployment Acct. **3100** *953 7/31/23-3/31/24
Balance – \$ 36,398.55

Sewer Savings **3092** *792 No report/update

Helterline Park **3084** *784 7/31/23-3/31/24
Balance - \$ 3,532.36

Sewer Waste Hauling 3076 Balance - \$ 22,442.95	*405	9/30/23-3/31/24
General Savings 3035	*482	No report/update
Water Fund 3050	*490	No report/update
Spohn's Disposal 3043 Balance - \$ 662.93	*187	7/31/23-6/30/24
Trust & Agency 8225	*807	No report/update
D.P.W. Motorized Equip. 3068 Balance - \$ 30,593.32	*788	7/3/23-3/31/24
General Fund 8233	*315	No report/update
Water & Sewer 8349	*320	No report/update
E.D.R.L.F. 8330 Balance – \$ 149,200.61	*448	10/31/23-3/31/24
Police Vehicle 3118 Balance - \$ 9,738.49	*500	7/3/23-3/31/24
NYS Affordable Housing 8322 Balance - \$ 47,785.59	*598	7/31/23-3/31/24
Water Capital Reserve 3027 Balance - \$ 2,564.85	*844	7/31/23-3/31/24
Money Mkt. Public Fund NE 3842 Balance - \$ 41,412.54		8/1/23-3/31/24

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – May 20, 2024

***Payroll Certification
Resolution # 226-2024***

The following resolution offered by Trustee Madore sec. Trustee Dyer. Ayes all.

WHEREAS, Amber Kraszewski hereby submits for certification the following payroll period of 3/30/24-4/12/24 in the amount of \$ 40,487.33 be approved for payment from the appropriation authorized by the Village of Dolgeville Board of Trustees.

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – May 20, 2024

***Payroll Certification
Resolution # 227-2024***

The following resolution offered by Trustee Madore sec. Trustee Dyer. Ayes all.

WHEREAS, Amber Kraszewski hereby submits for certification the following payroll period of 4/13/24-4/26/24 in the amount of \$ 25,190.31 be approved for payment from the appropriation authorized by the Village of Dolgeville Board of Trustees.

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – May 20, 2024

***Payroll Certification
Resolution # 228-2024***

The following resolution offered by Trustee Madore sec. Trustee Dyer. Ayes all.

WHEREAS, Amber Kraszewski hereby submits for certification the following payroll period of 4/27/24-5/10/24 in the amount of \$ 27,417.51 be approved for payment from the appropriation authorized by the Village of Dolgeville Board of Trustees.

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – May 20, 2024

***Appointments
Playground Program
Resolution # 229-2024***

The following resolution offered by Trustee Williams sec. Trustee Madore. Ayes all.

Bus Driver – Taylor Brandow

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – May 20, 2024

***Tax Warrant – 2024-2025
Resolution #230-2024***

The following resolution offered by Trustee Williams sec. Trustee Madore. Ayes all.

TAX WARRANT – 2024 – 2025

TAMMY L. CHMIELEWSKI, TAX COLLECTOR
OF THE VILLAGE OF DOLGEVILLE

You are hereby commanded to receive and collect from the several persons named in the assessment roll. Hereunto annexed, the several sums named in the last column thereof opposite their respective names, for the following purposes:

For the General Fund	<u>\$ 1,142,548.85</u>
For the 23-24 Unpaid Water/Sewer Rents	<u>\$ 23,895.29</u>
Being for the Purposes a Total Amount of	<u>\$ 1,166,444.14</u>

Upon receipt of the roll and warrant by you, and on or before the first of June, you shall cause to be published in the official paper of the Village once a week for two consecutive weeks, a notice that such Tax roll and warrant have been left with you for the collection of taxes therein levied, and shall designate one or more convenient places in the Village where you will receive taxes from June first and including **July 1st** from nine o'clock in the morning until four o'clock in the afternoon, Monday - Thursday and Fridays from 9:00 a.m. – 12:00 noon except Saturdays, Sundays, and Holidays.

For said period of time you will receive all taxes paid to you without additional charge.

On all such taxes remaining unpaid after **July 1st** interest of five per centum shall be added for the month of July and an additional one per centum for each month and fraction thereof thereafter until October 31st.

After the **1st** day of July, you shall proceed to collect the remaining unpaid with interest as herein provided, but without any other fee or charge, and for that purpose you are possessed of all powers of a Town tax collector.

All interest collected shall belong to the Village.

You are to make a return of this warrant on or before the 1st day of November after the delivery thereof to you, showing the total amount of taxes paid and each tax unpaid with the receipt of the Village Collector for all taxes paid to her, and shall file the roll and warrant in the office of the Village Clerk.

And for doing this shall be your sufficient warrant.

IN WITNESS WHEREOF, the Board of Trustees of said Village of Dolgeville has caused these present to be

signed by its Mayor and the Village Clerk of the said Village the seal of the village is hereunto affixed.

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – May 20, 2024

***New York State Parks
& Historic Preservation***

Dolgeville Universalist Church – 78 South Main Street have applied to New York State Parks, Recreation & Historic Preservation Board for consideration to be listed on the National Register.

***Water/Sewer Owner and
Change Requests***

375 Irondale Road, 6-8 North Helmer Avenue, 33 Stewart Street, 6 South Main Street, 93 South Main Street, 1 North Main Street.

***BOCES Inter-Municipal
Agreement- Drug/Alcohol
Resolution # 231-2024***

The following resolution offered by Trustee Dyer sec. Trustee Williams. Ayes all.

Motion authorizing Mayor Mary E. Puznowski sign the Inter-Municipal Agreement for the Village Drug and Alcohol Program between Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES as presented. Sec. Trustee Williams. Ayes all.

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – May 20, 2024

***Town of Manheim
Donation to Center Park***

The Village received a check from the Town of Manheim for the Center Park Project in the amount of \$ 3,000.00.

UPSEU Impasse

The Village of Dolgeville and UPSEU will move forward with a mediator for contract negotiations.

***Pro Housing Community
Program – Letter of
Intent
Resolution # 231A-2024***

The following resolution offer by Trustee Eggleston sec. Trustee Madore. Ayes all.

Motion to move forward with a letter of intent and apply to the Pro Housing Community Program. Sec. Trustee Madore. Ayes all.

AYES: Trustees Dyer, Eggleston, Madore, Williams

NAYS: None

ADOPTED – May 20, 2024

Attorney

Village Attorney Karl Manne came before the Board on the following:

Cell Tower Update

No updates on the cell tower.

Executive Session

By Trustee Williams

Motion to enter executive session @ 8:05 p.m. sec. Trustee Dyer to discuss personnel and contract negotiations. Ayes all.

By Trustee Madore

Motion to adjourn executive session and reconvene regular meeting @ 8:46 p.m. Ayes all.

Future Meetings

Special Meeting May 30th @ 4:00 – End of fiscal year updates.

Adjournment

By Trustee Madore

Motion to adjourn regular meeting at 8:47 p.m. Sec. Trustee Williams. Ayes all.

_____ Mayor

_____ Village Clerk