

REGULAR MEETING  
DOLGEVILLE VILLAGE BOARD OF TRUSTEES  
APRIL 15, 2024

PRESENT:

MAYOR: Mary E. Puznowski  
TRUSTEES: Robert P. Dyer  
Craig A. Eggleston  
Laura Madore-absent  
Marilyn Williams

ATTORNEY: Karl Manne

RECORDING SECRETARY:

Tammy L. Chmielewski

ATTENDED: Skip & Brenda Gehring, Amy Mowers, Donna DeLucco, Amber Kraszewski, Philip Green, David & Sarah Jaquay, Eric Darling, Noelle Miller, Elaine Ruggerio.

Mayor Mary E. Puznowski at Village Hall called this Regular Meeting of the Dolgeville Village Board of Trustees to order at 6:00 p.m. The Pledge of Allegiance recited.

**Resignation**

**WWTP**

***Resolution # 205-2024***

The following resolution offered by Trustee Eggleston sec. Trustee Dyer. Ayes all.

Motion to accept the resignation of WWTP Asst. Operator William Boyer effective April 27, 2024. Sec. Trustee Dyer. Ayes all.

AYES: Trustees Dyer, Eggleston, Williams

NAYS: None

ABSENT – Trustee Madore

ADOPTED – April 15 2024

**Approval of  
Meeting Minutes**

By Trustee Williams

Motion to approve and place on file the meeting minutes of 3/18/24, 3/27/24 and 4/10/24. Sec. Trustee Eggleston. Ayes all.

**Abstract of  
Audited Vouchers**

***Resolution # 206-2024***

The following resolution offered by Trustee Williams sec. Trustee Eggleston. Ayes all.

RESOLVED, that the Clerk be and hereby authorized to sign the Abstract of Audited Vouchers - 3/11/24 from the following funds for the amount specified:

GENERAL	\$ 31,611.01
SEWER FUND	\$ 5,011.17
WATER FUND	\$ 2,879.31
TRUST & AGENCY FUND	\$ 1,280.64
CAPITAL FUND	\$ 29,644.72

AYES: Trustees Dyer, Eggleston, Williams  
 NAYS: None  
 ABSENT – Trustee Madore  
 ADOPTED – April 15 2024

**Abstract of  
 Audited Vouchers  
 Resolution # 207-2024**

The following resolution offered by Trustee Williams sec. Trustee Eggleston. Ayes all.

RESOLVED, that the Clerk be and hereby authorized to sign the Abstract of Audited Vouchers - 3/25/24 from the following funds for the amount specified:

GENERAL	\$ 7,520.36
SEWER FUND	\$ 2,130.59
WATER FUND	\$ 2,607.12
TRUST & AGENCY FUND	\$ 1,439.43
CAPITAL FUND	\$ 8,171.50

AYES: Trustees Dyer, Eggleston, Williams  
 NAYS: None  
 ABSENT – Trustee Madore  
 ADOPTED – April 15 2024

**Abstract of  
 Audited Vouchers  
 Resolution # 208-2024**

The following resolution offered by Trustee Williams sec. Trustee Eggleston. Ayes all.

RESOLVED, that the Clerk be and hereby authorized to sign the Abstract of Audited Vouchers - 4/8/24 from the following funds for the amount specified.

GENERAL	\$ 22,005.44
SEWER FUND	\$ 6,089.34
WATER FUND	\$ 5,399.65
TRUST & AGENCY FUND	\$ 280.60
CAPITAL FUND	\$ 85,314.25

AYES: Trustees Dyer, Eggleston, Williams

NAYS: None  
ABSENT – Trustee Madore  
ADOPTED – April 15 2024

**Village Engineer**

Village Engineer Chet Szymanski submitted the following:

April 2024

**Active Projects**

**IDA Elevated Water Storage Tank**

A follow-up meeting with the IDA and Wright-Pierce was held on March 19, 2024, at Village Hall. The draft engineering memorandum was reviewed, focusing on adding 500,000 gallons of storage to the system. Although it will increase pressure in some low-pressure areas at certain times of the day, it is noted that it will not significantly improve pressures in areas such as Timmerman Street. The new water tank will, however, provide fire flow and a redundant (but temporary) source of water for the Village.

Suggestions were made to improve distribution systems rather than raising the tank's elevation as more economical solutions to improving water pressure and flow in the southern end of the village.

Additionally, the possibility of rotating clearwells to reduce water aging was discussed.

**Drinking Water Source Protection Project (DWSP2)**

The initial meeting with stakeholders took place on March 27, 2024, at Village Hall, Dolgeville.

The first task will be to develop mission statements and goals for the Village of Dolgeville Water System and watershed, in close collaboration with the Herkimer-Oneida County Comprehensive Planning Program (HOCCPP).

The next meeting is scheduled for May 13, 2024, at 4:00 PM.

**DEC Mohawk River Watershed Grants – Round 5**

An updated project schedule is expected shortly from Bergmann Associates.

I prepared and submitted Congressionally Directed Funding grant applications to Representative Schumer and Representative

Stefanik's offices on March 19, 2024 in support of the new park construction.

### **Halloween Flood Event (404 Mitigation Program) DR4472**

The extension request to extend the project close date to September 17, 2024, has not yet been approved.

The second quarter of 2024 report was prepared and submitted with the assistance of the Village Treasurer.

An updated demolition planning matrix is included with this report, highlighting current progress.

**The village board will need to formally authorize Sullivan Construction to undertake the hazardous material removal at House #128, for a cost of \$17,900, as per their quote dated March 12, 2024, which was received by the Village on March 22, 2024.**

### **Fink Creek Storm Drainage System Project 4472DR-NY [130884]**

The next step involves receiving the engineering agreement from Barton and Loguidice.

### **Bridge NY Applications**

Last month, applications for the Bridge NY program were submitted, targeting improvements for the Beaver Creek Culvert (approach section) at Main Street and the Ransom Street culvert. As of the latest update, there has been no change in the status of these applications, with no awards announced to date. The New York State Department of Transportation (NYSDOT) had previously estimated that the awards for the program would be announced in late Q2, 2024. We continue to await further communication regarding the outcome and remain hopeful for a positive decision soon.

### **Timmerman Street Water and Sewer Extension**

There has been no change in this project, with approvals still pending from NYSDOH. NYSDEC Community Assistance Visit (CAV) - Efforts are ongoing to reschedule this visit in the upcoming weeks. WWTP Roof Access / Safety Project - I have been assisting Amy Mowers with coordination efforts for procurement related to this project throughout the past month. Village of Dolgeville Engineer's Monthly Update April 2024 Brayton Court Sewer Lateral Application Review - A review of a sewer lateral application for a property at 5 Brayton Court has been completed. A letter requesting revisions and clarifications was sent

back to the property owner. - This format maintains consistency with your original update, ensuring clear and concise communication of the progress and current status of each project within the Village of Dolgeville. \*\*\* General - EPA Lead and Copper Rule Changes (deadline of October 16, 2024) - Brownfields Opportunity Area Project w/ IDA - NY Forward Projects DPW Project List - Repair / replacement of 4 major creek culverts throughout Village - Vehicle acquisition / replacement planning - Co-funding sources for Main Street Paving / ADA Compliance Project - DPW Garage Construction Grants (CHIPS?) - Greenway Extension Grants (Main Street to Gehring Tricot) - 2nd Street Drainage Improvements (on hold) - Van Buren Street Erosion / Streambank Protection - Water Transmission Main Clearing WTP / Water Distribution System Project List - Siding Repairs at Rear of WTP - Water Transmission Main Mapping (after water service data collection, before access road clearing) - Preliminary Engineering Report for System {needed for future grant applications} - Village Water Tower and Industrial Park Utilities WWTP / Collection System Project List - Phosphorous Removal Limits Changing, 1.0 (EPG) - Incorporate Video/Condition Assessment Into GIS / HOCCPP System - WWTP Study / Proposed Upgrades for IDA Project Creeks and Flood Prevention - East Canada Creek Sediment / Hydraulics; Dam Removal - Van Buren Street Ice Jam / Flooding; ACOE Design and Permitting - Beaver Brook Floodplain Study / LOMR – New County Flood Maps? - ACOE East Canada Creek – Erosion and WWTP Protection (on hold, waiting for NYSDEC.

***Village Engineer  
Monthly Report***

By Trustee Eggleston

Motion to approve and place on file the April 2024 Village Engineer report as submitted. Sec. Trustee Dyer. Ayes all.

***Sullivan Construction  
Award – 128 N. Main  
Resolution # 209-2024***

The following resolution offered by Trustee Williams sec. Trustee Eggleston. Ayes all.

Motion to award the hazardous materials contract for 128 North Main Street as presented by Sullivan Construction in the amount of \$ 17,900.00. Sec. Trustee Eggleston. Ayes all.

AYES: Trustees Dyer, Eggleston, Williams

NAYS: None

ABSENT – Trustee Madore

ADOPTED – April 15 2024

**Public Comment**

Skip Gehring – Gehring Tricot invited the Village Board to take a tour of the manufacturing facility. The Board will set up a time that is convenient for all Board members and Gehring Tricot.

Eric Darling disagrees with the almost 9% increase for Village taxes. On a \$ 50,000 assessed home the increase is around \$ 100.00 this year.

Mayor explained some of the major increases that contributed to the increase this year. The Village purchased a new accounting software program, hired a full-time treasurer, a deputy treasurer, police department changes and an auditor to get our annual reports caught up. These items increased the budget by \$ 94,128.00.

Elaine Ruggerio requested the status of the 11-13 Van Buren Street property. Codes sent a letter to the owner and was notified someone is interested in rehabbing the property.

Noelle Miller asked if the Violet Festival is able to use the front of the old school? Geoffrey Grace has granted permission to the Violet Festival.

Trustee Dyer added the Dolgeville Masonic temple has offered their property if needed.

No horse and buggy rides this year. The festival will not use busses as previously requested.

***Public Hearing  
Local Law # 1-2024  
A Local Law authorizing  
a Property Tax Levy In  
Excess of the Limit  
Established in General  
Municipal Law §3-c.***

Mayor Puznowski opened Public Hearing @ 6:15 p.m. and read the Legal Notice printed in the Times Telegram.

Treasurer Kraszewski - we've always stayed under the 2% tax cap which led us to where we've never had a good fund balance or contingency for any type of improvements/disasters. This one – time increase will allow us a little flexibility.

By Trustee Eggleston

Motion to close public hearing @ 6:18 p.m. and reconvene regular meeting, sec. Trustee Dyer. Ayes all.

***Local Law # 1-2024  
A Local Law authorizing  
a Property Tax Levy In  
Excess of the Limit  
Established in General  
Municipal Law §3-c.  
Resolution # 210-2024***

**BE IT RESOLVED BY THE Village Board of the Village of Dolgeville, New York, that the following Local Law No 1,2024,**

attached hereto and made a part hereof, be and the same hereby is enacted and adopted:

## LOCAL LAW NO. 1, 2024

A local law authorizing a property tax levy in excess of the limit established in General Municipal Law §3-c.

**Section 1. Legislative Intent.** It is the intent of this local law to allow the Village of Dolgeville to adopt a budget for the fiscal year commencing June 1, 2024 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law §3-c.

**Section 2. Authority.** This local law is adopted pursuant to subdivision 5 of the General Municipal Law §3-c, which expressly authorizes a local government’s governing body to override the property tax cap for the coming fiscal year by the adoption of a local law approved by a vote of sixty percent (60%) of said governing body.

**Section 3. Tax Levy Limit Override.** The Village Board of Trustees of the Village of Dolgeville, County of Herkimer, is hereby authorized to adopt a budget for the fiscal year commencing June 1, 2024 that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law §3-c.

**Section 4. Severability.** If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court’s order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

### **Section 5. Effective Date.**

This local law shall take effect immediately upon filing with the Secretary of State.

AYES: Trustees Dyer, Eggleston, Williams, Mayor Puznowski

NAYS: None

ABSENT: Trustee Madore

ADOPTED – April 15, 2024

## Department Heads

### WWTF

WWTF Chief Operator Amy Mowers came before the Board on the following:

#### *PESH Update*

#### *Contract Award*

#### *Gas Flare Maint.*

#### *Fall Protection*

#### *Key Safety*

#### *Resolution # 211-2024*

The following resolution offered by Trustee Dyer sec. Trustee Williams. Ayes all.

Motion to award the Gas Flare Maintenance Fall Protection Contract to Kee Safety as presented in the amount of \$ 54,212.00.

The motion also includes expending the funds out of the WWTP Capital reserve account and then the village will apply to the Dept. of Labor Abatement reimbursement fund for up to 75% of the project. Sec. Trustee Williams. Ayes all.

AYES: Trustees Dyer, Eggleston, Williams, Mayor Puznowski

NAYS: None

ABSENT: Trustee Madore

ADOPTED – April 15, 2024

Savings on this project - Amy and Greg will be doing the work.

### *2023 Comprehensive SPEDES Inspection*

Highlights of the inspection include:

The facility is well maintained.

All primary tanks, trickling filter, aerated basins, and secondary clarifiers were operational and in service.

Records were readily available.

Asst. Operator is planning to retire and a new Asst. Operator will be succeeding him.

Deficiencies observed that require corrective action include:

2 items will be addressed and resolved.

### *WWTF Monthly Report*

By Trustee Williams

Motion to approve and place on file the 3/14/24-4/11/24 WWTF report as submitted. Sec. Trustee Dyer. Ayes all.

### *Water Plant*

N/A

### *Code Enforcement*

Code Enforcement Officer Philip Green came before the Board on the following:

Court cases are moving forward including assessing fines.

Phil attended Code Enforcement training and his training requirement is in effect until 2025.

***Code Enforcement  
Monthly Report***

By Trustee Eggleston

Motion to approve and place on file the 3/18/24 – 4/14/24 Code Enforcement report as submitted. Sec. Trustee Dyer. Ayes all

**D.P.W.**

D.P.W. Superintendent David Jaquay came before the Board on the following:

***Culvert – Reservoir***

D.P.W. will repair culvert at the reservoir.

***D.P.W. Monthly Report***

By Trustee Dyer

Motion to approve and place on file the April 2024 D.P.W. report as submitted. Sec. Trustee Eggleston. Ayes all.

**Police Department**

N/A

**Planning Board**

N/A

**Treasurer**

Treasurer Amber Kraszewski came before the Board on the following:

***Harris Software -  
Accounting***

Continue training with Harris software.

***Annual Financial  
Reports***

The Village continues to look for an outside auditor to complete the outstanding A.F.R.'s.

***CDBG/EDRLF Funds***

Treasurer met with Homes & Community Renewal on 4/11/24 requesting transferring CDBG/EDRLF funds to the General Fund due to inactivity. The Village will determine where the funds originated from to see if we can keep them or return to the appropriate agency.

***Center Park***

Treasurer will contact Sunshine (Center Park Grant) regarding updates of the Center Park project.

***North Main Street Update***

All homes have been purchased. The last closing was on 4/6/24.

***Treasurer Monthly Report***

By Trustee Eggleston

Motion to approve and place on file the April 2024 Treasurer report as submitted. Sec. Trustee Dyer. Ayes all.

**Old Business**

***E.C.C.F.D. – M.O.U.***

Mayor Puznowski will contact Ruth Jaikin regarding an amendment to the agreement.

***F & W Forestry Proposal*** Village will set up a Special Meeting to discuss the proposal.

**New Business**

<b><i>Check Reconciliation</i></b>	Unemployment Acct. <b>3100</b>	*953	No report/update
	Balance -		
	Sewer Savings <b>3092</b>	*792	No report/update
	Helterline Park <b>3084</b>	*784	No report/update
	Sewer Waste Hauling <b>3076</b>	*405	No report/update
	General Savings <b>3035</b>	*482	No report/update
	Water Fund <b>3050</b>	*490	No report/update
	Spohn's Disposal <b>3043</b>	*187	No report/update
	Trust & Agency <b>8225</b>	*807	No report/update
	D.P.W. Motorized Equip. <b>3068</b>	*788	No report/update
	General Fund <b>8233</b>	*315	No report/update
	Water & Sewer <b>8349</b>	*320	No report/update
	E.D.R.L.F. <b>8330</b>	*448	No report/update
	Police Vehicle <b>3118</b>	*500	No report/update
	NYS Affordable Housing <b>8322</b>	*598	No report/update
	Water Capital Reserve <b>3027</b>	*844	No report/update
	Money Mkt. Public Fund NE <b>3842</b>		No report/update

***Payroll Certification***  
***Resolution # 212-2024***

The following resolution offered by Trustee Eggleston sec. Trustee Williams. Ayes all.

WHEREAS, Amber Kraszewski hereby submits for certification the following payroll period of 3/2/24-3/15/24 in the amount of \$ 34,438.20 be approved for payment from the appropriation authorized by the Village of Dolgeville Board of Trustees.

AYES: Trustees Dyer, Eggleston, Williams  
NAYS: None

ABSENT – Trustee Madore  
ADOPTED – April 15 2024

***Payroll Certification  
Resolution # 213-2024***

The following resolution offered by Trustee Eggleston sec. Trustee Williams. Ayes all.

WHEREAS, Amber Kraszewski hereby submits for certification the following payroll period of 3/16/24-3/29/24 in the amount of \$ 29,378.84 be approved for payment from the appropriation authorized by the Village of Dolgeville Board of Trustees.

AYES: Trustees Dyer, Eggleston, Williams

NAYS: None

ABSENT – Trustee Madore

ADOPTED – April 15 2024

***Dolgeville Central  
School Busses  
Drivers***

D.C.S. has approved two school busses and two drivers for the period of June 24, 2024 – August 16, 2024, for the youth recreation program.

***Comp Alliance Award***

The Village of Dolgeville has qualified for the Comp Alliance Safe Workplace Award for its performance during policy year 2022.

The Village received an award check in the amount of \$ 2,493.00.

***Attorney***

Village Attorney Karl Manne came before the Board on the following:

***Cell Tower Update***

No updates.

***Future Meetings***

Special Meeting – May 1, 2024 @ 7:00 p.m. – Village Hall - Geoffrey Grace.

Regular Meeting – May 20, 2024 @ 6:00 p.m. – Village Hall.

Public Hearing – Local Law # 2-2024 @ 6:00 p.m. – Village Hall.

***Adjournment***

By Trustee Eggleston

Motion to adjourn regular meeting at 7:16 p.m. Sec. Trustee Dyer. Ayes all.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Village Clerk

